



## IEST8001

Environmental Leadership Practicum I: Project or Internship

Term Two // 2021

## Course Overview

### Staff Contact Details

#### Convenors

Name	Email	Availability	Location	Phone
Dr Ali Walker	<a href="mailto:a.walker@unsw.edu.au">a.walker@unsw.edu.au</a>	Consultation by appointment		

### School Contact Information

School of Humanities and Languages

Location: School Office, Morven Brown Building, Level 2, 258

Opening Hours: Monday - Friday, 9am - 5pm

Phone: +61 2 9385 1681

Fax: +61 2 9385 8705

Email: [hal@unsw.edu.au](mailto:hal@unsw.edu.au)

## Course Details

### Credit Points 6

### Summary of the Course

This course offers you the opportunity to deepen and expand upon the environment and society change-making knowledge you have gained in previous IEST courses through applied experiential 'in-context' learning. Using the flexibility of Work Integrated Learning (WIL) at UNSW, you will identify a partner organisation supervisor with whom you negotiate the terms and goals of your placement. In accordance with WIL policy, "partner organisation" can refer to those external to UNSW, such as industry and community, as well as to UNSW itself. The partner organisation supervisor is the person at the partner organisation responsible for supervising you and liaising with the course coordinator. Following approval of your internship or practicum by the course coordinator, you will spend 105 hours working with your partner organisation. This is generally one or two days per week to fit around the 10-week term.

Note: To gain entry into this course, you must have achieved at least a credit (65%) average across three IEST courses.

You may undertake 12 UoC of practicum courses by enrolling in both IEST8001 and IEST8003. The courses may be taken concurrently or in different terms of your degree.

### Course Learning Outcomes

1. Develop a professional/research project
2. Design and implement an effective project or internship management plan
3. Develop and apply appropriate methodologies to address the aims of the organisation and the internship or project
4. Conduct literature reviews to address specific applicable practicum topics
5. Analyse, interpret, and reflect upon findings and experiences
6. Deliver conclusions and recommendations through reporting and oral delivery

### Teaching Strategies

This course is designed to support you in an environmental internship or project you would like to undertake.

## Assessment

The format, length, and scope of all assignments is for negotiation between you, your course authority, and your host organisation. More guidance will be given in consultation meetings early in the Term with your supervisor and host organisation.

### Assessment Tasks

Assessment task	Weight	Due Date	Student Learning Outcomes Assessed
Practicum Portfolio	100%	TBC	1, 2, 3, 4, 5, 6

### Assessment Details

#### Assessment 1: Practicum Portfolio

**Start date:** Week 1 - 10

**Details:**

Maximum 4000 words

The portfolio requires students to document and reflect upon their project or internship activities. It is undertaken through the term and includes hurdle requirements of a research brief, practicum diary and oral presentation of final report. All tasks are due in collated form at the end of the course.

Individual written feedback provided

**Additional details:**

There are three components of the Practicum Portfolio:

1. Report: Project Aims, Scope, Methodology & Literature Review (Weighting: 20%). Aligned with Course Learning Outcomes 1, 2, 3 & 4.
2. Practicum Portfolio/Journal & Oral presentation (Weighting: 30%). Aligned with Course Learning Outcomes 1, 5 & 6.
3. Final Report (Weighting: 50%). Aligned with Course Learning Outcomes 2, 5 & 6.

Details for each task will be provided on Moodle.

## Attendance Requirements

Please note that lecture recordings are not available for this course. Students are strongly encouraged to attend all classes and contact the Course Authority to make alternative arrangements for classes missed.

## Course Schedule

[View class timetable](#)

### Timetable

Date	Type	Content
Week 1: 31 May - 4 June	Online Activity	Meet Course Authority, discuss project aims and scope; confirm partner organisation
Week 2: 7 June - 11 June	Fieldwork	Start attending partner organisation
Week 3: 15 June - 18 June	Fieldwork	Continue Internship
	Online Activity	Leadership session- develop project aims and scope
Week 4: 21 June - 25 June	Fieldwork	Continue internship
	Assessment	Submit report on project aims and scope
Week 5: 28 June - 2 July	Fieldwork	Continue internship
	Online Activity	Leadership development session
Week 6: 5 July - 9 July	Fieldwork	Continue internship
Week 7: 12 July - 16 July	Fieldwork	Continue internship
	Online Activity	Leadership development session
Week 8: 19 July - 23 July	Fieldwork	Continue Internship
Week 9: 26 July - 30 July	Fieldwork	Continue internship
	Online Activity	Leadership session
	Assessment	Submit practicum portfolio, deliver oral presentation
Week 10: 2 August - 6 August	Fieldwork	Final week of internship
	Assessment	Submit final report

## **Resources**

### **Prescribed Resources**

These will be shared in your fortnightly sessions.

### **Recommended Resources**

These will be shared in your fortnightly sessions.

### **Course Evaluation and Development**

Students will have the opportunity to provide informal feedback throughout the term and formal feedback at the end of term through the MyExperience survey.

## **Submission of Assessment Tasks**

### **Turnitin Submission**

If you encounter a problem when attempting to submit your assignment through Turnitin, please telephone External Support on 9385 3331 or email them on [externalteltsupport@unsw.edu.au](mailto:externalteltsupport@unsw.edu.au) . Support hours are 8:00am – 10:00pm on weekdays and 9:00am – 5:00pm on weekends (365 days a year). If you are unable to submit your assignment due to a fault with Turnitin you may apply for an extension, but you must retain your ticket number from External Support (along with any other relevant documents) to include as evidence to support your extension application. If you email External Support you will automatically receive a ticket number, but if you telephone you will need to specifically ask for one. Turnitin also provides updates on their system status on Twitter.

Generally, assessment tasks must be submitted electronically via either Turnitin or a Moodle assignment. In instances where this is not possible, it will be stated on your course's Moodle site with alternative submission details.

For information on how to submit assignments online via Moodle: <https://student.unsw.edu.au/how-submit-assignment-moodle>

## Academic Honesty and Plagiarism

Plagiarism is using the words or ideas of others and presenting them as your own. It can take many forms, from deliberate cheating to accidentally copying from a source without acknowledgement.

UNSW groups plagiarism into the following categories:

**Copying:** using the same or very similar words to the original text or idea without acknowledging the source or using quotation marks. This also applies to images, art and design projects, as well as presentations where someone presents another's ideas or words without credit.

**Inappropriate paraphrasing:** Changing a few words and phrases while mostly retaining the original structure and/or progression of ideas of the original, and information without acknowledgement. This also applies in presentations where someone paraphrases another's ideas or words without credit and to piecing together quotes and paraphrases into a new whole, without appropriate referencing.

**Collusion:** working with others but passing off the work as a person's individual work. Collusion also includes providing your work to another student before the due date, or for the purpose of them plagiarising at any time, paying another person to perform an academic task, stealing or acquiring another person's academic work and copying it, offering to complete another person's work or seeking payment for completing academic work.

**Inappropriate citation:** Citing sources which have not been read, without acknowledging the "secondary" source from which knowledge of them has been obtained.

**Duplication ("self-plagiarism"):** submitting your own work, in whole or in part, where it has previously been prepared or submitted for another assessment or course at UNSW or another university.

Correct referencing practices:

- Paraphrasing, summarising, essay writing and time management
- Appropriate use of and attribution for a range of materials including text, images, formulae and concepts.

Individual assistance is available on request from The Learning Centre (<http://www.lc.unsw.edu.au/>). Students are also reminded that careful time management is an important part of study and one of the identified causes of plagiarism is poor time management. Students should allow sufficient time for research, drafting and proper referencing of sources in preparing all assessment items.

UNSW Library also has the ELISE tool available to assist you with your study at UNSW. ELISE is designed to introduce new students to studying at UNSW but it can also be a great refresher during your study.

Completing the ELISE tutorial and quiz will enable you to:

- analyse topics, plan responses and organise research for academic writing and other assessment tasks
- effectively and efficiently find appropriate information sources and evaluate relevance to your needs
- use and manage information effectively to accomplish a specific purpose
- better manage your time



- understand your rights and responsibilities as a student at UNSW
- be aware of plagiarism, copyright, UNSW Student Code of Conduct and Acceptable Use of UNSW ICT Resources Policy
- be aware of the standards of behaviour expected of everyone in the UNSW community
- locate services and information about UNSW and UNSW Library

Some of these areas will be familiar to you, others will be new. Gaining a solid understanding of all the related aspects of ELISE will help you make the most of your studies at UNSW.

<http://subjectguides.library.unsw.edu.au/elise/aboutelise>

## **Academic Information**

For essential student information relating to:

- requests for extension;
- late submissions guidelines;
- review of marks;
- UNSW Health and Safety policies;
- examination procedures;
- special consideration in the event of illness or misadventure;
- student equity and disability;
- and other essential academic information, see

<https://www.arts.unsw.edu.au/current-students/academic-information/protocols-guidelines/>

## **Image Credit**

Photo taken by Leanne Piggott, ecoBali, Kuta, Bali, 2019.

## **CRICOS**

CRICOS Provider Code: 00098G

## **Acknowledgement of Country**

We acknowledge the Bedegal people who are the traditional custodians of the lands on which UNSW Kensington campus is located.