

2023 MEETING SCHEDULE OF UNSW COUNCIL AND MANAGEMENT COMMITTEES

	MANAGEMENT MEETINGS				COUNCIL & COMMITTEES MEETINGS							
	Management Board (MB)	Senior Leadership Team (SLT) & HSE Level 1 Committee*	Leadership Forum (LF)	Head of School (HoS)	Council	Audit	Finance and Strategy	Investment Sub-Committee	Honorary Degrees	Information Technology	Remuneration and People	Risk
Usual Time	9-11 am	9-12 pm	9 -10 am	9-10 am	2 - 5pm	3.30 - 6pm	8 - 10am	1-3 pm	8 - 9 pm	2 - 4.30 pm	9-10 am	8 - 10.30 am
Submission of agenda items to meeting organiser	3 days prior – 10am Fri	6 days prior	6 weeks prior	1 month prior	5 weeks prior	5 weeks prior	5 weeks prior	5 weeks prior	5 weeks prior	5 weeks prior	5 weeks prior	5 weeks prior
Agenda confirmation/approval	3 days prior	6 days prior	5 weeks prior	1 week prior	2 weeks prior	2 weeks prior	2 weeks prior	2 weeks prior	2 weeks prior	2 weeks prior	2 weeks prior	2 weeks prior
Submission of papers to meeting organiser	2 days prior – 10am Mon	6 days prior – Fri (10 am)	2 weeks prior	NA	2 weeks prior	2 weeks prior	2 weeks prior	2 weeks prior	2 weeks prior	2 weeks prior	2 weeks prior	2 weeks prior
Circulation of meeting pack to attendees	2 days prior	3 days prior	1 week prior	NA	1 week prior	1 week prior	1 week prior	1 week prior	1 week prior	1 week prior	1 week prior	1 week prior
Committee Secretary	Mark Smith & Fatima Velosa Amrita Mukhopadhyay (Agenda Items & Papers)	Fatima Velosa	Div of External Engagement	Div of External Engagement	James Fitzgibbon	Lydia McDonnell	Josh Wiesberger	Lydia McDonnell	Mark Smith	Josh Wiesberger	James Fitzgibbon	Mark Smith
Committee Email	executive@unsw.edu.au	executive@unsw.edu.au	CorporateComms@unsw.edu.au	CorporateComms@unsw.edu.au	council@unsw.edu.au	council@unsw.edu.au	council@unsw.edu.au	council@unsw.edu.au	council@unsw.edu.au	council@unsw.edu.au	council@unsw.edu.au	council@unsw.edu.au
January												
w/c 30	1-Feb		TBA	TBA								
February												
w/c 06	8-Feb											
w/c 13	15-Feb				13-Feb			16-Feb				
w/c 20		22-Feb								20-Feb		
w/c 27	1-Mar											
March												
w/c 06	8-Mar					6-Mar					7-Mar	
w/c 13	15-Mar											17-Mar
w/c 20		22-Mar										
w/c 27						27-Mar	28-Mar					
April												
w/c 03	5-Apr									3-Apr		
w/c 10	12-Apr				14-Apr							
w/c 17	19-Apr											
w/c 24		26-Apr										
May												
w/c 01	3-May											
w/c 08	10-May											12-May
w/c 15	17-May							18-May				
w/c 22		24-May						23 May (to be rescheduled)				
w/c 29												
June												
w/c 05	7-Jun				5-Jun							
w/c 12	14-Jun											
w/c 19	21-Jun					19-Jun						
w/c 26		28-Jun										
July												
w/c 03	5-Jul											
w/c 10	12-Jul									10-Jul		
w/c 17	19-Jul								18 July (to be rescheduled)		18 July (to be rescheduled)	
w/c 24		26-Jul										
w/c 31	2-Aug											3-Aug
August												
w/c 07	9-Aug											
w/c 14	16-Aug				14-Aug			17-Aug				
w/c 21		23-Aug										
w/c 28												
September												
w/c 04	6-Sep					4-Sep						
w/c 11	13-Sep											
w/c 18	20-Sep											
w/c 25		27-Sep						26-Sep				
October												
w/c 02	4-Oct											
w/c 09	11-Oct				9-Oct							
w/c 16	18-Oct									16-Oct		
w/c 23		25-Oct										
w/c 30	1-Nov											
November												
w/c 06	8-Nov					6-Nov			7-Nov		7-Nov	
w/c 13	15-Nov							16-Nov				
w/c 20		22-Nov						21-Nov				22-Nov
w/c 27												
December												
w/c 04	6-Dec				4-Dec							
w/c 11	13-Dec											
w/c 18												