



APPLICATION FOR ADMISSION TO AN HONOURS PROGRAM DOMESTIC APPLICANTS ONLY

HOW TO APPLY

You must complete the attached application form and return it to the University **no later than 10 December for admission in Semester 1 and 10 May for admission in Semester 2.**

1. You should use this application form –
 - if you are a graduate/graduand from another university
 - if you are a graduate of UNSW who is seeking admission to an honours program after an absence of at least one semester.

If you expect to complete your degree at UNSW in December (for admission to Honours in Semester 1) or July (for admission to Honours in Semester 2) you should apply directly to your Faculty or School Office.

2. Consult the UNSW Handbook for details before completing this application as not all programs are available in all modes.
3. You must submit an academic transcript with your application*. If final results are not available when you submit this application you must forward them as soon as possible together with a statement indicating that you have completed all requirements for the degree and are eligible to graduate.

Please send results to:

UAC Admissions Office (Honours)
The University of New South Wales
UNSW SYDNEY NSW 2052

4. You will be notified of the result of your application by mid February (Semester 1 admission) or mid July (Semester 2 admission).

*You **do not** need to supply an academic transcript for degree studies undertaken at UNSW.

4. English Language Proficiency

All applicants, whether domestic or international, for admission to any UNSW program delivered either in Australia or overseas, who do not have an assessable qualification undertaken and assessed in English, must provide evidence that their English language ability meets the minimum requirements for admission. Please see www.unsw.edu.au/elp for further details.

5. Check List

I have included with this application form

Certified Documents

Original or certified copies of previous tertiary studies (awards gained, marks and grades). If not in English official translations into English plus certified copies of the original language document will be required.

Copies of documents can be certified by:

Justice of the Peace*	Staff of Australian Diplomatic Missions	IDP Education Australia staff
UNSW Student Central	Administration of Institution which issued the document	Australian Education Centre staff
UNSW offshore offices	Administration of an Australian University	

Proof of completion of degree

Certified copy of proof of completion of degree.

Proof of English proficiency

Certified copy of English tests if required

Australian Permanent Residents/New Zealand citizens – Passport Information

A certified copy of the pages in your passport showing your visa label and personal details.

* Only documents certified by a Justice of the Peace bearing the official stamp and registration number will be accepted.

6. Privacy Notification

The information you provide on this application form is “personal information” as defined by the Privacy and Personal Information Act 1998 (NSW) [the Act]. It is collected and held by UNSW in order to process your application, admission and enrolment; to send you information regarding UNSW or third party courses or other university matters determined to be of potential interest to you; for administrative and statistical purposes; and (if this application isn't accepted) to process your application in relation to other courses offered by UNSW or related parties that may be of interest of you. We may disclose your information to others inside and outside NSW, including our related entities such as UNSW Global Pty Ltd, for the same purposes, and you consent to such bodies (including UNSW Global) acting upon your information and communicating with you regarding such courses, up to and including making offers in relation to those courses. You have the right of access to, and alteration of, the information concerning yourself in accordance with the Act and UNSW Privacy Management Plan. UNSW will not disclose your personal information without your consent and without due cause, except as authorised by law. You have the right to refuse this consent, but if the consent is not given your application may not be processed. By signing this document you accept these conditions.

7. Declaration and Consent

I declare that the information declared on this form is complete and correct. I authorise the University to obtain information from any educational institution previously or currently attended by me. If any information supplied by me is considered to be untrue, incomplete or misleading in any respect, I understand the University may take such action as it believes necessary including the disclosure of the information to any person or body the University considers has a legitimate interest in receiving it and I consent to such disclosure. I understand the University reserves the right to vary or reverse any decision made on the basis of untrue, incomplete or misleading information. I have made this application having had access to sufficient information regarding UNSW programs, courses, fees, costs, facilities and services. I understand the University reserves the right to make alterations to any matter offered in its publications without notice and that this agreement does not remove my right to take further action under the Australian consumer protection laws.

Name: _____

Signature: _____ Date: ____/____/____

****Unsigned applications will not be processed****

Send your complete application to:

UAC Admissions Office (Honours)
UNSW Sydney NSW 2052
Australia

Facsimile: +61 2 9662 4241
Phone: +61 2 9385 3228

Application Deadlines:

FEBRUARY/MARCH SEMESTER (S1): 10 December
JULY SEMESTER (S2): 10 May

OR when intake quotas have been reached,
whichever is the earlier.