1. **What is the research study about?**

You are invited to take part in this research study. This research study aims to explore the role of alcohol in informal entertainment scenes such as warehouse parties.

1. **Who is conducting this research?**

The study is being carried out by the following researchers:Prof Alison Ritter, Dr Claire Wilkinson and Ms Michala Kowalski, from the Drug Policy Modelling Program at UNSW Sydney and Assoc Prof Michael Livingston from the National Drug Research Institute, Curtin.

**Research Funder:** This research is being funded by UNSW Sydney.

1. **Inclusion/Exclusion Criteria**

Before you decide to participate in this research study, we need to ensure that it is ok for you to take part. The research study is looking recruit people who meet the following criteria:

1. 18 years of age or older
2. Have experience organizing events or parties at unlicensed venues in Sydney (such as warehouses) in the last decade since 2012 onwards
3. Comfortable communicating in English

Participants who meet the following criteria will be excluded from the study:

1. Under the age of 18 years (as it is unlikely that they will have relevant experience)
2. Have not organised events in unlicensed venues in Sydney in the past decade (as they will not be able to contribute relevant and timely information)
3. **Do I have to take part in this research study?**

Participation in this research study is voluntary. If you do not want to take part, you do not have to. If you decide to take part and later change your mind, you are free to withdraw from the study at any stage.

If you decide you want to take part in the research study, you will be asked to:

* Read the information carefully (ask questions if necessary);
* Sign and return the consent form if you decide to participate in the study;
* Take a copy of this form with you to keep.

1. **What does participation in this research require, and are there any risks involved?**

If you agree to participate you will be asked to complete the following research procedures.

**Interview:** A face to face, audio, or online video (according to your preference). The interview will include questions about what goes into organising a party, thoughts about alcohol policies, and if anything has ever gone wrong at a party you’ve organised. The interview will take place at UNSW or using ZOOM and will take approximately one hour. With your permission the research team would like to audio record the interview. If you do not wish to be recorded but you would like to participate, please advise the research team and (typed) notes will be taken instead.

**Additional Costs and Reimbursement:** There are no costs associated with participating in this research project, nor will you be paid. However, you will receive a $40 Coles Group voucher to reimburse you for your time, any reasonable travel, parking, meals and other expenses you may incur while completing the interview .

**Potential discofmort:** You may feel that some of the questions we ask cause discomfort. If you do not wish to answer a question, you may skip it and go to the next question, or you may stop immediately. If you become upset or distressed as a result of your participation in the research project, the research team will be able to arrange for counselling or other appropriate support. Alternatively, a number of free contactable support services are included at section 9. Any counselling or support will be provided by qualified staff who are not members of the research team. This counselling will be provided free of charge.

**Third parties**: We will not disclose any of the information we hold to any third parties, except as required by law. The aim of this study is not to uncover illegal behaviour however, there is a possibility that this may occur. We have designed this study to avoid collecting re-identifiable information about you or any information of specific interest to any criminal or law enforcement case. In this study you are only being asked to share information regarding past behaviour. You should avoid sharing any information regarding crimes that you may plan to commit in the future.

1. **What will happen to information about me?**

By signing the consent form, you consent to the research team collecting and using information about you for the research study.

The research team will store the data collected from you for this research project for:

* A minimum of 5 years after the publication of the research results;

The information about you will be stored in an/a:

* De-identified format using pseudonyms.

The information you provide is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (NSW). You have the right of access to personal information held about you by the University, the right to request correction and amendment of it, and the right to make a complaint about a breach of the Information Protection Principles as contained in the PPIP Act. Further information on how the University protects personal information is available in the [**UNSW Privacy Management Plan**](https://www.legal.unsw.edu.au/compliance/privacyhome.html).

1. **How and when will I find out what the results of the research study are?**

The research team intend to publish and/ report the results of the research. All Information will be published in a way that will not identify you. We will use composite-vignettes as well as pseudonyms when we publish and report on the results of the research to ensure that your experiences will not identify you.

If you would like to receive a copy of the results you can let the research team know. We will ask you for your best contact details for this purpose. We will only use these details to send you the results of the research.

1. **What if I want to withdraw from the research study?**

If you do consent to participate, you may withdraw at any time. You can do so by completing the ‘Withdrawal of Consent Form’ which is provided at the end of this document or you can ring the research team and tell them you no longer want to participate. Your decision not to participate or to withdraw from the study will not affect your relationship with UNSW Sydney or NDRI, Curtin. If you decide to leave the research study, the researchers will not collect additional information from you. You can request that any identifiable information about you be withdrawn from the research project.

1. **What if I have a complaint or any concerns about the research study?**

If you have a complaint regarding any aspect of the study or the way it is being conducted, please contact the UNSW Human Ethics Coordinator:

**Complaints Contact**

|  |  |
| --- | --- |
| **Position** | UNSW Human Research Ethics Coordinator |
| **Telephone** | + 61 2 9385 6222 |
| **Email** | [humanethics@unsw.edu.au](mailto:humanethics@unsw.edu.au) |
| **HC Reference Number** | HC220647 |

1. **What should I do if I have further questions about my involvement in the research study?**

The person you may need to contact will depend on the nature of your query. If you require further information regarding this study or if you have any problems which may be related to your involvement in the study, you can contact the following member/s of the research team:

**Research Team Contact Details**

|  |  |
| --- | --- |
| **Name** | Ms Michala Kowalski |
| **Position** | PhD Candidate |
| **Telephone** | 02 93850449 |
| **Email** | m.kowalski@unsw.edu.au |

**Chief Investigator**

|  |  |
| --- | --- |
| **Name** | Prof Alison Ritter |
| **Position** | Director of Drug Policy Modelling Program |
| **Telephone** | 02 93850236 |
| **Email** | [Alison.ritter@unsw.edu.au](mailto:Alison.ritter@unsw.edu.au) |

**Support Services Contact Details**

If at any stage during the study, you become distressed or require additional support from someone not involved in the research please call:

|  |  |
| --- | --- |
| **Name/Organisation** | Counselling online |
| **Position** | Alcohol and drug counselling online |
| **Telephone** | 02 9361 8000 |
| **Website** | https://www.counsellingonline.org.au/ |

**Form for Withdrawal of Participation**

I wish to **WITHDRAW** my consent to participate in this research study described above and understand that such withdrawal **WILL NOT** affect my relationship with The University of New South Wales, NDRI Curtin, or other professional(s).

* I am withdrawing my consent and I would like any identifiable information collected about me which I have provided for the purpose of this research study withdrawn (I am aware that this does not incldue data that has been de-identified and rendered non re-identifiable).
* I am withdrawing my consent to participate in further components of this research and provide my permission for the research team to retain and/or use information collected about me which I have provided for the purpose of this research.
* I am withdrawing my consent and I understand that any information already published and/or not linked to my identity cannot be withdrawn from the research.

**Participant Name**

|  |  |
| --- | --- |
| Name of Participant  (please type) |  |
| Date |  |

**The section for Withdrawal of Participation should be forwarded to:**

|  |  |
| --- | --- |
| CI Name: | Prof Alison Ritter |
| Email: | [Alison.ritter@unsw.edu.au](mailto:Alison.ritter@unsw.edu.au) |
| Phone: | 02 93850236 |
| Postal Address: | c/o Social Policy Research Centre, UNSW SYDNEY, NSW 2052 |