

## July 2016

UNSW is at the top of the leader board of all universities participating in the Global Corporate Challenge (GCC) to achieve 10,000 steps per day for 100 days. We are followed closely by University of Sydney and University of Queensland. See the full leaderboard on our [GCC webpage](#).



### Wellbeing Seminar

A Wellbeing Seminar hosted by our Employee Assist Program (EAP) provider will be held on 7th July, 12pm - 1pm in Keith Burrows Theatre (J14). The topics covered include understanding balance, how to recognise imbalance and create balanced thinking, understanding your personality, goal setting and more. To confirm your attendance please complete [this survey](#). See the [UNSW Wellbeing](#) website for further assistance.

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### Contractor Management System

Given the challenges of managing contractors, a project has started to source a system to assist stakeholders in meeting their compliance needs in this area. To date, a core needs for such a system has been identified as well as suggestions provided by stakeholders across the various UNSW faculties and business units. Select companies will be invited to present on their systems through a tender process. Stayed tuned through this newsletter for further updates.

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### Gloves safety talk

VWR and Ansell will host Gloves Safety Talks over a number of days at UNSW. Staff and students are invited to attend information sessions on choosing the right gloves for the right job, including laboratory gloves, clean room gloves, chemical gloves and more.

- Science faculty - 11 July, Heffron Building (UNSW Business School), Room 216 at 11am.
- Medicine faculty - 12 July, Lowy Cancer Reserach Centre, Level 4 Seminar space at 10:30am or 1:00pm
- Engineering faculty - 13 July, Ainsworth Building, Room G01 at 10:30am or 1pm.

For more details see contact your faculty [Health and Safety Coordinator](#).

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### SafeSys

An archiving feature has been added to SafeSys. This allows users to archive Risk Management Forms and Safe Work Procedures. All relevant items that are no longer

needed should be archived as soon as possible. For full details on when to archive a safety document refer to [HS733 Health and Safety Records Procedure](#). For instructions on how to archive items refer to the [Archiving Help & Knowledge](#) page in SafeSys.

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## Gas safety

The [HS920 Gas and Regulator Safety Guideline](#) has closed consultation and is now publicly available. On a related matter another research institute recently had a near miss while transporting a gas cylinder on a trolley. The cylinder came off the trolley and propelled at speed down a corridor. The base of the trolley was too small for the G-size cylinder and the single chain was not sufficient to hold the cylinder. Please ensure that you use large base trolley's and where possible have two chains/straps.

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## Lessons learnt

Recently a fume cupboard scrubber at UNSW was blocked by a large amount of tissue paper which was inadvertently sucked up and accumulated over time. This resulted in potentially contaminated water pouring into the fume cupboard (pictured). Please remind users of the problems with such items from being used inside any fume cupboard and ensure regular maintenance and inspection of your scrubbers.

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