

HS918



UNSW AUSTRALIA

Asbestos removal work permit

(Reference document: Permit to Work Procedure HS820) This Permit must be displayed in work area by the person who is to perform the work and returned to the issuing officer on completion of work. Note: this Permit is only valid for dates specified.

PART A – BACKGROUND INFORMATION

Table with 2 columns: UNSW OR OTHER SUPERVISOR DETAILS and CONTRACTOR DETAILS. Rows include Name, zID, Mobile number, and Removalist supervisor name.

WORK DETAILS

Archibus reference No: _____ NA
Building _____ Room no. _____
Description of works:

PERMIT DATES

Start date ___/___/20__ Time _____ AM PM
Finish date ___/___/20__ Time _____ AM PM

Part A: Pre-work information



Select what asbestos type(s) are being removed and its rating in accordance with the UNSW register

Table with 2 main columns: Friable and Non-friable. Each has sub-columns for ratings P1, P2, P3, P4. Includes items like Pipe lagging, Boiler insulation, Cement sheet, etc.

Will air monitoring be used as part of removal? - for friable asbestos, air monitoring is mandatory
YES NO ~~NO~~ no, list reasons why:

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PART B1: Removal documents – UNSW project manager to sign off

WorkCover: has a WorkCover NA-01 form been submitted for licenced works? **A copy needs to be attached to this permit**		YES <input type="checkbox"/> NA <input type="checkbox"/>						
Documents: has all required asbestos documentation been submitted for works <i>**Refer to UNSW Asbestos management plan Appendix A**</i>		YES <input type="checkbox"/> NO <input type="checkbox"/>						
Asbestos register review: has the register been discussed between all parties?		YES <input type="checkbox"/>						
Labels: has contractor been shown where asbestos has been labelled in the work zone?		YES <input type="checkbox"/>						
Local area consultation: has the local area been consulted on works?	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Local area contact name:</td> <td style="width: 33%;">Phone number:</td> <td style="width: 33%;">Location:</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> </tr> </table>	Local area contact name:	Phone number:	Location:				YES <input type="checkbox"/> NO <input type="checkbox"/> NA <input type="checkbox"/>
Local area contact name:	Phone number:	Location:						

UNSW project manager (*sign off for part B1; that all documents have been received for works*)

NAME: _____ **SIGNATURE:** _____

PART B2: Removal controls – Contractor to sign off

Supervision: is the licensed removalist supervisor on site (<i>refer to UNSW AMP for definition of a competent supervisor</i>)?		YES <input type="checkbox"/>
Signage: is removal signage in place?		YES <input type="checkbox"/> NA <input type="checkbox"/>
Access: are restricted access measures in place (<i>i.e. isolation barriers etc</i>)?		YES <input type="checkbox"/> NA <input type="checkbox"/>
Containment & decontamination: are necessary containment and decontamination measures in place as per the removal control plan?		YES <input type="checkbox"/> NA <input type="checkbox"/>
Air handling systems: has the building air handling systems been assessed, shut down or modified to accommodate works?		YES <input type="checkbox"/> NA <input type="checkbox"/>
Air monitoring: where air monitoring is required, is it in place and ready to go?		YES <input type="checkbox"/> NA <input type="checkbox"/>
Waste: are waste containment measures in place? (<i>i.e. bags, containers, other</i>)		YES <input type="checkbox"/>
PPCE: do all contractors have the necessary PPCE for work?		YES <input type="checkbox"/>
Emergencies: have emergency plans been addressed (<i>i.e. if contractors have to evacuate during removal or if asbestos is accidentally dispersed</i>)?		YES <input type="checkbox"/>

Further comments (*where there are no answers to above questions, please provide details below*):

****Sign off for part B2; that all controls are in place****

ASBESTOS ASSESSOR SIGNATURE:	REMOVALIST SIGNATURE:

PART C: WORK COMPLETION - SIGN OFF

To be completed by relevant parties listed below

POST REMOVAL ****NOTE:** Before worksite can be handed over to the local area or the worksite is cleared for habitation, there must be validation it is safe to do so (*i.e. via air monitoring reports or sign off by the assessor*)**.

By signing below, all parties agree the site is now safe for handover to UNSW.

ASBESTOS ASSESSOR	REMOVALIST
SIGNATURE:	SIGNATURE:
DATE:	DATE:

Finished permits must be crossed out with the word EXPIRED written across the main page

Original permit to be retained by the **UNSW FM**.