

## User Registration

### Select User Type (tick)

Undergraduate	<input type="checkbox"/>	Visiting Fellow	<input type="checkbox"/>	Postdoctoral	<input type="checkbox"/>	General Staff	<input type="checkbox"/>
Postgraduate	<input type="checkbox"/>	Academic Staff	<input type="checkbox"/>	Research Fellow	<input type="checkbox"/>	External User	<input type="checkbox"/>

User Information		Supervisor Information	
Title		Title	
Full Name		Name	
Student/Staff Number		School/Organisation	
Mobile phone		Phone Number	
Email		Email	
School/Organisation		Signature	
Project:			

Supervisor ORCID : \_\_\_\_\_

Training Attended	
Training Date	Instrument Name
Trainer Name	

Account Details	Dept ID	Fund	Budget Period	Project/Grant
(Example entry)	MATSC&EN or CHSE	RExxx	2015	RM012345 or PS12345

User name:	Technical Officer use only
User signature:	Registration No:
Date:	Group Name:

**IMPORTANT** – This form will not be processed without your account details. By signing this form you are agreeing to our access conditions. (1) Participate in training as directed by XRD Lab. Manager; (2) You may not allow unregistered users into the lab without permission from the lab manager; (3) You agree to follow our safety procedures; (4) Instruments on our on-line booking system must be booked prior to use. Unused time should be unbooked to enable others to use the equipment. Users who consistently use less than 50% of their booked time may be charged for the full booking.