

# UNSW Employability Career Events T&C's 2026

## Participation

Participation in UNSW Employability events, including event promotion, is subject to review and approval by UNSW Employability. Applications are assessed against a range of considerations, including eligibility requirements, alignment with UNSW Employability objectives and values, event timing, and impact on the student experience. UNSW Employability reserves the right to decline or withdraw participation or promotion at its discretion.

## Professional Conduct

We ask that all employer representatives contribute to a welcoming, respectful and inclusive environment for students and staff.

By participating, your organisation agrees that all representatives will:

- Conduct themselves in accordance with the [UNSW Values and Code of Conduct](#).
- Treat all students, staff and participants with professionalism, respect and courtesy.
- Comply with applicable health, safety and security requirements while attending the event.

## Event Participation

To support the successful delivery of events, participating organisations agree to:

- Respond to reasonable requests for information and planning discussions.
- Provide requested content or promotional materials by agreed deadlines.
- Notify UNSW Employability as soon as possible if attendance arrangements change.

## Privacy

Information collected through this process will be handled in accordance with the [UNSW Privacy Policy](#). Your contact details may be shared with relevant UNSW Employability staff where required to coordinate, support or evaluate your participation.

## Cancellations

Places at UNSW Employability events are limited. If you need to cancel your participation, please notify the Employability team at [employability@unsw.edu.au](mailto:employability@unsw.edu.au) as soon as possible. Cancellations received less than **14 days** before an event may result in the forfeiture of any applicable participation fee.

## Measuring Impact

UNSW is committed to continually improving employer engagement opportunities for students. Following an event, participating organisations may be invited to share outcomes such as student applications, internship or graduate offers, or other relevant engagement data. This information helps us evaluate the effectiveness of our programs and strengthen future partnerships.

## Building Long-Term Partnerships

UNSW Employability values ongoing relationships with employers that create meaningful opportunities for students. We welcome organisations interested in engaging with UNSW beyond a single event and look forward to working together to support student employability and early career success.

## Concerns and Complaints

Concerns or complaints arising from a UNSW Employability event, whether raised by students, staff or employer representatives, are managed under the [UNSW Complaints Management and Investigations Policy and Procedure](#).

If you would like to raise a concern about an event, please contact the Employability team at [employability@unsw.edu.au](mailto:employability@unsw.edu.au) or visit [UNSW Complaints](#).



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