Roles and Responsibilities of the President and Deputy Presidents of the Academic Board

(Effective 1 March 2021)

The President of the Academic Board is responsible for managing the functions and business of the Academic Board and is a key contact between the academic community, the Council and the senior management of the University. The President reports to Council on the proceedings of the Academic Board and, on behalf of the Board, advises the Vice-Chancellor and Council on academic matters related to academic quality and academic governance.

The President of the Academic Board is a senior academic staff member and is elected to that position by and from members of the Academic Board in accordance with s57 of the University of New South Wales By-law 2005 and s2.10 of the University of New South Wales Rules.

The President chairs the meetings of the Academic Board and the Academic Board Advisory Committee. The President is an ex-officio member of University Council and has duties and functions as set out in Schedule 2A of the University of New South Wales Act 1989 and the Academic Board Standing Orders.

According to the University's Register of Delegations, acting together with the Chancellor and the Vice-Chancellor, the President has delegated authority to determine policies on the use of the University's name, arms, or seal in connection with the conferral of any award in association with any other University or institution, and to establish and name a school, or change the name of an existing school or its location within or between Faculties (7.3.1). A proposal for amendment of the Register of Delegations may only be proposed to the Council if it has the concurrence of the Vice-Chancellor, the University Solicitor and General Counsel, and one of (as appropriate): the Provost, a Deputy Vice-Chancellor; President of the Academic Board; or a Vice-President(2.2.1).

The President is a member ex-officio or by convention of the following committees:

Academic Board Committees and University Committees
Academic Board Advisory Committee
Academic Board Programs Committee
Program Review Committee of the Academic Board
University Academic Quality Committee
University Higher Degree Research Committee
University Research Committee

Council Committees

CRICOS Provider Code 00098G

Honorary Degrees Committee
Remuneration and People Committee
Risk Committee

Appointment and Selection Committees
Emeritus Professors Committee
Senior leadership appointments
University Promotions Committees (Professors and Associate Professors)
Out-of-rounds Promotions Committee
University Medals Committee

Conditions of Office
The President is released from normal academic duties in his/her School on a full-time basis during the term of office and is engaged under a separate contract for that term. The President is part of the Vice-Chancellor and President's Division, and has an office in Chancellery. The President has right of return to their School at completion of their term(s). The President is expected to maintain an appropriate level of academic activities, including research, supervision of postgraduate research students, and/or teaching and educational development. The term of a President is two years and a President is limited to serving no more than three consecutive terms in that role.

Roles and Responsibilities of the Deputy Presidents of the Academic Board
The Deputy Presidents of the Academic Board are academic staff elected by and from members of the Academic Board in accordance with s57 of the University of New South Wales By-law 2005 and s2.10 of the University of New South Wales Rules. The term of a Deputy President's office is two years; a Deputy President is limited to serve no more than three consecutive terms in that role.

One of the Deputy Presidents stands in for the President in his/her absence. Deputy Presidents are expected to devote approximately 25% of their time to the position. A Deputy President is expected to be available to attend meetings of the Academic Board and the Academic Board Advisory Committee as well as Academic Board Committees and University Committees, as agreed with the President. Generally, Faculties will be reimbursed to the amount of approximately 25% of the salaries and on-costs of a lecturer (Level B, Step 6) to cover the costs of time commitments to the work of the Board.

One of the Deputy Presidents sits on each of the Academic Board Committees and the University Committees.