Academic Board (AB)
Minutes of Meeting

DATE: Tuesday 17 May 2022
TIME: 10am-12.30pm via Microsoft Teams

PRESENT

1. Professor D Cohen, Science, AB President and Chair
2. Scientia Associate Professor L Rollins, Science, Acting AB Deputy President
3. Scientia Professor S Rogge, Pro Vice-Chancellor (PVC), Research
4. Scientia Professor G Williams AO, Deputy Vice-Chancellor (DVC), Planning & Assurance
5. Professor C Annesley, Dean of Arts, Design & Architecture (ADA)
6. Professor E Baldry AO, DVC, Equity, Diversity & Inclusion (EDI)
7. Professor M Crossley, DVC, Academic & Student Life (DVCASL)
8. Professor M Davis, Such other Person, PVC Indigenous
9. Professor C Doolan, Engineering
10. Professor N Fisk AM, DVC, Research & Enterprise (DVCRE)
11. Professor S Foster, Dean of Engineering
12. Professor B Golder, Such other Person
13. Professor M Green, Medicine & Health
14. Professor F Johns, Law & Justice
15. Professor S Kable, Dean of Science
16. Professor L Lixinski, Law & Justice
17. Professor A Lynch, Dean of Law & Justice
18. Professor J Morris, PVC, Research Training & Entrepreneurship and Dean of Graduate Research
19. Professor A Ortmann, Business School
20. Professor L Ravelli, Arts, Design & Architecture
21. Professor A Simmons AM, Provost
22. Professor E Sparks, Rector of UNSW Canberra
23. Professor A Steel, Such other Person
24. Professor C Styles, Dean of Business School
25. Professor M Tani Bertuol, UNSW Canberra
26. Professor M Uncles, Business School
27. Professor R Wilkinson, PVC, Education & Student Experience (PVCESE)
28. Professor W Zhang, Engineering
29. Professor A Zwi, Arts, Design & Architecture
30. Associate Professor S Clark, Engineering
31. Associate Professor D Dong, UNSW Canberra
32. Associate Professor X Feng, Medicine & Health
33. Associate Professor N Garg, Business School
34. Associate Professor A Heywood, Medicine & Health
35. Associate Professor M Michael, Arts, Design & Architecture
36. Dr N Castano Rodriguez, Such other Person, Representative of the Early Career Academic Network (ECAN) Executive Committee
37. Dr N Gardner, Such other Person
38. Dr A Khatamianfar, Engineering
39. Dr D Lackerstein, UNSW Canberra
40. Dr J Steele, Science
41. Ms N Bhattacharya, President of the UNSW Student Representative Council (SRC)
42. Mr J Karras, Postgraduate Council President and Higher Degree Research Student
43. Mr J Lowinger, Undergraduate Student
44. M McBurnie, Postgraduate Student
45. Ms L Montague, Chair of Arc @ UNSW Board
46. Mr O Pike, Undergraduate Student
47. Mr C Pearce, Law & Justice
48. Officer Cadet M Zlateff, UNSW Canberra Student

APOLOGIES: Professor A Brungs, Vice-Chancellor (VC)
Professor N Klein, Such other Person
Professor V Perkovic, Dean of Medicine & Health
Professor S Scott, UNSW Canberra
Professor J Seidel, Science
Associate Professor C Bond, Law & Justice, Acting AB Deputy President
Associate Professor T Wilcox, Such other Person
Mr T Abdulsalam, Higher Degree Research Student
Ms E Egilmezer, Postgraduate Student
Ms T McKee, Indigenous Student
Ms K Watson, Arts, Design & Architecture

IN ATTENDANCE: Professors R Buckland, L Lutze-Mann, L Piggott and G Velan (for item 11)
Associate Professor S Doherty (for item 13.2)
Mr M Borchert, Ms Y Chan (for item 12.1), Mr J Fitzgibbon, Ms K George, Ms B Greene (for item 12.1), Ms C Jones, Ms S Lightfoot, Mr N Morris, Ms M Pavelkova, Ms L Robinson, Ms M Teague (for item 10) and Mr Q Vea Vea (for item 10)

SECRETARY: Ms F Velosa, Senior Governance Officer

Quorum: 20
RAMS: 2022/010483

A PROCEDURAL MATTERS

1. Welcome, apologies and leave of absence

The Chair extended his respects to Elders past and present, and acknowledged the Traditional Custodians of all the lands from which members were joining the meeting, and welcomed everyone to the meeting.

AB accepted the apologies received from AB members for the meeting, as listed above. On behalf of the Board, the Chair congratulated Scientia Associate Professor Rollins and Associate Professor Bond on their co-option as Deputy Presidents of the Academic Board (see item 7.1).

2. Minutes of the previous meeting held on 29 March 2022

RESOLVED
The Academic Board confirmed the minutes of the meeting held on 29 March 2022 as an accurate record, and authorised the Chair to sign them digitally.

3. Matters arising and business carried forward, other than business covered on the agenda

3.1 Amendments to the UNSW Rules, 11 April 2022 Council approval

AB noted Council's approval on 11 April 2022 of the amendments to the UNSW Rules, as detailed under item 7.1 on the AB agenda of 17 May 2022.

4. Responsibilities of Officership and Student Officership

AB noted the responsibilities of officership and student officership for members of Committees and Boards.

5. Starring of items, adoption of unstarred items and rearrangement of the agenda

AB starred item 12.1 for discussion, and received and carried a motion to adopt all the unstarred items.

6. Confirmation of confidential items
AB confirmed that items 12 and 12.1 were marked confidential to UNSW.

B PRESIDENT'S BUSINESS

7. Report of the AB President (Chair)
AB received and noted the Chair's report. The Chair highlighted the review of the *Academic Promotions Policy*, the *Academic Promotions Procedure* and the *Academic Offerings Review Procedure*, all of which would complete the relevant consultation processes before final consideration at AB and subsequent endorsement.

7.1 Co-option of Acting Deputy Presidents of the Academic Board
AB noted the co-option of the following AB members under Sections 2.16(b) and (c) of the UNSW Rules:

(i) That Scientia Associate Professor Lee Rollins, elected member of the Academic Board from the Faculty of Science, be co-opted as Acting Deputy President for the duration of the current and any subsequent periods of leave approved for Professor Mary-Louise McLaws from 14 April 2022 to the end of the current term of the Academic Board on 30 June 2023, and

(ii) That Associate Professor Catherine Bond, elected member of the Academic Board from the Faculty of Law & Justice, be co-opted as Acting Deputy President for the duration of the current and any subsequent periods of leave approved for Associated Professor Ann Kayis-Kumar from 14 April 2022 to the end of the current term of the Academic Board on 30 June 2023.

8. Questions on Notice (QoN) – Stipends and Scholarships
AB noted response from Professor Morris to the questions about stipends and scholarships.

9. Report of the Vice-Chancellor (VC)
AB noted the VC's apology for the meeting as he was attending an urgent meeting of Universities Australia (UA) and that he would report on his current priorities and future focuses at a future AB meeting.

The Provost, Professor Simmons, reported on behalf of the VC:

- UNSW had recently secured outstanding research funding, including two projects under the Trailblazer funding and the Sovereign Manufacturing Automation for Composites Cooperative Research Centre (SoMAC CRC). Professor Simmons thanked and congratulated everyone involved.
- The success of the recent round of graduations held on campus was due to the significant contributions of Ms Jones and Ms Francis, their Graduations teams and University staff who had worked to make this happen.
- A Senior Leadership Team (SLT) Away Day planned for 18 May 2022 would discuss strategic planning, the outcomes of which the VC would cover at a future AB meeting.
- The online All Staff Forum on Friday 20 May 2022 would cover UNSW's recent progress, key trends impacting the University and the emerging priorities within its 2025 Strategy in response to engagement with students, partners and staff, including themes from the Ideas Hub. Professor Simmons encouraged all staff to attend and ask questions.

Professor Simmons noted the progressive return of staff and students to campus and thanked everyone for a successful T1 under ongoing difficult circumstances. She recognised the increased workload of online, hybrid and face-to-face teaching and learning, and the impacts of the recent challenges on the mental health and wellbeing of staff and students. In an effort to improve student and staff experiences, Professor Simmons and the VC were holding discussions with the Deans about lessons learnt from improved practices and shifts in learning

preferences, and providing support to faculties as they continue to tackle the challenges of the last two years.

On behalf of the Board, the Chair moved a vote of thanks with acclamation for the excellent work of Ms Jones and Ms Francis as well as their Graduations teams in running a very successful round of graduations for two weeks from 2 May 2022. The chair acknowledged the help and support from all areas of the University and academics who attended the ceremonies. As the culmination of years of teaching and learning, graduations were considered the most important of all ceremonies at the University.

The Chair thanked Professor Simmons for her report.

C PRESENTATIONS AND DISCUSSION TOPICS

10. UNSW Equity Pathways

The Chair invited Professor Baldry to present on UNSW Equity Pathways (included in the AB meeting pack), which included the Gateway Admission Pathway, the UNSW Access Scheme, the Indigenous Access Scheme and Pre-Program, and the UNSW Prep Program.

Professor Baldry, with contributions from Ms Teague (Director, Access, Equity & Inclusion), Mr Vea Vea (Future Students Coordinator) and Professor Lutze-Mann (Director, EF Career Development) presented data on the equity cohorts and outcomes for students admitted under various UNSW Equity Pathways.

AB noted the following:

- While retention and success rates for low-SES students were marginally below the general UG group, the Gateway students had similar WAMs.
- The UNSW Indigenous access rate sat around the middle of the Go8 but well below the levels for most of the regional universities in NSW, partly relating to geographical factors.
- UNSW continued to seek ways of increasing the diversity of its student cohorts and the successful progression to graduation of those entering under the various equity, diversity and inclusion admissions schemes.

Professor Baldry encouraged AB to contact her and the co-presenters if they had further questions and wanted to discuss the schemes in more detail.

The Chair thanked Professor Baldry, Professor Lutze-Mann, Ms Teague and Mr Vea Vea for their updates and congratulated them on their work in this area. AB would welcome further updates on how these student cohorts were tracking in their studies at UNSW.

11. Proposed New Vertically Integrated Health Professional Programs

Professor Velan, Senior Vice-Dean Education of the Faculty of Medicine & Health, provided an overview of the proposed new vertically integrated Bachelor and Masters programs for health professions (including pharmaceutical medicine and pharmacy, physiotherapy, exercise science and exercise physiology, and nutrition, dietetics and food innovation), included in the AB meeting pack (see items 14.17-14.22). Professor Velan acknowledged the contributions of Professor Katelaris, the Faculty's Director of Program Development, as well as the development and support teams to the creation of these programs.

AB noted that these programs aimed to address a number of issues related to improving health outcomes across the country and would take advantage of the breadth of fields covered by the Faculty as well as its associated MRIs and other health sector partners.

The Chair thanked Professor Velan for his overview of the new programs.

D REPORTS

12. Deputy Vice-Chancellor, Research & Enterprise (DVCRE)

The Academic Board received and noted the report of the Deputy Vice-Chancellor, Research & Enterprise (DVCRE), Professor Fisk.

Professor Fisk contrasted the significant decline in MRFF grant income due to the huge reduction in targeted grants, with the excellent result in the Trailblazer Universities Program (TUP), with two successful bids announced thus far in partnership with two universities (Adelaide and Newcastle).

AB noted that members of URC and UHDRC as well as invited guests would attend the 2022 UNSW Research Strategy Session on 26 May 2022 to discuss various research and HDR matters, including 'Commercialisation and Translation of Research' and 'The Future HDR Landscape'.

The Chair thanked Professor Fisk for his report.

12.1 2021 Research Integrity Annual Report – Confidential, not to be distributed outside of UNSW

The AB received and noted the confidential 2021 Research Integrity Annual Report. Ms Greene (Director of Conduct & Integrity) reported that few complaints were lodged relative to the number of researchers at UNSW.

AB noted that about half of the complaints had been substantiated or partially substantiated, with only a small percentage related to serious breaches of the Research Codes that govern the responsible conduct of research.

The Chair thanked Ms Greene and her team for the report.

13. Deputy Vice-Chancellor, Academic & Student Life (DVCASL)

The Academic Board received and noted the report of the Deputy Vice-Chancellor, Academic & Student Life (DVCASL), Professor Crossley.

Professor Crossley thanked Professor Lutze-Mann, Ms Teague and Mr Vea Vea for their presentation and their work on the UNSW Equity Pathways. He congratulated Professor Velan on the excellent new vertically integrated health professional programs and reiterated the importance of the review of the *Academic Promotions Policy* and related Procedure.

Professor Crossley reported on various academic matters, including increased support for the Student Hub: The Nucleus, the UNSW Library Masterplan and the return of international students.

The Chair thanked Professor Crossley for his report.

13.1 Student Experience Update

Professor Wilkinson presented the outcomes of the myExperience T1 2022 survey. AB noted that although the overall undergraduate scores were down slightly, postgraduate courses continued to score highly.

AB noted the following:

- The Student Experience (myExperience) dashboard was released to faculty and school leads on Friday 6 May 2022.
- T1 reports would be released to all staff on 19 May 2022.
- The myExperience dashboards for staff and students were planned for release at the end of the month.

- The QILT Student Experience Survey (SES) results were expected to be released in June 2022

Professor Wilkinson thanked everyone for their efforts in encouraging students to complete the surveys.

AB noted they would receive a copy of the presentation after the meeting.

The Chair thanked Professor Wilkinson for his update.

13.2 Update to English Language Requirements for ADA programs – postgraduate programs

RESOLVED
The Academic Board approved the updates to the English Language Requirements (IELTS) for the postgraduate coursework programs in the Faculty of Arts, Design & Architecture (ADA), as detailed in the document presented.

13.3 Update from the TEQSA Program Board
The AB noted the update from the TEQSA Program Board.

13.4 Review of Assessment: Assessment Working Party on Integrity, Efficiency, Efficacy and Authenticity, Interim Report 2
AB received and noted the Interim Report 2 of the Assessment Working Party on Integrity, Efficiency, Efficacy and Authenticity.

Professor Steel (Director Teaching Strategy) and Professor Lutze-Mann (Director of Education, PVCESE) presented on competency-based assessment in foundational courses.

AB noted the following:
- The consideration of the Assessment Working Party of the merits in a competency-based change to grading in foundational undergraduate courses, and
- a revised grading of unsatisfactory/satisfactory/satisfactory with merit – to reflect competencies against course learning outcomes – could incorporate the option of multiple attempts at some or all of the summative assessments.

AB noted the following recommendation for the next steps:
- Further consultation across staff, students and community
- Dissemination of insights from courses already using this approach
- Detailed policy and logistical model developed

  If the recommendation was to proceed, there would be:
  - A phased approach, and
  - heightened support/funding.

AB noted concerns raised about staff and change fatigue, especially regarding the merger of three former faculties into the Faculty of Arts, Design & Architecture, which entailed policy and comprehensive undergraduate program reviews.

A straw poll seeking support for competency-based assessment in foundational courses was inconclusive, given that only a minority of members voted.

The Chair thanked Professors Lutze-Mann and Steel for their presentation and wished them well in progressing the ideas of the Working Party.

E POLICIES AND PROCEDURES – Nil

F ACADEMIC OFFERINGS

14. Academic Programs & Specialisations (new & revised), recommended at ABPC of 22 April 2022 (minutes, item 17.1) & UHDRC of 28 April 2022 and detailed in ECLIPS:

RESOLVED
The Academic Board approved the following academic proposals, as set out in ECLIPS:

Business School
Postgraduate Revisions
14.1 8404 Master of Commerce
14.2 8417 Master of Commerce (Extension)
Undergraduate Specialisation – Revision
14.3 FINSBH Finance Co-op Honours
Postgraduate specialisations – Revisions
14.4 ACCTES Accounting
14.5 COMMGS Global Sustainability and Social Impact
14.6 ECONFS Economics and Finance
14.7 FINSCS Finance
14.8 FINSQS Financial Technology
14.9 INFSKS Business Analytics
14.10 MARKGS Marketing Analytics
14.11 MARKTS Marketing
14.12 MGMTBS International Business
14.13 MGMTCS Human Resource Management
14.14 RISKMS Risk Management
Engineering
Postgraduate Specialisation – Revision
14.15 MTRNES Robotics (8338)
Undergraduate Specialisation – Revision
14.16 MTRNAH Mechatronic Engineering
Medicine & Health
New Programs
14.17 9068 Master of Physiotherapy and Exercise Physiology (PG)
14.18 3893 Bachelor of Exercise Science (UG)
14.19 9066 Master of Dietetics and Food Innovation (PG)
14.20 3891 Bachelor of Nutrition (UG)
14.21 9067 Master of Pharmacy (PG)
14.22 3892 Bachelor of Pharmaceutical Medicine (UG)
14.23 9373 Master of Science Health Data Science (Extension) (PG)

Undergraduate Specialisation – New
14.24 PHCMCH Environmental Health Data Science
Science
Undergraduate Revisions
14.25 3053 Bachelor of Biotechnology (Honours)
14.26 3956 Bachelor of Science (Advanced Mathematics) (Honours)
14.27 3962 Bachelor of Advanced Science (Honours)
14.28 3987 Bachelor of Science (International)
14.29 3991 Bachelor of Medical Science
14.30 3999 Bachelor of Medicinal Chemistry (Honours)
UNSW Canberra
Postgraduate Revision
14.31 8566 Master of Sustainment Management
Science – Research
Postgraduate Research Double Degree – Revision
14.32 1404 Master of Psychology (Clinical)/Psychology Doctor of Philosophy

15. Higher Doctorates – Nil

16. Academic Partnerships – Nil

G MINUTES

17. AB Committees, University Committees, Board of Studies (BoS) & Faculty Boards
The Academic Board received and noted the following minutes:

17.1	Academic Board Programs Committee (ABPC) • 22 April 2022 (unconfirmed)
17.2	University Academic Quality Committee (UAQC) 17.2.1 9 March 2022 (signed) 17.2.2 27 April 2022 (unconfirmed)
17.3	University Higher Degree Research Committee (UHDRC) – Nil
17.4	University Research Committee (URC) – Nil
17.5	Arts, Design & Architecture • 28 March 2022 (confirmed)
17.6	Business School • 17 March 2022 (signed)
17.7	Engineering 17.7.1 8 April 2022 (signed) 17.7.2 9 May 2022 email circulation
17.8	Law & Justice 17.8.1 23 February 2022 (signed) 17.8.2 30 March 2022 (signed)

17.9	Medicine & Health • 12 April 2022 (unconfirmed)
17.10	Science • 17 March 2022 (confirmed)
17.11	University Board of Studies – Nil
17.12	UNSW Canberra • 21 March 2022 (unsigned)

H OTHER BUSINESS

18. Business without notice

The Chair reported that the Rector of UNSW Canberra had offered to host the 22 November 2022 AB meeting at UNSW Canberra with an online attendance option. This would offer excellent networking opportunities for anyone able to attend the meeting in person. Further details would be provided in due course.

The Chair declared the meeting closed at 12.30pm.

Next scheduled meeting: Tuesday 28 June 2022, 10am to 12.30pm

Professor David Cohen
Chair
28 June 2022