AGSM Recognised Prior Learning (Credit Transfer) Protocol and Procedure

The AGSM seeks to ensure the highest quality learning experience for all students. When a student can demonstrate mastery in a specific topic area, AGSM Programs may award Recognised Prior Learning (RPL) for that course.

In all cases, RPL is at the discretion of the Program Authority; this RPL protocol and procedure may change at any time without notice. The ability to apply for RPL is strictly governed by the guidelines below:

- Prospective students are expected to apply for RPL during their application process
- In accordance with UNSW policy, students may be granted RPL for no more than 50% of a UNSW program
- All courses submitted for consideration for RPL must have been completed in English.

AGSM MBA (Executive)

- RPL may be made available for Stage 1 courses; except the mandatory starter course MNGT6211 The Executive Blueprint
- RPL is not available for Capstone courses: Stage 2, the Executive Agenda Year (EAY)
- Except where noted below, RPL is not available for Elective courses
- RPL may be approved for a completed postgraduate degree awarded up to 6 years ago for a maximum of four courses, where students can demonstrate a level of mastery equivalent to a Credit average (65) or better
- RPL may be approved for an incomplete postgraduate degree undertaken up to 6 years ago for a maximum of up to seven courses, where students can demonstrate a level of mastery equivalent to a Credit average (65) or better
- In some circumstances, specified RPL for an undergraduate degree completed up to 6 years ago may be granted:
  - With either a Major or Specialisation
  - Where the student can demonstrate a level of mastery equivalent to a Credit average (65) or better
  - Where the student can demonstrate recent, professional management experience in that specific area of 5 years or more. Professional Reference(s) are required to support the application
- Graduates of AGSM’s Graduate Certificate in Change Management (GCCM), with Credit average (65) or better may be eligible for RPL of up to 4 courses:
  - 1 specified Core, MNGT6275 Managing People & Organisations, and 3 specified Electives
- RPL for two unspecified elective courses may be granted for students who have successfully completed an AGSM Certificate of Executive Management & Development (CEMD) via AGSM Executive Education

- Graduates of The Centre for Social Impact’s Graduate Certificate in Social Impact (GCSI), with a Credit average (65) or better may be eligible for RPL of up to 4 courses;
  - 1 unspecified Core and 3 specified Electives

- Current CFA members in good standing are eligible for RPL for one Core course;
  - MNGT6321 Corporate Finance
  - Students seeking this RPL must also provide confirmation of membership in good standing from the relevant Institute

- Current CAANZ/CPA members in good standing are eligible for RPL for two Core courses;
  - MNGT6210 Accounting and Financial Management and MNGT6321 Corporate Finance
  - Students seeking this RPL must also provide confirmation of current membership in Good Standing from the relevant institute

- RPL for up to 2 unspecified elective courses may be granted for students who have successfully completed MBS’ Murra Business Program with a level of mastery equivalent to a Credit average (65) or better

- RPL is not available for Capstone courses

- Except where noted below, RPL is not available for MBAX Specialisation courses

- RPL may be approved for a completed postgraduate degree awarded up to 6 years ago for a maximum of 4 courses, where students can demonstrate a level of mastery equivalent to a Credit average (65) or better

- RPL may be approved for an incomplete postgraduate degree undertaken up to 6 years ago for a maximum of up to 5 courses, where students can demonstrate a level of mastery equivalent to a Credit average (65) or better

- In some circumstances, specified RPL for an undergraduate degree completed up to 6 years ago may be granted;
  - With either a Major or Specialisation
    - AND
  - Where the student can demonstrate a level of mastery equivalent to a Credit average (65) or better
    - AND
  - Where the student can demonstrate recent, professional management experience in that specific area of 5 years or more. Professional Reference(s) are required to support the application

- Graduates of AGSM’s Graduate Certificate in Change Management (GCCM) with a Credit average (65) or better may be eligible for RPL of up to 4 Specialisation courses;
  - Courses will be mapped across to the appropriate Specialisation courses

- RPL for two unspecified core courses may be granted for students who have successfully completed an AGSM Certificate of Executive Management & Development (CEMD) via AGSM Executive Education
Graduates of The Centre for Social Impact’s Graduate Certificate in Social Impact (GCSI) with a Credit average (65) or better may be eligible for RPL of up to 4 Specialisation courses towards the MBA (Social Impact):

- 4 specified Social Impact specialisation courses

Current CFA members in good standing are eligible for RPL for up to 1 Core course:

- MNGT6321 Corporate Finance

Students seeking this RPL must also provide confirmation of membership in good standing from the relevant Institute

Current CAANZ/CPA members in good standing are eligible for RPL for up to 2 Core courses:

- MNGT6210 Accounting and Financial Management and MNGT6321 Corporate Finance

Students seeking this RPL must also provide confirmation of current membership in Good Standing from the relevant Institute

RPL for up to 2 unspecified core courses may be granted for students who have successfully completed MBS’ Murra Business Program with a level of mastery equivalent to a Credit average (65) or better

AGSM MBA Full Time RPL

RPL may be available for Core courses with the following exceptions:

- MNGT5095 Foundations of Management
- MNGT5282 Strategy
- MNGT5202 Entrepreneurship and Innovation

With the additional provision that only 1 RPL is permitted per Term (Terms 1 and 2 only)

RPL is not available for Elective courses

In some circumstances, specified RPL for an undergraduate degree completed up to 6 years ago may be granted:

- With either a Major or Specialisation
  AND
- Where the student can demonstrate a level of mastery equivalent to a Credit average (65) or better
  AND
- Where the student can demonstrate recent, professional management experience in that specific area of 5 years or more. Professional Reference(s) are required to support the application

Current CFA members in good standing are eligible for RPL for up to 1 Core course:

- MNGT6321 Corporate Finance

Students seeking this RPL must also provide confirmation of membership in good standing from the relevant Institute

Current CAANZ/CPA Australia members in good standing are eligible for RPL for up to 2 Core courses:

- MNGT6210 Accounting and Financial Management and MNGT6321 Corporate Finance

Students seeking this RPL must also provide confirmation of current membership in Good Standing from the relevant institute
- RPL for up to 2 unspecified elective courses may be granted for students who have successfully completed MBS’ Murra Business Program with a level of mastery equivalent to a Credit average (65) or better

**AGSM Master of Management**

- RPL may be made available for courses except the mandatory starter course *MMGT6001 Managing Yourself and Others*
- RPL is *not* available for Capstone courses – *MMGT6007 Industry Experience*
- RPL may be available for an undergraduate degree completed up to 6 years ago;  
  - With either a Major or Specialisation  
  - AND  
  - Where the student can demonstrate a level of mastery equivalent to a Credit average (65) or better
- RPL may be approved for an incomplete business postgraduate degree for a maximum of up to six courses, where students can demonstrate a level of mastery equivalent to a Credit average (65) or better
- RPL for two unspecified elective courses may be granted for students who have successfully completed an AGSM Certificate of Executive Management & Development (CEMD) via AGSM Executive Education.
- Current CAANZ/CPA Australia members in good standing are eligible for RPL for one Core course; *MMGT6002 Financial Management*
  - Students seeking this RPL must also provide confirmation of membership in good standing from the relevant Institute
- RPL for up to 2 unspecified elective courses may be granted for students who have successfully completed MBS’ Murra Business Program with a level of mastery equivalent to a Credit average (65) or better

**AGSM Graduate Certificate in Change Management (GCCM)**

- RPL may be available for up to 1 course in an associated field for either  
  - Postgraduate study completed up to 6 years ago with a level of mastery equivalent to a Credit average (65) or better
  - Or  
  - Undergraduate study completed up to 6 years ago Where the student can demonstrate recent, professional experience in that specific area of 5 years or more. *Professional Reference(s) are required to support the application*

**Global Network of Advanced Management: Yale Master of Advanced Management**

- AGSM@UNSW Business School is the country’s only member of the Global Network of Advanced Management (GNAM). As a result of this illustrious membership, AGSM MBA students in Good Standing with strong academic achievement may apply for Yale’s Master of Advanced Management
  - In the case of a successful application from an AGSM MBA fulltime student, students complete their Core courses at AGSM and then complete their Electives at Yale. AGSM credits the Yale electives and Yale credits the AGSM Core courses and the student will
An MBA full-time student wishing to undertake the MAM should note they can have only 1 RPL (in either Term 1 or 2) and still meet the criteria of undertaking at least 50% of their program with UNSW.

An AGSM MBA student from other programs should contact Student Experience regarding eligibility and conditions.

Applying for RPL

- It is expected that students commencing their studies will formal and/or informal learning will apply for RPL during their Admissions phase.

- Students who obtain accreditation for other studies obtained during their studies with AGSM may apply to Student Experience for information about applying for RPL.

- Students considering undertaking study at another institution while also enrolled in a degree program at UNSW should note that both institutions need to be applied to and approve this proposed concurrent enrolment. In addition, it is not anticipated that courses undertaken at another institution while enrolled in an AGSM Award program will be available for any kind of RPL. See UNSW’s Multiple Enrolment Rules for more information.

- UNSW policy advises that students may apply for RPL up until the midpoint of their studies (ie up to 50% of their academic program).

- If students acquire new formal learning accreditation after commencing their MBA Program at AGSM (eg completing an Accounting degree commenced but not completed when entering the program), and wish to apply for RPL, they must not enrol in that course in the interim. Instead they should make their RPL application and await the outcome. Please submit your completed RPL application to studentexperience@agsm.edu.au. Your application will be considered in line with the above criteria for formal learning accreditation attained after your commencement.

- See also application to undertake an External Course or Application for Cross Program Application.

Step 1

Read and abide by AGSM’s RPL Protocol and Procedure.

Step 2

Familiarise yourself with the course summaries and overviews on the AGSM website.

Step 3

For assessment, please include all required documents including a completed RPL application form and forward to AGSM Recruitment and Admissions team.

Documentation supporting your application must be in English. Documents which are not originally in English must be translated by a NAATI certified translator and certified.

Timing

Students should anticipate being notified of the outcome of their application within 3 weeks of receipt of all required documentation as outlined on the application form.

Possible outcomes

Successful: Approved RPL will be included in your Letter of Offer. Unless you formally decline the offered RPL, in due course, it will appear on your Academic Statement; with the Grade if an
UNSW course and as ‘T’ for transfer for external courses. It is your responsibility to check details are correct in myUNSW within your first term of studies.

**Declined:** RPL is not approved at the discretion of the Program Director. RPL decisions are final and there will be no correspondence.

**Waiver offered:** You have been approved not to do the course but have not been credited the Units of Credit and will need to choose another course to study.

**Please note**

**RPL and Internal Program Transfer**

- If transferring between AGSM programs, students may lose RPL that they have already been granted or eligible for e.g., if it is no longer within AGSM’s 6-year timeframe and/or within the eligible criteria for that program.

**RPL and Program Extensions**

- If requesting an extension of the timeframe for your program, please note that previously awarded RPL may 'drop' off if it is no longer within AGSM’s 6-year timeframe.

**WAM following RPL**

- If the RPL approved is for course(s) completed at other institutions, grades achieved for those courses will not be included on your academic statement, official UNSW academic transcript or in the calculation of your Weighted Average Mark (WAM).

- If the RPL approved is for course(s) completed at UNSW, grades achieved for the specific course(s) will be included on your academic statement and will be included in the calculation of your WAM for your new Program but will not appear on your official UNSW academic transcript under your new program. The courses will remain on your academic transcript under your old program.

**RPL and International options**

- If applying for international opportunities (e.g., Traditional Exchange), students must have undertaken a minimum of 4 Core courses to be eligible to apply, at least half of those must be AGSM courses. Preference will be given to students who’ve undertaken 4 AGSM Courses.

**Remove RPL**

- In some circumstances a person may wish to remove previously approved RPL, for example if they wish to undertake a course and have no 'room' left in their program. Please discuss with Student Experience if you wish to explore this option.

**More information**

The AGSM MBA Programs' RPL protocol and procedure aligns with the [UNSW Credit Transfer Policy](#).

UNSW and AGSM regularly review policies, protocol, and procedures. Changes may impact a student during their academic progress. AGSM will update documentation on the website in real time, announce in the Newsletter, and announce any changes via our eCommunity platform.