



**UNSW**  
SYDNEY

Australia's  
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University



## **HUMS2006**

Research Placement, Arts and Social Sciences

Term Three // 2020

## Course Overview

### Staff Contact Details

#### Convenors

Name	Email	Availability	Location	Phone
Naomi Parkinson	n.parkinson@unsw.edu.au	by appointment	336 MB	

### School Contact Information

School of Humanities and Languages

Location: School Office, Morven Brown Building, Level 2, 258

Opening Hours: Monday - Friday, 9am - 5pm

Phone: +61 2 9385 1681

Fax: +61 2 9385 8705

Email: [hal@unsw.edu.au](mailto:hal@unsw.edu.au)

## **Course Details**

### **Credit Points 6**

### **Summary of the Course**

In this course, you will engage in a real-life academic research experience on a major project led by UNSW scholars in Arts & Social Sciences. You will work with a leading scholar, complete original research and write a paper about your area of research.

### **Course Learning Outcomes**

1. Execute assigned research tasks in a competent, professional and timely manner
2. Critically reflect on your research tasks, demonstrating your understanding of your research project in light of some relevant literature
3. Reflect on your experience of working on a research project

### **Teaching Strategies**

This class will chiefly be taught through one-on-one or small group meetings with your research supervisor.

Your supervisor will give you a coherent small-scale project to work on. It may include primary research / data analysis and/or secondary research. For example, you may help to research a book or journal article for them, do scoping research for a new project, or help to gather, transcribe, index and analyse primary resources, interviews or other data.

In weekly or fortnightly meetings, your supervisor will suggest readings for you to do, discuss your progress, talk to you about your evolving understanding of the resources you have been instructed to work on and help you plan how to move the project forward. After each meeting, you should send a follow up e-mail confirming your understanding of the task assigned and recording your progress. These communications will provide important evidence for your portfolio.

Your major writing tasks are a research portfolio that gathers evidence of and reflections on your research experience and a research report that demonstrates your capacity to do independent scholarly work in the area of your research.

## Assessment

### Assessment Tasks

Assessment task	Weight	Due Date	Student Learning Outcomes Assessed
Research Portfolio	50%	16/11/2020 05:00 PM	1,3
Research Report	40%	16/11/2020 05:00 PM	2
Research Supervisor Assessment	10%	Not Applicable	1

### Assessment Details

#### Assessment 1: Research Portfolio

**Start date:** Week 1

**Length:** 3000

**Details:**

Internship portfolio (3000 words): The portfolio should be assembled throughout the term. It should document your experiences, progress and reflections of your RIL program. Documentation includes fortnightly reports, and evidence of research undertaken. It should also include a critical reflection on your process, progress, and what constitutes a successful research project in this field. You will workshop your portfolio with your convenor or delegate and receive formative feedback on your progress at the midpoint of the term. This portfolio will be graded by the convenor or delegate in consultation with your supervisor. Feedback will be given via a marking rubric and in writing.

**Submission notes:** Via email

**Turnitin setting:** This is not a Turnitin assignment

#### Assessment 2: Research Report

**Start date:** Week 5

**Details:**

Research Report (2000 words): Your research report provides an opportunity to write a research paper based on an aspect of your research that has particularly sparked your interest, or to reflect on your research placement experience. You should propose your project in writing and have it approved by your supervisor and the course convenor before the middle of the term. It may have an oral presentation component – to be determined in consultation with your supervisor. This will be double marked by your convenor or delegate and your supervisor. Feedback will be given via a marking rubric and in writing.

**Submission notes:** Via Email

**Turnitin setting:** This is not a Turnitin assignment

**Assessment 3: Research Supervisor Assessment**

**Start date:** Not Applicable

**Details:**

Your research supervisor will assess your performance against provided criteria. Feedback in writing and by rubric.

## **Resources**

### **Prescribed Resources**

Not available

### **Recommended Resources**

Not available

## **Course Evaluation and Development**

Student feedback will be gathered via email at the end of the course by the course convenor. Students will be requested to provide feedback on their assigned project (including quality of supervision; workload; transferability of research skills; how engaging they found the assigned project). They will also be requested to comment on the overall structure of the course and its assessments. Feedback on individual projects will be referred to supervisors to guide them in structuring material for future HUMS2006 research interns. Feedback on the course will be used to adjust modes of assessment.

## **Submission of Assessment Tasks**

### **Turnitin Submission**

If you encounter a problem when attempting to submit your assignment through Turnitin, please telephone External Support on 9385 3331 or email them on [externalteltsupport@unsw.edu.au](mailto:externalteltsupport@unsw.edu.au) . Support hours are 8:00am – 10:00pm on weekdays and 9:00am – 5:00pm on weekends (365 days a year). If you are unable to submit your assignment due to a fault with Turnitin you may apply for an extension, but you must retain your ticket number from External Support (along with any other relevant documents) to include as evidence to support your extension application. If you email External Support you will automatically receive a ticket number, but if you telephone you will need to specifically ask for one. Turnitin also provides updates on their system status on Twitter.

Generally, assessment tasks must be submitted electronically via either Turnitin or a Moodle assignment. In instances where this is not possible, it will be stated on your course's Moodle site with alternative submission details.

For information on how to submit assignments online via Moodle: <https://student.unsw.edu.au/how-submit-assignment-moodle>

## Academic Honesty and Plagiarism

Plagiarism is using the words or ideas of others and presenting them as your own. It can take many forms, from deliberate cheating to accidentally copying from a source without acknowledgement.

UNSW groups plagiarism into the following categories:

**Copying:** using the same or very similar words to the original text or idea without acknowledging the source or using quotation marks. This also applies to images, art and design projects, as well as presentations where someone presents another's ideas or words without credit.

**Inappropriate paraphrasing:** Changing a few words and phrases while mostly retaining the original structure and/or progression of ideas of the original, and information without acknowledgement. This also applies in presentations where someone paraphrases another's ideas or words without credit and to piecing together quotes and paraphrases into a new whole, without appropriate referencing.

**Collusion:** working with others but passing off the work as a person's individual work. Collusion also includes providing your work to another student before the due date, or for the purpose of them plagiarising at any time, paying another person to perform an academic task, stealing or acquiring another person's academic work and copying it, offering to complete another person's work or seeking payment for completing academic work.

**Inappropriate citation:** Citing sources which have not been read, without acknowledging the "secondary" source from which knowledge of them has been obtained.

**Duplication ("self-plagiarism"):** submitting your own work, in whole or in part, where it has previously been prepared or submitted for another assessment or course at UNSW or another university.

Correct referencing practices:

- Paraphrasing, summarising, essay writing and time management
- Appropriate use of and attribution for a range of materials including text, images, formulae and concepts.

Individual assistance is available on request from The Learning Centre (<http://www.lc.unsw.edu.au/>). Students are also reminded that careful time management is an important part of study and one of the identified causes of plagiarism is poor time management. Students should allow sufficient time for research, drafting and proper referencing of sources in preparing all assessment items.

UNSW Library also has the ELISE tool available to assist you with your study at UNSW. ELISE is designed to introduce new students to studying at UNSW but it can also be a great refresher during your study.

Completing the ELISE tutorial and quiz will enable you to:

- analyse topics, plan responses and organise research for academic writing and other assessment tasks
- effectively and efficiently find appropriate information sources and evaluate relevance to your needs
- use and manage information effectively to accomplish a specific purpose
- better manage your time



- understand your rights and responsibilities as a student at UNSW
- be aware of plagiarism, copyright, UNSW Student Code of Conduct and Acceptable Use of UNSW ICT Resources Policy
- be aware of the standards of behaviour expected of everyone in the UNSW community
- locate services and information about UNSW and UNSW Library

Some of these areas will be familiar to you, others will be new. Gaining a solid understanding of all the related aspects of ELISE will help you make the most of your studies at UNSW.

<http://subjectguides.library.unsw.edu.au/elise/aboutelise>

## Academic Information

For essential student information relating to:

- requests for extension;
- late submissions guidelines;
- review of marks;
- UNSW Health and Safety policies;
- examination procedures;
- special consideration in the event of illness or misadventure;
- student equity and disability;
- and other essential academic information, see

<https://www.arts.unsw.edu.au/current-students/academic-information/protocols-guidelines/>

## Image Credit

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## CRICOS

CRICOS Provider Code: 00098G

## Acknowledgement of Country

We acknowledge the Bedegal people who are the traditional custodians of the lands on which UNSW Kensington campus is located.