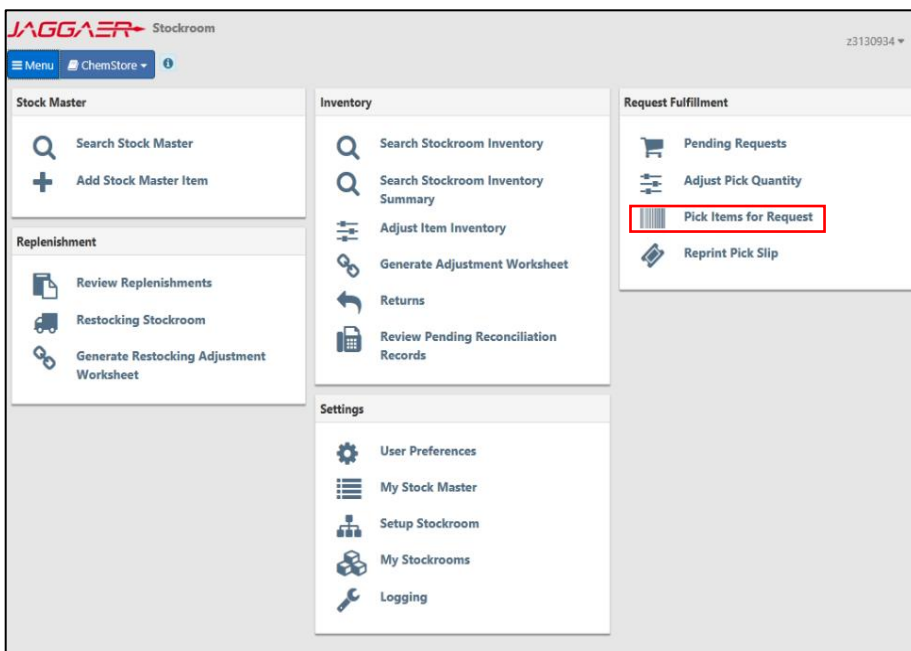


Picking Items for Request

Picking Items for Request






The screenshot shows the JAGGAER Stockroom application interface. The top navigation bar includes the JAGGAER logo, the word "Stockroom", and a user ID "z3130934". A "Menu" button and a "ChemStore" dropdown are also visible. The main content area is divided into three columns:

- Stock Master:** Search Stock Master, Add Stock Master Item.
- Replenishment:** Review Replenishments, Restocking Stockroom, Generate Restocking Adjustment Worksheet.
- Inventory:** Search Stockroom Inventory, Search Stockroom Inventory Summary, Adjust Item Inventory, Generate Adjustment Worksheet, Returns, Review Pending Reconciliation Records.
- Settings:** User Preferences, My Stock Master, Setup Stockroom, My Stockrooms, Logging.
- Request Fulfillment:** Pending Requests, Adjust Pick Quantity, **Pick Items for Request** (highlighted with a red box), Reprint Pick Slip.


▶ Click Menu → Pick Items for Request

Picking Items for Request

Pick # 158 Item 1 of 1


   **Danger**

ACETIC ACID 500ML



Add +

To Be Picked 1
On Hand 4
Scanned 0


Pick 


Pick # 183 Item 1 of 4


ADHESIVE ELMER GLUE 4 OZ

To Be Picked 1
On Hand 23

-1 **+1**

Pick 



- ▶ Click on the request No# button which prompt picking option window depending on the item type:
 - ▶ Container: Scan the container ERM barcode and press “add+” button and then click “pick” button
 - ▶ Count Stock: Select the quantity for the pick and then click the “pick” button
 - ▶ Upon completing the picking request, clicking “print”  button for customer signing receipts.



Picking Items for Request

