

# UNSW Honorary Degrees Committee Membership and Terms of Reference

Authorised by UNSW Council 4 December 2023

## A. Membership as at 4 December 2023

Name	Role	Term
Mr David Gonski AC, Chair	Chancellor	ex officio
Professor Attila Brungs	Vice-Chancellor and President	ex officio
Professor Scott Kable	President, Academic Board	ex officio
Mr Warwick Negus	Deputy Chancellor	ex officio
Ms Raji Ambikairajah	Council Member	to 30 June 2024
Ms Maxine Brenner	Council Member	to 30 June 2024
Emeritus Professor Richard Henry AM	Academic Board nominee	to 31 December 2024
Professor Anna Munster	Academic Board nominee	to 31 December 2025

## B. Terms of Reference

### 1. Composition – Total: 8

- Chancellor
- Deputy Chancellor
- Vice-Chancellor and President
- President, Academic Board
- Two other members of Council
- Two persons nominated by the Academic Board

### 2. Chair

The Chancellor is the Chair of the Committee.

### 3. In attendance

The Committee may, with the consent of the Chair, invite any person or persons to attend all or part of its meetings to assist the Committee in its work.

### 4. Reporting to Council

The recommendations of each meeting will be referred to Council.

### 5. Schedule of Meetings

Two regular meetings per annum will be scheduled to report to the following Council meeting, and additional meetings as required with the consent of the Chair.

## 6. Quorum

Quorum for the Honorary Degrees Committee is four and must include at least one person from the category of 'Three other members of Council'.

## 7. Terms of Reference

- a) To recommend to Council the award of honorary degrees in accordance with the UNSW By-law 2005 and the [Honorary Degree and Honorary Fellowship Procedure](#).
- b) To recommend to Council the revocation of honorary degree or honorary fellowship in accordance with the [Honorary Degree and Honorary Fellowship Procedure](#).
- c) To review and advise on proposals from the faculties for the award of honorary degrees when requested to do so by the President of the Academic Board.
- d) To recommend to Council candidates for honorary fellowships in accordance with the [Honorary Degree and Honorary Fellowship Procedure](#).
- e) To review and make recommendations to Council on increasing equity, diversity and inclusion in Honorary Degree conferrals.
- f) To review the [Honorary Degree and Honorary Fellowship Procedure](#) periodically and make recommendations to Council for its amendment.
- g) To review and advise on any matters raised by the Vice-Chancellor and President.
- h) To review and advise on any matters raised by Council.
- i) To exercise such powers as Council may delegate.
- j) As required, to establish and constitute sub-committees or working parties to assist the Committee in carrying out its functions.

## 8. Resolutions without meetings (Circular Resolutions)

- a) Resolutions without meetings of the Committee (Circular Resolutions) The Chair may approve that a matter is urgent and cannot wait until the next scheduled meeting of the Finance and Strategy Committee. In such cases, a circular resolution and relevant documentation will be circulated electronically to all Committee members for consideration and approval.
- b) The resolution will be passed if a majority of members approve the resolution unless two or more members request that the issue raised in the circular resolution be discussed at the next meeting instead.
- c) The Committee will be informed of the result and the circular resolution will be tabled at the next meeting of the Committee for incorporation into the formal record.

## 9. Review

The Honorary Degrees Committee will review its Terms of Reference at least every two years to keep it up to date and consistent with its authority, objectives and responsibilities.

Amendments to the Honorary Degrees Committee Terms of Reference are to be approved by Council.

