



The Council of the University of New South Wales

Delegations of Authority



Contents

Section 1 Introduction	4
1.1 Rationale and scope	4
1.2 General principles of delegation	5
1.3 Interpretation	7
1.3.1 Definitions	7
1.3.2 Interpretation	10
1.4 Approved alternates for direct reports of the Vice-Chancellor	10
Section 2 Register maintenance and amendment	12
2.1 Responsibility for the Register	12
2.2 Amendment and review	12
2.3 Version Control	13
Section 3 Reporting requirements	14
3.1 Delegations to a committee of the Council	14
3.2 Specific delegations	14
3.3 Vice-Chancellor and President’s reports to the Council	14
Section 4 University Policy	15
4.1 Policy establishment	15
4.2 Policy delegations	16
Section 5 Financial authorities and functions	17
5.1 Fees, Charges and Fines	17
5.2 Gift, Sponsorship and Grant Funds from external sources	18
5.3 General financial expenditure delegations to roles and levels of position	19
5.4 Expenditures and Financial Commitments	21
5.5 Strategic Initiatives	22
5.6 Write-offs, Disposals, and Retirement of Assets	22
5.7 Investment Transactions	23
5.8 Workers’ Compensation	23
Section 6 Personnel authorities and functions	24
6.1 Appointment to positions	24
6.2 Remuneration and Conditions of Employment	26
6.3 Leave	27
6.4 Separation	28
6.5 Industrial Agreements	28
6.6 Employment Contracts	28
Section 7 Academic authorities and functions	30
7.1 Conferral of Degrees	30
7.2 Academic Offerings	31
7.3 Academic Structures: Schools, Centres and Departments	32
7.4 Student Admission	32
7.5 Student Enrolment and Progression	33
<i>Undergraduate and Postgraduate Coursework Students</i>	33
<i>Research Higher Degree Students</i>	34
7.6 Student Re-admission and Appeals	35
7.7 Not used	36
7.8 Student Prizes and scholarships	36
7.9 Ethics in research involving humans and in the use of animals	36
7.10 Compliance in research and teaching using gene technology, high risk biological hazards (risk groups 3 and 4) and radiation	37
7.11 Power of Academic Board Advisory Committee to act for Academic Board	37

The Council of the University of New South Wales
Delegations of Authority

7.12	Academic and research agreements with third parties	37
7.13	Clinical Trial Research Agreements.....	38
Section 8	Administrative and general authorities and functions	39
8.1	Use of the Seal, Name and Arms of the University.....	39
8.2	Legal and Statutory affairs	39
8.3	Corporate Structures and Office-holders	41
8.4	University Property.....	42
8.5	Lease or Licence of non-University Premises.....	43
	Register Modification History.....	45

Section 1 Introduction

The register of delegations (“Register”) is a resolution of the Council of the University of New South Wales made on 22 August 2011. It commenced on 1 September 2011 and wholly replaced the register of delegations made by the Council on 27 April 2009.

The Register is amended from time to time in accordance with Section 2.2. This version is:

Version 3.13	Amended by UNSW Council on 14 August 2023 and 9 October 2023, to take effect from 16 November 2023.
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The delegations in this Register revoke all previous corresponding delegations to the extent that they are inconsistent with those previous delegations. This includes the revocation of inconsistent delegations which are currently stated in University Policy, Procedure or Guidelines.

Previously delegated authority is not revoked unless it is inconsistent with this Register.

Acts performed under previous delegations are not invalidated by the revocation of delegations of authority in this Register.

These delegations apply to all University activities whether within foundations, centres, associations or institutes, but only where the body is not itself incorporated.

These delegations are limited by law to those persons and authorities referred to in the University of New South Wales Act 1989 and the University of New South Wales By-law 2005 (“by-laws”) (see Section 1.1). i.e. Officers and authorities of the University, members and committees of the Council and to University-affiliated research institutes and their officers, subject always to each officer or body being expressly referred to in the Register.

For modification history, see Annexure A.

1.1 Rationale and scope

Section 16 of the *University of New South Wales Act (1989)* provides:

“The Council may, in relation to any matter or class of matters, or in relation to any activity or function of the University, by resolution, delegate all or any of its functions (except this power of delegation) to any member or committee of the Council or to any authority or officer of the University or to any other person or body prescribed by the by-laws”.

The purpose of the Register is to be the source of the functions which the Council authorises particular officers and bodies of the University to carry out regularly. However, this Register is not an exclusive statement of all delegated authority. Some delegations of Council authority are and will be, from time to time, stated in other resolutions of the Council and in Policy documents approved by Council resolution.

Procedures to be followed by delegates in the exercise of their delegated authority do not appear in this Register.

Where the authority of an officer derives expressly from a delegation, the exercise of that authority is in the officer's capacity as a delegate.

Other functions are, or may be, performed by various officers pursuant to authority derived from:

- other legislation, including University Rules (for example, delegated authority to the Academic Board, the Vice-Chancellor and President and the Registrar under the UNSW by-laws.)
- applicable industrial agreements (e.g. Enterprise Agreements)

The delegations of authority in this Register do not impliedly, and may not be construed so as to authorise any officer or body other than the Council to:

- Appoint or terminate the appointment of the Vice-Chancellor and President.
- Determine the budget of the University.
- Establish and disestablish any Faculty.
- Establish Policy affecting only the Council members in their capacity as Council members.
- Establish Policy affecting only the Chancellor and Deputy Chancellor in their capacity in those offices.

1.2 General principles of delegation

The following principles apply to a delegate's level and scope of authority under any delegation of authority:

- 1.2.1 A delegation under this Register ordinarily relates to the delegate's office, or position, not to the individual in that position. Similarly, where a delegation is to a body by reference to the body's title, it relates to the body acting as a body, not to individual members of the body.
- 1.2.2 A person duly appointed as a temporary or acting occupant of a position has the authority delegated to the position in which he or she is acting.
- 1.2.3 A delegate may sign any document which is necessary to give effect to his or her function or authority. Except for the legally-binding agreements specifically delegated to others in this Register (such as documents requiring the seal of the University), this includes, for example, the execution of a binding legal agreement such as a contract.
- 1.2.4 In some instances, a delegation of authority is given to several officers, including instances where a delegate has a direct reporting relationship to one of the other delegates. In addition to those cases, as a general principle, (unless noted specifically to the contrary in the Register), a delegate's Supervisor may exercise the delegated authority given to the

delegate even if not mentioned by title in the “Delegate” column. This principle extends to each Supervisor in the hierarchy up to the Vice-Chancellor and President, provided that any exercise of a delegation under this principle must only be by an officer who holds immediate, intermediate or ultimate line management responsibility for the delegate.

This principle does not:

- (a) apply if a subordinate delegate has already, in a particular case, exercised the delegation;
 - (b) enable an individual officer or another body to exercise a delegation conferred on a body or a committee, or
 - (c) permit a supervising delegate to exceed his or her own financial delegation or act outside his or her Accountability Area.
- 1.2.5 If a delegate appoints or instructs another officer or body to give advice or make recommendations about the exercise of delegated authority, the delegate nevertheless remains responsible and accountable for the decision or action.
- 1.2.6 Unless the context requires otherwise, a delegation ordinarily relates only to authorities or functions within the delegate’s Accountability Area.
- 1.2.7 Nothing in this Register authorises a delegate to do any thing which is, or is likely to be, a breach of an approved code of conduct of the University.
- 1.2.8 A delegation cannot be exercised where the officer holding the delegation would be put in a position of conflict of interest. This includes, in particular, where the officer would obtain a personal benefit of some material kind. In such circumstances the conflicted delegate must refer the decision to his or her Supervisor and must not exercise the delegated authority without the counter-signature of his or her Supervisor.

1.3 Interpretation

1.3.1 Definitions

Term	Meaning
Academic staff	Academic staff of the University of New South Wales, including teaching and research academic staff, research-only and any other classes of academic staff such as casual teaching staff.
Accountability Area	The organisational unit, area or group of areas for or within which a delegate is responsible, as reflected in duty statements and/or employment contracts.
Administrative update	An administrative update made to documents in accordance with the Policy Framework could include the following: <ul style="list-style-type: none">• Changing the name and details of a staff member.• Changing the name of a position, unit, Document, publication, address (including URL), legislation or entity.• Updating an Appendix attached to a Document that does not affect the meaning or application of the Document.• Correcting grammar or spelling.
Award Program	A degree, diploma or certificate.
Budget Unit Head	A Provost, Vice-President, Deputy Vice-Chancellor, Pro Vice-Chancellor, Dean or other senior officer to whom the VC has assigned responsibility for management of funds allocated to a unit named in the University budget.
Carrying Value	The value of the asset as at the date of write-off, disposal or retirement, which is based on the original cost of the asset less any depreciation or impairment costs recorded against the asset to date.
Codes of Conduct	Documents that express the behaviour that is expected and necessary to meet the core values and obligations of the University. Codes of Conduct are approved by Council and are always University-wide Documents. There are three Codes of Conduct at the University; a Staff Code of Conduct, a Student Code of Conduct and a Research Code of Conduct. Compliance with Codes of Conduct is mandatory.
Commercial Activity	Those activities defined under guidelines made pursuant to Division 3 of the University of New South Wales Act 1989, whether held in the University's Register of Commercial Activities or not.
Contract	As used in Section 5.3.7, includes a University purchase order or any other document having the effect, when signed or approved, of committing the University to the expenditure of its funds.
Course	A component of an academic program carried out over a session or part thereof with a specific unit of credit weighting.
Dean	Dean of a Faculty (includes the Rector, UNSW Canberra at the Australian Defence Force Academy).
Delegate	The substantive, acting or temporary occupant of a position, or a group of persons (e.g. a committee), with delegated authority under this document.
Division	Collection of administrative units that report to a single Budget Unit Head.

The Council of the University of New South Wales

Delegations of Authority



Term	Meaning
Divisional Head	The Vice-Chancellor and President; the Provost; a Deputy Vice-Chancellor; and a Vice-President.
Faculty	A faculty constituted by the University Council in accordance with Part 6 of the University of New South Wales By-law 2005, or a body having similar status and equivalent responsibilities, such as UNSW Canberra at the Australian Defence Force Academy.
Faculty Board	The meeting of a Faculty constituted in accordance with the provisions of the University of New South Wales Rules, Section 3 (which states that the Faculty when it meets is called the Faculty Board), or a body performing equivalent functions for a faculty such as UNSW Canberra at the Australian Defence Force Academy.
Faculty Standing Committee	The executive body of a Faculty Board constituted in accordance with the provisions of the University of New South Wales Rules Section 3, or a body performing equivalent functions for a faculty such as UNSW Canberra at the Australian Defence Force Academy.
Guideline	A document identified as a “Guideline” of the University made by the Council or in accordance with delegated authority. Guidelines are documents that provide detail and context for particular matters that are generally the subject of a University legislative obligation, or a Policy, Standard or Procedure. Guidelines provide a pathway for staff and students to follow. A Guideline may be a University-wide Document or a Local Document. Compliance with Guidelines is not mandatory, however staff and students are strongly encouraged to comply with Guidelines wherever possible.
Local Document	Standards, Procedures or Guidelines that suit the specific needs of a Division, Faculty or School. Where a University-wide Document and a Local Document cover the same or similar subject matter, the Local Document must be consistent with the University-wide Document. A Local Document may be created using a Policy Framework template, but must have local branding.
Paid Outside Work	Has the meaning given to that term in the UNSW Paid Outside Work Policy.
Policy	A document identified as a “Policy” of the University made by the Council or the Vice-Chancellor and President in accordance with delegated authority. Policies are documents that describe the principles that govern and guide conduct and decision making in a particular context. Policies are always University-wide Documents. They must be high-level and principles-based and express the objectives and intentions of the University. Compliance with Policies is mandatory.
Policy Framework	The UNSW Policy Framework is an operational structure for creating, managing and maintaining the University’s Codes of Conduct, Policies, Standards, Procedures and Guidelines. The elements of the Policy Framework are on the Governance Policy website.

Term	Meaning
Procedure	A document identified as a “Procedure” of the University made by the Council or in accordance with delegated authority. Procedures are operational documents that describe the processes and actions that are required to enable the implementation of a Policy. A Procedure may also be developed to ensure compliance with legislative requirements. A Procedure may be a University-wide Document or a Local Document (where permitted under relevant University-wide Documents). Compliance with Procedures is mandatory.
Professional staff	Non-academic staff of the University
Program	Sequence of courses leading to a degree or award conferred by the University
Program Authority	The officer listed in the UNSW Handbook entry as the program authority for a program.
Stage gate request	A request to continue to the next phase of the project which is dependent on meeting project performance criteria agreed in the business case and subsequent change requests.
Standard	A document identified as a “Standard” of the University made by the Council or in accordance with delegated authority. Standards are documents that specify operational criteria for products, services and systems to ensure that they are safe, reliable and consistently perform the way that they are intended to. They are often developed for the purpose of meeting legal or industry-related requirements. A Standard may be a University-wide Document or a Local Document (where permitted under relevant University-wide Documents). Compliance with Standards is mandatory.
Statutory payment	Taxes, dues and payments that are required by law to be paid and are imposed by either State or Federal Government, statutory entities of local authorities, including but not limited to Corporation Tax, Payroll Tax, Goods and Services Tax, Superannuation and Pay As You Go Withholding.
Stream	Specified sequence of study within a program
Supervisor	Responsible Head of a School, department or divisional unit who has others reporting to him or her; includes the Chancellor or Deputy Chancellor for the Vice-Chancellor and President
University Arms	The coat of arms granted to the University by the College of Arms.
University Senior Management Positions	Comprises the Vice-Chancellor and President, Deans, President Academic Board, and senior management positions reporting directly to the Vice-Chancellor and President.
University name	“The University of New South Wales”, “UNSW Sydney”, “UNSW” and any trade mark owned by or registered to the University.

1.3.2 Interpretation

In this Register:

- 1.3.2.1 “Establish”, in relation to Policy, Procedure or Guideline has the meaning given in Section 4.1.
- 1.3.2.2 “Determine”, in relation to fees, charges and fines, has the meaning given in Section 5.1.

1.4 Approved alternates for direct reports of the Vice-Chancellor

Direct reports of the Vice-Chancellor act for other members in their absence on urgent matters, as indicated below.

Member	Delegations	Alternate
Vice-Chancellor and President	2.2 Amendment and Review of Delegations 4.2 Policy 5 Financial authorities and functions 6 Personnel Authorities and Functions 8.3 Corporate Structures and Office-holders	Provost
Provost	4.2 Policy 5 Financial authorities and functions 6 Personnel Authorities and Functions	Deputy Vice-Chancellor, Academic Quality
Deputy Vice-Chancellor, Academic Quality	4.2 Policy 5 Financial authorities and functions 6 Personnel Authorities and Functions 7.2 Academic Offerings 7.12.1 Academic agreements with third parties	Deputy Vice-Chancellor, Research and Enterprise
Deputy Vice-Chancellor, Education and Student Experience	4.2 Policy 5 Financial authorities and functions 6 Personnel Authorities and Functions 7.2 Academic Offerings 7.8 Student Prizes and scholarships 7.12.1 Academic agreements with third parties	Deputy Vice-Chancellor, Global
Deputy Vice-Chancellor, Equity Diversity and Inclusion	4.2 Policy 5 Financial authorities and functions 6 Personnel Authorities and Functions	Provost
Deputy Vice-Chancellor, Global	4.2 Policy 5 Financial authorities and functions 6 Personnel Authorities and Functions 7.12.1 Academic agreements with third parties	Deputy Vice-Chancellor, Education and Student Experience



The Council of the University of New South Wales
Delegations of Authority

Member	Delegations	Alternate
Deputy Vice-Chancellor, Indigenous	4.2 Policy 5 Financial authorities and functions 6 Personnel Authorities and Functions	Provost
Deputy Vice-Chancellor, Planning and Assurance	4.2 Policy 5 Financial authorities and functions 6 Personnel Authorities and Functions 8.6 Work, Health and Safety	Deputy Vice-Chancellor, Equity Diversity and Inclusion
Deputy Vice-Chancellor, Research and Enterprise	4.2 Policy 5 Financial authorities and functions 6 Personnel Authorities and Functions 7.2 Academic Offerings 7.8 Student Prizes and scholarships	Deputy Vice-Chancellor, Planning and Assurance
Vice-President, External Engagement	4.2 Policy 5 Financial authorities and functions 6 Personnel Authorities and Functions	Vice-President, Operations
Vice-President, Operations	4.2 Policy 5 Financial authorities and functions 6 Personnel Authorities and Functions 8.4 University Property 8.5 Leases and licences	Vice-President, External Engagement

Section 2 Register maintenance and amendment

2.1 Responsibility for the Register

2.1.1 Governance is responsible for:

- Maintaining the Register on the Governance website.
- Ensuring that the Register on the Governance website is updated with all authorised amendments and that version control identification appears in the Register in accordance with Section 2.3.1.
- Co-ordinating reviews of the Register and requests for amendment and bringing proposals to the Council as often as may be necessary.
- Presenting the Register to the Council at least every year for ratification of any amendments made under Section 2.2.2.
- Monitoring and recording the reporting provisions of Section 3.

2.2 Amendment and review

Amendments to this Register may only be made as set out in Section 2.2.1 or 2.2.2.

2.2.1 By resolution of the Council.

A proposal for amendment of the Register may only be proposed to the Council if it has the concurrence of:

- the Vice-Chancellor and President;
- the General Counsel, and
- one of (as appropriate):
 - Provost
 - a Deputy Vice-Chancellor;
 - President of the Academic Board; or
 - a Vice-President.

2.2.2 Minor amendments by the Vice-Chancellor and President (without Council resolution) in the following circumstances:

(a) Consolidations: Section 1.1 of this Register notes that some delegations of Council authority and function are stated in other Council resolutions or Policy documents i.e. not in this Register. The Vice-Chancellor and President is authorised by this resolution at his or her discretion, to:

(i) amend and issue versions of this Register incorporating Council delegations extracted from sources other than this Register; and

(ii) amend and issue versions of Policy documents approved by the Council prior to this Register, so as to ensure consistency with delegations as they are expressed in this Register; and

- (b) To reflect changes to a position title provided there is no change to the scope of delegations for the renamed position.

2.3 Version Control

2.3.1 Principles

2.3.1.1 this Register is identified by the Version number appearing in the table in Section 1: Introduction.

2.3.1.2 the number to the right of the point will increase after each minor amendment, whether following partial amendment by the Council or by the Vice-Chancellor and President under Section 2.2.2. Each such minor amendment will be recorded in the modification history table in Annexure A. (Version 1.2; 1.3 etc.)

2.3.1.3 a full revision and re-issue of the whole Register by the Council will require the number to the left of the point to increase by 1 and the number to the right to return to 0. This change will be recorded in Section 1: "Introduction", as well as in the modification history table in Annexure A.

Section 3 Reporting requirements

The Vice-Chancellor and President shall ensure that the following reports are made to the Council concerning the exercise of delegated authority.

3.1 Delegations to a committee of the Council

Report the exercise of a delegated authority or function to the next following Council meeting, either directly by the committee, or by inclusion in the Vice-Chancellor and President's report to the Council.

3.2 Specific delegations

Report to the next following meeting of the Council, the exercise of each of the following delegations:

- 3.2.1 Section 4.2.1 and 4.2.2: establishment of University Policy by the Vice-Chancellor and President.
- 3.2.2 Section 5.4.1 write-off of bad debts over \$1M.
- 3.2.3 Section 7.2.1: establishment of a degree, diploma, certificate or other award program by the Academic Board.
- 3.2.4 Section 8.3.1: participation by the University as a shareholder or member in an incorporated entity.
- 3.2.5 Section 8.4.1A: disposition of University real property.

3.3 Vice-Chancellor and President's reports to the Council

The Vice-Chancellor and President is to report to Council, in a manner and at intervals appropriate to the subject matter, information and commentary related to the exercise of the delegations in the Register.

Section 4 University Policy

Introduction

- A.** The *Policy Framework Policy* describes the principles for developing Codes of Conduct, Policies, Standards, Procedures and Guidelines.
- B.** Codes of Conduct are established by Council and are always University-wide documents. Establishment of a Code of Conduct cannot be delegated.
- C.** The terms “Policy”, “Standard”, “Procedure” and “Guideline” are defined in the *Policy Framework Policy* and in Section 1.3.1. Policy may only be established by the Council and, under delegated authority, by the Vice-Chancellor and President.
- D.** A Standard, Procedure or a Guideline may be made by an officer specifically delegated under Section 4.2.3 or 4.2.5.
- E.** The order of precedence, as specified in the *Policy Framework Policy*, is: 1. Code of Conduct, 2. Policy, 3. Standard, 4. Procedure, and 5. Guideline. A document lower in the hierarchy must be consistent with a document higher in the hierarchy (where the documents relate to the same or similar subject-matter).
- F.** A Policy, Standard, Procedure or Guideline made by delegated authority has effect from the date of its approval by the delegate or such other date as the delegate determines.
- G.** A delegate may establish a Policy, Standard, Procedure or Guideline which amends or is inconsistent with a Policy, Standard, Procedure or Guideline or any policy or procedure previously made, whether by the Council or under delegated authority. In relation to any category of document within the *Policy Framework* (i.e. a Code of Conduct, Policy, Standard, Procedure or Guideline) a later document may be inconsistent with an earlier document and in cases of inconsistency, the later document will prevail to the extent of the inconsistency.
- H.** Local Standards, Procedures or Guidelines that suit the specific needs of a Division, Faculty or School are referred to in the *Policy Framework Policy* as Local Documents. Local Documents must not be inconsistent with University-wide Codes of Conduct, Policies, Standards or Procedures dealing with the same or similar subject-matter.
- I.** Council affirms the principal role of the Academic Board in consulting with and advising the Council, the Chancellor, the Deputy Chancellor and the Vice-Chancellor and President on academic matters.

4.1 Policy establishment

For the purpose of Section 4.2 a delegation of authority to establish a Policy, Standard, Procedure or Guideline includes the authority to create, approve, amend and disestablish a Policy, Standard, Procedure or Guideline.

The Council delegates the authority to establish Policies, Standards, Procedures and Guidelines in accordance with Section 4.2. These delegations relate to Policies, which under the *Policy Framework* cannot be made as Local Documents, and to Procedures, Standards

and Guidelines which are intended to apply to the whole University. With the exception of section 4.2.5, Section 4.2 of the Register deals with Documents intended to apply to the whole University.

4.2 Policy delegations	
Function/Authority	Delegate
4.2.1 Formulate and recommend Policies and Procedures relating to the functions conferred on Academic Board under the by-laws and Rules for approval and establishment by the Vice-Chancellor and President in accordance with section 4.2.2 (in the case of Policies), or by an officer listed in section 4.2.3 (in the case of Procedures).	Academic Board
4.2.2 Establish Policy.	Vice-Chancellor and President
4.2.3 Establish Standards, Procedures and Guidelines, including pursuant to a Policy.	Vice-Chancellor and President; Provost; Deputy Vice-Chancellor; Vice-President; Chief Human Resources Officer; Pro Vice-Chancellor, Dean of Graduate Research; General Counsel; persons occupying the position of “Chief”, “Executive Director”, “Director”, “Senior Manager”, “Manager”, “Head”.
4.2.4 Perform a function or exercise an authority under a Policy, Standard or Procedure.	The officer identified in the relevant Policy, Standard or Procedure, and if more than one, any officers so identified.
4.2.5 Establish a Local Standard, Procedure or Guideline (a Local Document).	Dean (for Faculties); Head of School (for Schools); Director (for Divisions)
4.2.6 Approve an administrative update to a Code of Conduct.	Vice-Chancellor and President
4.2.7 Approve an administrative update to a Policy, Standard, Procedure or Guideline.	Director of Governance
4.2.8 Determination of policies on the use of the University’s name, arms, or seal in connection with the conferral of any award in association with any other University or institution.	Chancellor, Vice-Chancellor and President, and President of the Academic Board acting together.

Section 5 Financial authorities and functions

Introduction

A. The exercise of a financial delegation involves binding the University and an external party in a legally-binding agreement. The purpose of delegating such authority to approve expenditure is to devolve the responsibility for those actions to appropriate operational levels.

B. The delegations of authority to incur expenditure can only be exercised where there are budgeted or otherwise approved funds available for the expenditure.

C. A financial limit on a delegation for incurring expenditure relates to;

- the total cost of the transaction, *not to instalments*.
- the original cost price of an item *not the net cost* after deductions of any trade-in or the like, and
- **is exclusive of tax.**

D. The delegated authority includes the authority to vary the cost of an order for goods or services so long as the total cost (including the variation) is within the limits of the delegation. If the sum of the original cost plus the variation exceeds the delegated limit, then a delegate with an appropriate level of authority must approve the transaction.

E. Financial delegations do not include, and cannot be exercised by, casual staff, those with conferred titles, contractors, consultants or vendors. Expenditure can only be approved by staff who are continuing or fixed-term employees of the University.

5.1 Fees, Charges and Fines	
In this Section 5.1, “determine” includes approve, waive, exempt and refund.	
Function/Authority	Delegate
5.1.1 Determine fees for award programs.	Vice-Chancellor and President
5.1.2 Determine fees and charges for non-award programs.	Provost; Deputy Vice-Chancellor; Vice-President, Operations; Chief Financial Officer; Dean
5.1.3 Determine fees for goods and services of any kind:	
(a) managed by, or provided by a University Senior Management Position (other than a Dean);	(a) Provost; Deputy Vice-Chancellor; Vice-President, Operations; Chief Financial Officer; Vice-President, External Engagement
(b) managed by, or provided by, the University Librarian	(b) University Librarian
(c) otherwise.	(c) Provost; Deputy Vice-Chancellor; Vice-President, Operations; Vice-President, External Engagement; Chief Financial Officer; Pro Vice-Chancellor; Dean

5.1 Fees, Charges and Fines	
In this Section 5.1, “determine” includes approve, waive, exempt and refund.	
Function/Authority	Delegate
5.1.4 Determine scales for fines and penalties: (a) for misuse of library resources (b) for misuse of information and communication technology resources (c) otherwise	(a) University Librarian (b) Chief Information Officer (c) Vice-Chancellor and President

5.2 Gift, Sponsorship and Grant Funds from external sources	
Function/Authority	Delegate
5.2.1 Accept a gift, bequest, sponsorship up to and including: (a) \$25M; (b) \$10M; (c) \$5M; (d) \$3M; (e) \$1M.	(a) Finance and Strategy Committee (b) Vice-Chancellor and President (c) Vice-President, External Engagement (d) Chief Development Officer (e) Head of Development
5.2.1A Accept a sponsorship up to and including \$100,000	Head of School
5.2.2 Accept research grants: (a) up to and including \$250,000 (b) Over \$250,000	(a) Deputy Director, Research Grants and Contracts (b) Vice-Chancellor and President; Provost; Deputy Vice-Chancellor; Pro Vice-Chancellor; Director, Research Grants and Contracts; Director, Research Strategy Office;
5.2.3 Accept industry/commercial grants; (a) up to and including \$250,000 (b) Over \$250,000	(a) Deputy Director, Research Grants and Contracts (b) Vice-Chancellor and President; Provost; Deputy Vice-Chancellor; Pro Vice-Chancellor; Director, Research Grants and Contracts; Director, Research Strategy Office;
5.2.4 Accept a sponsorship for co-operative scholarship, internship or work integrated learning program or initiative for amounts: (a) up to and including \$500,000 (b) Over \$500,000	(a) Director, Experience (b) Provost; Deputy Vice-Chancellor

5.3 General financial expenditure delegations to roles and levels of position		
Band	General expenditure limit up to and including:	Role
1	50,000,000	Finance and Strategy Committee
2	30,000,000	Vice-Chancellor
3	10,000,000	Provost Vice-President Operations
4	5,000,000	Deputy Vice-Chancellor Vice-President Chief Financial Officer Chief Property Officer Chief Information Officer Chief Human Resources Officer
5	2,000,000	Dean Rector, UNSW Canberra
6	500,000	Pro Vice-Chancellor University Librarian Director, Treasury and Investment (Finance) Director, Procure to Pay (Finance) Director, Development (Estate Management) Director, Facilities Management (Estate Management) Director, Future Students Director, Academic and Research (Information Technology) Director, Asset Management (Estate Management) Director, Corporate Service (Information Technology) Director, Customer Service (Information Technology) Director, Cyber Security & CISO (Information Technology) Director, Engagement and Change (Information Technology) Director, Innovation Enablement (Information Technology)

5.3 General financial expenditure delegations to roles and levels of position		
Band	General expenditure limit up to and including:	Role
		Director, Program Delivery (Information Technology) Director, SAP (Information Technology)
7	250,000	Head of School Faculty Executive Director Division Operations Director Persons occupying a position which receives a total fixed remuneration package and where the role is not otherwise stated in this section 5.3
8	100,000	Head of Biological Resources Imaging Laboratory Academic staff at level D Academic staff at level E Professional level 9 staff Professional level 9/10 staff Professional level 10 staff
9	50,000	Academic staff at level C Professional level 8 staff Professional level 8/9 staff
10	25,000	Professional level 7 staff Professional level 7/8 staff Professional level 6/7 staff
11	5,000	Academic staff at level A Academic staff at level B Professional level 4 staff Professional level 4/5 staff Professional level 5 staff Professional level 5/6 staff Professional level 6 staff

5.4 Expenditures and Financial Commitments	
Function/Authority	Delegate
5.4.1 Approve borrowings and credit facilities up to and including \$20M.	Finance and Strategy Committee
5.4.2 (a) Open and close a bank account and credit card facility; and (b) Appoint an officer to operate a bank account.	Vice-Chancellor and President; Director of Treasury, Investment and Insurance
5.4.3 Approve expenditure for any one transaction up to and including \$10M for statutory payments only.	Chief Financial Officer; Director Financial Control and Compliance
5.4.4 Waive the whole of, or part of, an individual student's fees.	Provost; Deputy Vice-Chancellor
5.4.5 Execute Contracts for capital works projects, including the authorisation of purchase orders and variations to the Contract, provided that the total cost of the Contract (including variations) is within the limits of the expenditure approved by the relevant delegate and is otherwise as approved by the relevant delegate. Expenditure under these types of contract can only be approved by staff who are in a reporting line to the contract signatory, who have been allocated the general expenditure limit sufficient to authorise the expenditure in accordance with delegation 5.3.	Chief Property Officer; Director, Development, Estate Management
5.4.6 Authorise payments to meet existing contractual obligations for research grants. (a) Up to \$20M (b) Up to \$10M (c) Up to \$5M (d) Up to \$1M (e) Up to \$250,000 (f) Up to \$50,000	(a) Chief Financial Officer (b) Head of Finance Business Partnerships (c) Director, Financial Control and Compliance (d) Associate Director, Research Finance; Finance Business Partner, Medicine (e) Manager, Research Finance (f) Managers, Research and Revenue Accounting

5.5 Strategic Initiatives

In this section 5.5:

Strategic Initiative is an investment:

- the funding of which has been approved by Council in the University's Financial Plan; and
- that delivers a change aligned to the University's strategic objectives; and
- that is not funded from operational budgets.

Function/Authority	Delegate
5.5.1 Approve expenditure on Strategic Initiatives as follows: (a) up to and including \$30M; (b) in excess of \$30M.	(a) Vice-Chancellor (b) Council, after consideration and upon recommendation by the Finance and Strategy Committee
5.5.2 For business change projects: (a) Approve business cases for major projects, involving expenditure up to and including \$5M. (b) Approve change requests* and stage gate requests related to major projects.	Vice-Chancellor
5.5.3 For IT core and Infrastructure projects: (a) Approve business cases for major projects, involving expenditure up to and including \$5M. (b) Approve change requests* and stage gate requests related to major projects.	Chief Information Officer
5.5.4 For capital works projects (estates): (a) Approve business cases for major projects, involving expenditure up to and including \$5M. (b) Approve change requests* and stage gate requests related to major projects.	Chief Property Officer
* In this section 5.5, a change request can be approved only if, taking into account the change, the total expenditure on the initiative remains within the financial delegation of the delegate.	

5.6 Write-offs, Disposals, and Retirement of Assets

Function/Authority	Delegate
5.6.1 Approve write-off of bad debts: (a) Over \$1M (b) Up to and including \$1M; (c) Up to and including \$500,000, per item.	(a) Vice-Chancellor and President (b) Chief Financial Officer (c) Director, Financial Control and Compliance
5.6.2 Approve disposal of assets or equipment by: (a) trade-in, sale or donation; or	

<p>(b) write-off or retirement, with Carrying Value per item as follows:</p> <p>(i) up to and including \$20M;</p> <p>(ii) up to and including \$5M;</p> <p>(iii) up to and including \$2M;</p> <p>(iv) up to and including \$100,000;</p> <p>(v) up to and including \$50,000.</p>	<p>(i) Finance and Strategy Committee</p> <p>(ii) Vice-Chancellor and President; Vice-President, Operations</p> <p>(iii) Chief Financial Officer</p> <p>(iv) Director, Financial Control and Compliance</p> <p>(v) Associate Director, Financial Control and Compliance</p>
<p>5.6.3 Approve credit notes:</p> <p>(a) Over \$100,000</p> <p>(b) Up to \$100,000</p>	<p>(a) Chief Financial Officer</p> <p>(b) Director, Financial Control and Compliance</p>

5.7 Investment Transactions

Function/Authority	Delegate
5.7.1 Execute documents related to investment transactions, subject to the terms of the appropriate Power of Attorney created by resolution of the Council.	Attorneys appointed under the Power of Attorney.
5.7.2 Instruct the University's third-party investment custodian in settlement of transactions.	Director of Treasury, Investment and Insurance

5.8 Workers' Compensation

Function/Authority	Delegate
5.8.1 Enter into, vary and terminate workers' compensation self-insurance licence.	Vice-Chancellor and President

Section 6 Personnel authorities and functions

Introduction

A. An officer or authority of the University has the authority and may perform the functions referred to under an industrial agreement including an Enterprise Agreement. In the event of any inconsistency between these delegations in Section 6 and any relevant industrial instrument, the provisions of the industrial instrument prevail.

B. The financial authorities and functions delegations in Section 5 do not apply to limit the delegations given under this Section 6.

C. In this Section 6, unless otherwise stated, a delegation to appoint to a position includes a delegation to appoint a person to act in a position.

6.1 Appointment to positions	
Function/Authority	Delegate
6.1.1 Appoint University Senior Management Positions (other than Vice-Chancellor and President and the President of the Academic Board).	Vice-Chancellor and President, having regard to the Selection Committee Composition Requirements approved by the Remuneration and People Committee.
6.1.2 Establish Emeritus position.	Vice-Chancellor and President
6.1.3 Appoint to an Emeritus position.	Vice-Chancellor and President
6.1.4 Appoint Pro Vice-Chancellor or position with 'Dean' in the title reporting to a Deputy Vice-Chancellor.	Vice-Chancellor and President
6.1.5 Appoint Scientia Professor.	Vice-Chancellor and President
6.1.6 Appoint Professor or equivalent research only position (other than SHARP appointments, see 6.1.13).	Provost; Deputy Vice-Chancellor
6.1.7 Appoint Associate Professor or equivalent research only position (other than SHARP appointments, see 6.1.13).	Provost; Deputy Vice-Chancellor
6.1.8 Appoint to a position with 'Dean' in the title other than University Senior Management Position or as provided in Section 6.1.4 (e.g. Deputy Dean, Associate Dean).	Provost; Deputy Vice-Chancellor
6.1.9 Appoint Head of School.	Provost; Deputy Vice-Chancellor
6.1.10 Appoint Head of a department: (a) within a School; (b) otherwise.	(a) Head of School (b) Provost; Deputy Vice-Chancellor

6.1 Appointment to positions	
Function/Authority	Delegate
6.1.11 Appoint Head of a Research Centre or Director of a Centre.	Provost; Deputy Vice-Chancellor
6.1.12 Confer academic title (e.g. Visitor, Conjoint, Adjunct) (a) where the person is a current Professional staff employee (b) for all other persons at levels A–C (c) for all other persons at levels D–E	(a) Provost; Deputy Vice-Chancellor (b) Dean or officer occupying the position of Deputy Dean or Associate Dean when authorised in writing by the Dean (c) Provost; Deputy Vice-Chancellor
6.1.13 Appoint Strategic Hires and Retention Pathways (SHARP) appointees	Vice-Chancellor and President
6.1.14 Not used	
6.1.15 Not used	
6.1.16 Appoint Associate Lecturer, Lecturer or Senior Lecturer or equivalent research-only position (other than SHARP appointments, see 6.1.13); Deputy (or Associate) Head of School.	Dean or officer occupying the position of Deputy Dean or Associate Dean when authorised in writing by the Dean; Senior Deputy Dean, Academic (for Business School); Senior Vice Dean Research (for Faculty of Medicine).
6.1.17 Appoint casual Academic Staff in: (a) Schools (b) Faculties (c) Divisions	(a) Head of School; or School Manager, Centre Manager, Education or Research Support Manager, when authorised in writing by the Head of School (b) Faculty Executive Director; or Centre Manager, Education or Research Support Manager, or Deputy Faculty Executive Director, when authorised in writing by the Faculty Executive Director (c) Director of Operations.
6.1.18 Appoint Acting Vice-Chancellor and President up to a maximum of 3 months	Chancellor; or Vice-Chancellor and President in accordance with protocol determined by the Chancellor
6.1.18A Appoint Acting Vice-Chancellor up to a maximum of four weeks where the Vice-Chancellor is absent from the University on official business to ensure the effective operation of the University	Vice-Chancellor

6.1 Appointment to positions	
Function/Authority	Delegate
6.1.19 Appoint Acting University Senior Management Positions (excepting President of the Academic Board) for a maximum period of 12 months.	Vice-Chancellor and President
6.1.19A Appoint Acting Dean for a maximum period of 12 months	Provost
6.1.20 Establish procedures for the membership of all selection committees	Remuneration and People Committee
6.1.21 Appoint all professional staff	Hiring manager

6.2 Remuneration and Conditions of Employment	
Function/Authority	Delegate
6.2.1 Determine remuneration and conditions of service for the Vice-Chancellor.	Remuneration and People Committee
6.2.2 Determine remuneration and conditions of service for University Senior Management Positions: (a) upon appointment; (b) on an annual basis.	(a) Vice-Chancellor and President (b) Remuneration and People Committee
6.2.3 Approve promotion to Professor.	Vice-Chancellor and President
6.2.4 Approve promotion to: (a) Conjoint Professor; (b) academic levels other than Professor.	Provost; Deputy Vice-Chancellor
6.2.5 Approve salary supplementation schemes, including faculty-based schemes.	Vice-Chancellor and President
6.2.6 Not used	
6.2.7 Not used	
6.2.8 Approve Paid Outside Work for: (a) Dean; (b) Head of School and other direct reports to Dean; (c) all other Academic staff	(a) Vice-Chancellor and President (b) Dean (c) Head of School

6.2 Remuneration and Conditions of Employment	
Function/Authority	Delegate
6.2.9 Approve annual salary increment of more than two steps.	Provost; Deputy Vice-Chancellor; Vice-President
6.2.10 Approve annual salary increment of two steps.	Dean or officer occupying the position of Deputy Dean or Associate Dean when authorised in writing by the Dean; Divisional or Functional Head.
6.2.11 Approve annual salary increment of one step.	Supervisor
6.2.12 Determine total remuneration range for: (a) Chief Human Resources Officer (b) all other Professional staff	(a) Vice-President, Operations (b) Chief Human Resources Officer; Director Human Resources; Human Resources Business Partner
6.2.13 Approve annual remuneration review increases and bonuses for staff occupying a position which receives a total fixed remuneration package.	Vice-Chancellor and President
6.2.14 Approve allowances, loadings and salary supplementations.	Chief Human Resources Officer; Director Human Resources; Human Resources Business Partner

6.3 Leave	
Function/Authority	Delegate
6.3.1 Approve all leave other than leave referred to in Section 6.3.2, 6.3.3 and 6.3.4 below.	Supervisor
6.3.2 Approve leave without pay: (a) up to 6 months; (b) over 6 and up to 24 months; and (c) over 24 months and up to 36 months.	(a) Dean; Divisional Head (b) Provost; Deputy Vice-Chancellor (c) Vice-Chancellor and President
6.3.3 Approve application for Special Studies Program.	Dean; Divisional Head
6.3.4 Approve financial assistance, in excess of limits specified in the SSP policy for staff undertaking Special Studies Program.	Dean; Divisional Head

6.4 Separation	
Function/Authority	Delegate
<p>6.4.1 Approve terms of employment termination settlements, including pre-retirement contracts for:</p> <ul style="list-style-type: none"> (a) Vice-Chancellor and President; (b) University Senior Management Positions other than the Vice-Chancellor and President; and (c) Chief Human Resources Officer (d) others 	<ul style="list-style-type: none"> (a) Remuneration and People Committee (b) Vice-Chancellor and President; Chief Human Resources Officer (c) Vice-Chancellor and President (d) Chief Human Resources Officer
<p>6.4.2 To the extent there is no relevant industrial agreement or to the extent not specified in the relevant industrial agreement, approve dismissal or redundancy for:</p> <ul style="list-style-type: none"> (a) University Senior Management Position; (b) Academic staff; (c) Professional staff. 	<ul style="list-style-type: none"> (a) Vice-Chancellor and President; Chief Human Resources Officer (b) Provost; Deputy Vice-Chancellor (c) Vice-President, Operations; Chief Human Resources Officer

6.5 Industrial Agreements	
Function/Authority	Delegate
6.5.1 Enter into collective staff industrial agreements.	Vice-Chancellor and President
6.5.2 Enter into individual staff industrial agreements.	Chief Human Resources Officer

6.6 Employment Contracts	
Function/Authority	Delegate
<p>6.6.1 Make an offer of employment to:</p> <ul style="list-style-type: none"> (a) Vice-Chancellor and President (b) University Senior Management Positions (excluding Vice-Chancellor and President) (c) Head of School (d) Chief Human Resources Officer 	<ul style="list-style-type: none"> (a) Chancellor (b) Vice-Chancellor and President; Chief Human Resources Officer (c) Chief Human Resources Officer; Director Human Resources (d) Vice-President, Operations

6.6 Employment Contracts	
Function/Authority	Delegate
<p>6.6.2 Make an offer of employment to Academic Staff:</p> <p>(a) levels A-C</p> <p>(b) levels D-E</p>	<p>(a) Chief Human Resources Officer; Director Human Resources; Human Resources Business Partner; Human Resources Consultant; Human Resources Officer</p> <p>(b) Chief Human Resources Officer; Director Human Resources; Human Resources Business Partner; Human Resources Consultant; Human Resources Officer</p>
<p>6.6.3 Make an offer of employment to Professional staff:</p> <p>(a) levels 1-9</p> <p>(b) levels 10+</p>	<p>(a) Chief Human Resources Officer; Director Human Resources; Human Resources Business Partner; Human Resources Consultant; Human Resources Officer</p> <p>(b) Human Resources Business Partner</p>
<p>6.6.4 Vary an employment contract</p>	<p>Chief Human Resources Officer; Director Human Resources; Human Resources Business Partner; Human Resources Consultant; Human Resources Officer</p>

Section 7 Academic authorities and functions

7.1 Conferral of Degrees	
Function/Authority	Delegate
<p>7.1.1 Admit to a degree and/or award a candidate whose name appears on:</p> <p>(a) the official program at a graduation ceremony;</p> <p>(b) a document prepared in a form which is authorised in a Procedure established under Section 4.2.3.</p>	<p>Chancellor; Deputy Chancellor; Pro-Chancellor; Vice-Chancellor and President; Provost; Deputy Vice-Chancellor; Pro Vice-Chancellor</p> <p>Chancellor; Deputy Chancellor; Pro-Chancellor; Vice-Chancellor and President; Provost; Deputy Vice-Chancellor; Pro Vice-Chancellor</p>
<p>7.1.2 Present a testamur to a candidate listed in the official program at a graduation ceremony.</p>	<p>Chancellor; Deputy Chancellor; Pro-Chancellor; Vice-Chancellor and President; Provost; Deputy Vice-Chancellor; Pro Vice-Chancellor; President of the Academic Board; University Senior Management Position named by the Chancellor for a specific instance</p>
<p>7.1.3 Admit a candidate to a degree or an award other than at a graduation ceremony in exceptional circumstances.</p>	<p>Chancellor or Deputy Chancellor, with Vice-Chancellor and President or Provost or Deputy Vice-Chancellor</p>
<p>7.1.4 Present a testamur other than at a graduation ceremony.</p>	<p>Chancellor; Deputy Chancellor; Pro-Chancellor; Vice-Chancellor and President; University Senior Management Position named by the Chancellor for a specific instance</p>
<p>7.1.5 Revoke a degree or award to which a person has been admitted</p>	<p>Chancellor; Deputy Chancellor; Pro-Chancellor; Vice-Chancellor and President; Provost; Deputy Vice-Chancellor; Pro Vice-Chancellor</p>
<p>7.1.6 Approve form of academic dress.</p>	<p>Provost; Deputy Vice-Chancellor</p>

7.2 Academic Offerings

This section 7.2 must be read in conjunction with the *Academic Offerings Approval Procedure*.

Function/Authority	Delegate
7.2.1 Establish an award program or specialisation (other than a minor), including approval of academic requirements.	Academic Board
7.2.1A Endorse as Ready for Market (a) an award program; (b) an undergraduate specialisation of 96 UOC or more; or (c) a postgraduate specialisation of 72 UOC or more that has been approved by the Academic Board.	Deputy Vice-Chancellor Academic Quality (all undergraduate and postgraduate coursework programs under (a), (b) or (c)); Deputy Vice-Chancellor Research & Enterprise (higher degree research programs under (a))
7.2.1B Disestablish an award program or specialisation (other than a minor).	Deputy Vice-Chancellor Academic Quality (coursework programs); Deputy Vice-Chancellor Research & Enterprise (higher degree research programs)
7.2.2 Establish or disestablish a minor or course.	Faculty Board, Board of Studies or Faculty Committee established by the Faculty Board pursuant to the Rules.
7.2.3 Not used	
7.2.4 Not used	
7.2.5 Approve University participation in special admission schemes.	Vice-Chancellor and President
7.2.6 Establish, within University admission requirements, faculty procedures for: (a) admission criteria; (b) advanced standing; (c) credit transfer.	Faculty Board or Faculty Committee established by the Faculty Board pursuant to the Rules.
7.2.7 Establish a non-AQF course or credential.	Associate Dean Education; Head of School
7.2.8 Approve level 1 revisions of an award program or a specialisation (other than a minor).	Deputy Vice-Chancellor Academic Quality (coursework programs); Dean of Graduate Research (higher degree research programs)
7.2.9 Approve level 1 revisions of a minor or a course.	Associate Dean Education or equivalent

7.2 Academic Offerings

This section 7.2 must be read in conjunction with the *Academic Offerings Approval Procedure*.

Function/Authority	Delegate
7.2.10 Approve level 2 revisions of an award program, a specialisation or a course.	Associate Dean Education or equivalent
7.2.11 Approve level 3 revisions of an award program, a specialisation or a course.	Faculty Board, Board of Studies or Faculty Committee established by the Faculty Board pursuant to the Rules.
7.2.12 Approve level 4 revisions of an award program or a specialisation (other than a minor).	Academic Board
7.2.13 Approve level 5 revisions of an award program, following completion of an Academic Program Review or Accreditation Review.	Academic Board

7.3 Academic Structures: Schools, Centres and Departments

NB: In this Section 7.3 “establish” includes the authority to amend and disestablish, including give or change a title.

Function/Authority	Delegate
7.3.1 Establish and name a school. Change the name of an existing school or its location within or between Faculties.	A committee comprising Chancellor, Vice-Chancellor and President and President of the Academic Board acting unanimously.
7.3.2 Establish and disestablish a University Centre or Institute.	Deputy Vice-Chancellor Education and Student Experience; Deputy Vice-Chancellor Research & Enterprise
7.3.3 Establish, disestablish and change Departments which are part of a school or faculty.	Vice-Chancellor and President

7.4 Student Admission

Function/Authority	Delegate
7.4.1 Approve admission of a student to a program of study for: (a) research higher degree programs;	Dean of Graduate Research.

7.4 Student Admission	
Function/Authority	Delegate
(b) other.	Registrar and Director, Student Services; Manager Student Administration, UNSW Canberra at the Australian Defence Force Academy.
7.4.2 Approve admission to an honours program additional to the duration of a pass degree.	Registrar and Director, Student Services; Manager Student Administration, UNSW Canberra at the Australian Defence Force Academy
7.4.3 Approve English language proficiency admission requirements.	Academic Board
7.4.4 Determine English language qualifications recognised by the University	Provost; Deputy Vice-Chancellor

7.5 Student Enrolment and Progression	
<i>Undergraduate and Postgraduate Coursework Students</i>	
Function/Authority	Delegate
7.5.1 Approve deferral of commencement of enrolment in a coursework program (postgraduate or undergraduate) from one admission period to another.	Registrar and Director, Student Services; Manager Student Administration, UNSW Canberra at the Australian Defence Force Academy
7.5.2 Approve advanced standing, credit transfer, and exemptions for coursework (undergraduate or postgraduate) students.	Registrar and Director, Student Services; Manager Student Administration, UNSW Canberra at the Australian Defence Force Academy
7.5.3 Approve programs of study and variations to core requirements for coursework (undergraduate or postgraduate) students.	Registrar and Director, Student Services; Manager Student Administration, UNSW Canberra at the Australian Defence Force Academy
7.5.4 Approve transfer of a student from one coursework program to another.	Registrar and Director, Student Services; Manager Student Administration, UNSW Canberra at the Australian Defence Force Academy
7.5.5 Approve the discontinuation of program or course enrolment at the request of coursework (undergraduate or postgraduate) student.	Registrar and Director, Student Services; Manager Student Administration, UNSW Canberra at the Australian Defence Force Academy

7.5 Student Enrolment and Progression		
7.5.6	Approve results of assessment for coursework (undergraduate or postgraduate) students.	Faculty Board or Committee established by the Dean following a recommendation of the Faculty Board
7.5.7	Approve request for leave from a program for a coursework (undergraduate or postgraduate) student for up to two semesters.	Program Authority
7.5.8	Approve request for leave from an undergraduate Program for more than two semesters.	Program Authority
7.5.9	Determine whether or not a coursework (undergraduate or postgraduate) student has satisfied requirements for the award of a degree.	Program Authority
7.5.9A	Suspend or exclude a coursework (undergraduate or postgraduate) student for lack of progress	Registrar and Director, Student Services
7.5.9B	Suspend or exclude a coursework (undergraduate or postgraduate) student for misconduct or serious misconduct	Director, UNSW Conduct & Integrity; Registrar and Director, Student Services; Provost; Deputy Vice-Chancellor
Research Higher Degree Students		
Function/Authority	Delegate	
7.5.10	Approve deferral of enrolment in a research higher degree Program from one admission period to another.	Dean of Graduate Research
7.5.11	Approve research area and changes to research area for students in research higher degree Programs.	Dean of Graduate Research
7.5.12	Appoint supervisors, co-supervisors, supervisory panels, and other supervision arrangements and changes to supervision arrangements, for students in research higher degree Programs.	Dean of Graduate Research
7.5.13	Determine progression requirements and review procedures for research candidates.	Dean of Graduate Research
7.5.14	Approve variation to a research higher degree student's Program of study.	Dean of Graduate Research
7.5.15	Not used	

7.5 Student Enrolment and Progression	
7.5.16 Approve discontinuation of enrolment of a research higher degree student at the student's request.	Dean of Graduate Research
7.5.17 Determine assessment results for a research higher degree student in any coursework undertaken.	Faculty Board or Committee established by the Dean following a recommendation of the Faculty Board
7.5.18 Not used	
7.5.19 Approve a research higher degree student's periods of fieldwork away from the University	Dean of Graduate Research
7.5.20 Determine whether or not a research higher degree student's progress is satisfactory.	Dean of Graduate Research
7.5.21 Approve transfer of a student from one research program to another	Dean of Graduate Research
7.5.22 Terminate a research higher degree student's candidature if progress is unsatisfactory or candidature has lapsed	Dean of Graduate Research
7.5.22A Suspend or exclude a research higher degree student for misconduct, serious misconduct or research misconduct	Provost; Deputy Vice-Chancellor; Dean of Graduate Research; Director, UNSW Conduct & Integrity; Registrar and Director, Student Services
7.5.23 Determine whether or not a research higher degree student has satisfied requirements for the award of a degree	Dean of Graduate Research
7.5.24 Determine whether or not an applicant for a higher doctorate has satisfied the requirements for the award of a degree	Academic Board

7.6 Student Re-admission and Appeals	
Function/Authority	Delegate
7.6.1 Determine application by a student for re-admission, after exclusion, to undergraduate and postgraduate coursework programs and awards.	Program Authority
7.6.2 Determine an appeal against suspension or exclusion for a coursework (undergraduate or postgraduate) student: (a) for lack of progress;	(a) Re-Enrolment Appeal Committee

7.6 Student Re-admission and Appeals	
Function/Authority	Delegate
(b) for misconduct or serious misconduct	(b) Provost; Deputy Vice-Chancellor
7.6.3 Determine appeal by a research student.	Complaints Appeals Committee

7.7 Not used

7.8 Student Prizes and scholarships	
Function/Authority	Delegate
7.8.1 Determine terms and conditions for: (a) research scholarships; (b) other scholarships and awards (c) prizes.	(a) Deputy Vice-Chancellor Research & Enterprise (b) Deputy Vice-Chancellor Education and Student Experience; Registrar and Director, Student Services (c) Dean
7.8.2 Determine recipients, in accordance with terms and conditions approved under 7.8.1, of: (a) research scholarships; (b) other scholarships and awards (c) prizes	(a) Deputy Vice-Chancellor Research & Enterprise (b) Registrar and Director, Student Services; Manager, UNSW Scholarships (c) Dean; Deputy Dean, Associate Dean; Head of School
7.8.3 Determine recipients of University Medals.	Council-appointed committee.

7.9 Ethics in research involving humans and in the use of animals	
Function/Authority	Delegate
7.9.1 Approve, suspend, restrict or terminate the use of animals in research and teaching in individual cases.	Provost; Deputy Vice-Chancellor; Pro Vice-Chancellor (Research)

7.9 Ethics in research involving humans and in the use of animals	
Function/Authority	Delegate
7.9.2 Approve, suspend, restrict or terminate research involving human participants in individual cases.	Provost; Deputy Vice-Chancellor; Pro Vice-Chancellor (Research)

7.10 Compliance in research and teaching using gene technology, high risk biological hazards (risk groups 3 and 4) and radiation	
Function/Authority	Delegate
7.10.1 Approve, suspend, restrict or terminate research and teaching activities involving genetically modified organisms or high risk biological hazards.	Provost; Deputy Vice-Chancellor; Pro Vice-Chancellor (Research)
7.10.2 Approve, suspend, restrict or terminate research and teaching activities involving ionising or non-ionising radiation.	Provost; Deputy Vice-Chancellor; Pro Vice-Chancellor (Research)

7.11 Power of Academic Board Advisory Committee to act for Academic Board	
Function/Authority	Delegate
7.11.1 Resolve urgent items of business relevant to the Academic Board's functions which cannot be managed within the Academic Board's regular schedule of meetings or via electronic circulation.	Academic Board Advisory Committee (The President of the Academic Board shall determine the relevance of the item to the Academic Board's functions and whether it is impracticable in the circumstances for the item to be considered at a scheduled or electronic meeting of the Academic Board).

7.12 Academic and research agreements with third parties	
Function/Authority	Delegate
7.12.1 Approve and execute a memorandum of understanding or agreement establishing a third-party arrangement to develop, deliver and/or assess student award or non-award courses or programs including: (a) Student Exchange Agreements (b) Study Abroad Agreements	(a) - (b) Deputy Vice-Chancellor Global, having regard to the advice of staff within the Division of the Deputy Vice-Chancellor Academic Quality where an agreement involves domestic activities.

7.12 Academic and research agreements with third parties	
Function/Authority	Delegate
<p>(c) Practicum Exchange Agreements (d) Articulation Agreements</p> <p>(e) Collaborative Program Agreements (f) Twinning Agreements (g) Dual Award Agreements (h) Pathway Agreements; and any variation or termination of such memorandum of understanding or agreement.</p>	<p>(c) - (d) Deputy Vice-Chancellor Global, having regard to the advice of the Deputy Vice-Chancellor Academic Quality where an agreement involves domestic activities.</p> <p>(e) - (h) Deputy Vice-Chancellor Academic, having regard to the advice of the Deputy Vice-Chancellor Global where an agreement involves international activities.</p>
<p>7.12.2 Approve and execute a memorandum of understanding or agreement to establish research links, strengthen research collaboration or establish a Joint PhD Program between UNSW and an international institution; and any variation or termination of such memorandum of understanding or agreement.</p>	<p>Deputy Vice-Chancellor Research & Enterprise; Pro Vice-Chancellor Research; Pro Vice-Chancellor Research Training and Entrepreneurship, and Dean of Graduate Research</p>

7.13 Clinical Trial Research Agreements	
Function/Authority	Delegate
<p>7.13 Approve a Clinical Trial Research Agreement and any variation or termination of such agreement.</p>	<p>Director, Research Grants and Contracts; Director, Research Ethics & Compliance Support</p>

Section 8 Administrative and general authorities and functions

Introduction

Unless expressly provided in this Section 8, the delegations in this Section 8 do not operate to extend the financial delegations given to the named delegates under Section 5.

A reference in Subsection 8.1 to “Affix” the seal includes the attestation of the affixation of the seal by signature on the sealed document.

8.1 Use of the Seal, Name and Arms of the University	
Function/Authority	Delegate
8.1.1 Affix the University seal to the certificate or other like document to be issued to any person as evidence of his/her admission to a degree or the award of diploma or certificate.	Any two of: Provost; Deputy Vice-Chancellor; Pro Vice-Chancellor
8.1.2 Affix the University seal to each by-law approved by the Council.	Any two of: Provost; Deputy Vice-Chancellor; Vice-President; Director or Deputy Director of Governance
8.1.3 Affix the University seal to other documents which are required to be under the seal of the University, and which have been approved by Council.	Any two of: Provost; Deputy Vice-Chancellor; Vice-President; Director or Deputy Director of Governance
8.1.4 Not used.	
8.1.5 Not used.	
8.1.6 Approve use of the University Arms or a University name by: (a) a person or a body other than the University; (b) an officer or body of the University, in connection with a Commercial Activity of the University.	Provost; Deputy Vice-Chancellor; Vice-President, External Engagement

8.2 Legal and Statutory affairs	
Function/Authority	Delegate
8.2.1 Accept service of court process as the University’s Proper Officer.	General Counsel

8.2 Legal and Statutory affairs	
Function/Authority	Delegate
8.2.2 Provide all statements of compliance required to be made by the University or by Council in accordance with legislation and the requirements of proper authorities under legislation, with the exception of financial statements.	Vice-Chancellor and President or officer occupying the position of Provost; Deputy Vice-Chancellor or Vice-President.
8.2.3 Hold any licence where required or permitted by law to be held or assumed on behalf of the University by a natural person and exercise any function or authority relevantly required of, or permitted to be exercised by, that officeholder by the statute.	Vice-Chancellor and President
8.2.4 Hold any title or office where required or permitted by law to be held or assumed on behalf of the University by a natural person and exercise any function or authority relevantly required of, or permitted to be exercised by, that officeholder by the statute.	Vice-Chancellor and President
8.2.5 Appoint external lawyers under terms of engagement.	Chancellor; Vice-Chancellor and President; General Counsel; persons occupying the position of 'Head of' in the Legal and Compliance Office
8.2.6 Engage external lawyers who have been appointed under Section 8.2.4 to conduct specific matters.	Chief Human Resources Officer; Chief Property Officer; General Counsel
8.2.7 Waive the University's right to maintain legal professional privilege in a specific instance.	Vice-Chancellor and President; General Counsel
8.2.8 Represent the University in connection with a proceeding in a court or tribunal or which is conducted pursuant to any statute.	A legal practitioner employed in the Legal & Compliance Office or an external lawyer appointed under 8.2.4 or 8.2.5
8.2.9 Recover or settle debts owing to the University, including by way of agreement, statutory demand or other legal enforcement measures: (a) Over \$1M; (b) Up to and including \$1M; (c) Up to and including \$500,000; (d) Up to and including \$100,000	(a) Vice-Chancellor and President (b) Vice-President, Operations (c) Chief Financial Officer (d) Director Financial Control and Compliance; Director of Treasury, Investment and Insurance

8.3 Corporate Structures and Office-holders	
Function/Authority	Delegate
<p>8.3.1</p> <p>(a) Promote, establish or participate in (whether by means of debt, equity contribution of assets or by other means) companies and other incorporated bodies, or joint ventures except where forming or acquiring a controlled entity.</p> <p>(b) Approve establishment or acquisition of a controlled entity.</p>	<p>(a) Vice-Chancellor and President; Provost; Deputy Vice-Chancellor; Vice-President.</p> <p>(b) Council</p>
<p>8.3.2 Appoint persons (including an “alternate”, where applicable) to serve on behalf of the University on governing bodies of companies, ventures, and other organisations where the appointee is:</p> <p>(a) the Chancellor;</p> <p>(b) the Vice-Chancellor and President</p> <p>(c) where the appointment is to an organisation which is an affiliated research institute, New South Innovations Pty Ltd trading as UNSW Innovations, UNSW Global Pty Ltd or The University of New South Wales Foundation Ltd; and</p> <p>(d) in all other cases.</p>	<p>(a) Remuneration and People Committee</p> <p>(b) Chancellor</p> <p>(c) Vice-Chancellor and President</p> <p>(d) Provost; Deputy Vice-Chancellor; Vice-President</p>
<p>8.3.3 Appoint or approve specific cases of service (and appoint an “alternate” where applicable) by holders of University offices named or otherwise provided for (e.g. “ex-officio”) in agreements or constitutions approved by the University where the appointee is:</p> <p>(a) the Chancellor;</p> <p>(b) the Vice-Chancellor and President;</p> <p>(c) where the appointment is to an organisation which is an affiliated research institute; NewSouth Innovations Pty Ltd trading as UNSW Innovations, UNSW Global Pty Ltd or The University of New South Wales Foundation Ltd; and</p> <p>(d) in all other cases</p>	<p>(a) Remuneration and People Committee</p> <p>(b) Chancellor</p> <p>(c) Vice-Chancellor and President</p> <p>(d) Provost; Deputy Vice-Chancellor; Vice-President</p>

8.3 Corporate Structures and Office-holders	
Function/Authority	Delegate
<p>8.3.4 Appoint and authorise a person to act as proxy:</p> <p>(a) for the University where the University has no, or no available, appointee under Section 8.3.2 or 8.3.3; or</p> <p>(b) for an appointee under Section 8.3.2 or 8.3.3 where the appointee is not authorised by the terms of his or her appointment and/or under the relevant constitution to appoint his or her own proxy.</p>	<p>The delegate under Section 8.3.2 or 8.3.3 who appointed the relevant office holder or alternate.</p>
<p>8.3.5 Approve requests for appointment to the governing body of an external entity where the appointee is the:</p> <p>(a) Vice-Chancellor and President;</p> <p>(b) Provost; Deputy Vice-Chancellor; Vice-President; and</p> <p>(c) others, where the appointment is not to be held on behalf of the University (Section 8.3.2) or ex-officio (Section 8.3.3).</p>	<p>(a) Chancellor</p> <p>(b) Vice-Chancellor and President</p> <p>(c) Provost; Deputy Vice-Chancellor; Vice-President</p>
8.4 University Property	
Function/Authority	Delegate
<p>8.4.1 Approve and execute any document acquiring University real property or any interest in real property up to and including:</p> <p>(a) \$20M;</p> <p>(b) \$4M.</p>	<p>(a) Finance and Strategy Committee (contract to be executed as a deed in accordance with the Signing of Agreements and Seal Procedure or by attorney under Power of Attorney)</p> <p>(b) Vice-Chancellor and President</p>
<p>8.4.1A Approve and execute any document disposing of University real property or any interest in real property consistently with Part 4, Division 2 of the Act up to and including:</p> <p>(a) \$20M;</p> <p>(b) \$4M.</p>	<p>(a) Finance and Strategy Committee (contract to be executed as a deed in accordance with the Signing of Agreements and Seal Procedure or by attorney under Power of Attorney)</p> <p>(b) Vice-Chancellor and President</p>

8.3 Corporate Structures and Office-holders	
Function/Authority	Delegate
8.4.2 Execute any document creating or effecting a positive or restrictive covenant, easement, mortgage or charge or effecting a subdivision of University land.	Vice-Chancellor and President; Vice-President, Operations;
8.4.3 Execute a (A) lease; or (B) licence of 6 months or more, over University-owned premises where rent receipts over the total lease or licence period: (a) exceed \$10M; (b) do not exceed \$10M; (c) do not exceed \$5M; (d) do not exceed \$1M (In this Section 8.4.3 “rent receipts” means the first year’s rental income amount multiplied by the number of years of the term, excluding option periods.)	(a) Finance and Strategy Committee (contract to be executed as a deed in accordance with the Signing of Agreements and Seal Procedure or by attorney under Power of Attorney) (b) Vice-Chancellor and President (c) Vice-President, Operations; Chief Financial Officer (d) Chief Property Officer; Director Asset Management, Estate Management

8.5 Lease or Licence of non-University Premises	
Function/Authority	Delegate
8.5 Execute a (A) lease; or (B) licence of 6 months or more, over non-University premises where rent payments over the total lease or licence term: (a) exceed \$10M; (b) do not exceed \$10M; (c) do not exceed \$5M; (d) do not exceed \$1M	(a) Finance and Strategy Committee (contract to be executed as a deed in accordance with the Signing of Agreements and Seal Procedure or by attorney under Power of Attorney) (b) Vice-Chancellor and President (c) Vice-President, Operations; Chief Financial Officer (d) Chief Property Officer; Director Asset Management, Estate Management

8.5 Lease or Licence of non-University Premises	
Function/Authority	Delegate
(In this Section 8.5 “rent payments” means the first year’s rental amount multiplied by the number of years of the term, excluding option periods.)	

8.6 Work, Health and Safety	
8.6 Authority to request that work, use of equipment or an operation, ceases due to identified risks to the health and safety of workers, students or visitors or risks to the environment caused by UNSW’s operations or activities.	Deputy Vice-Chancellor Planning & Assurance; Director of Safety

ANNEXURE A

Register Modification History				
Version	Date Approved	Sections Modified	Approving authority	Amendment
1.0	27 April 2009	Not applicable	UNSW Council (CL09/15)	Original document effective 1 July 2009.
1.1	29 June 2009	7.8.2 (b)	UNSW Council (CL09/30)	'Pro Vice-Chancellor (Students) and Registrar' changed to 'Pro Vice-Chancellor'.
2.0	22 August 2011	1.2.4, 1.3.1, 1.4, 2.1, Section 5 Introduction, 5.1.3–4, 5.2.1, 5.2.4, 5.3.2–4, 5.3.8–9, 5.5.2, Section 6 Introduction, 6.1.6–7, 6.1.12–16, 6.1.18, 6.1.21, 6.2.6–7, 6.2.10, 6.2.12–14, 6.4.1, 6.5.1–2, 6.6, Section 7 Introduction, 7.2.1–3, 7.3.2, 7.4.1–2, 7.4.4, 7.5.7–9B, 7.5.15, 7.5.17–19, 7.5.21–23, 7.6.2, 7.8.1–4, 7.9, 7.10, Section 8 Introduction, 8.1.4–5, 8.2.1, 8.2.4–5, 8.2.7, 8.4.3, 8.5	UNSW Council (CL11/31)	Biennial review
2.1	20 August 2012	1.3.1, 5.3.8, 5.3.9, 7.1.1, 7.1.5 1.1–4, 2.2, 2.3, Section 3-3.3, Section 4 Introduction, 4.2.1–4, 4.2.8, Section 5 Introduction, 5.1.1–4, 5.2.1–3, 5.3.2–6, 5.3.8–5.4.2, 5.6.1, 6.1.1–12, 6.1.18–19, 6.2.2–5, 6.2.8–9, 6.2.13, 6.3.2, 6.4.1–2, 6.5.1, 6.6.1, 7.1.1–6, 7.2.5, 7.3.1–7.3.3, 7.4.4, 7.6.2, 7.8.1–	UNSW Council (CL12/36)	Section 5: clarification of the delegation regarding contracts for capital works; Section 7 a change to conferral of degrees: to admit candidates to their award upon completion of requirements. Executive Team position titles updated

Register Modification History				
Version	Date Approved	Sections Modified	Approving authority	Amendment
		2, 7.9.1–2, 7.10.1–2, 8.1.1–6, 8.2.2–4, 8.2.6, 8.3.1–3, 8.3.5, 8.4.1–3, 8.5		
2.2	25 February 2013	1.3.1, 2.2.1, 4.2.3, 4.2.4, 5.1.3, 5.2.1, 5.3.4, 5.3.6, 8.1.4, 8.2.6, 8.3.2, 8.3.3, 8.3.5 8.1.6 5.2.2 and 5.2.3	UNSW Council (CL13/03)	Inclusion of the Vice-President, Advancement in relevant sections pertaining to the executive team functions/authority and as a successor to the position of Chief Executive UNSW Foundation. As head of the Division of Advancement and the University's key officer with respect to external relations, the Vice-President, Advancement can approve the use of the University Arms or a University name. Director UNSW Research Partnerships Unit added to these sections.
2.3	17 June 2013	7.7.3	UNSW Council (CL13/21)	Inclusion of the award of masters coursework degrees with excellence.
2.4	21 October 2013	7.5.22A 7.5.24 7.6.1	UNSW Council (CL13/36)	Delegation to PVC(S) to suspend or exclude a research higher degree student for misconduct in accordance with Student Misconduct Procedure. Confirmation that the Academic Board can determine award of higher doctorates. Amendment to clarify that the delegation to determine re-admission relates to coursework students only.
2.5	24 February 2014	1.3.1 and 5.4.2	UNSW Council (CL14/06)	Amendment to write-offs, disposals, and retirement of assets and additional term "Carrying Value" included in the definitions.

Register Modification History				
Version	Date Approved	Sections Modified	Approving authority	Amendment
2.6	20 October 2014	5.3.3	UNSW Council (CL14/43)	Increased expenditure threshold in Section 5.3.3
2.7	25 August 2014 and 8 December 2014	1.3.1	UNSW Council	Deletion of definition of Faculty Assessment Review Group
		7.2.2-6		Change all references to Faculty Standing Committee to Faculty Board or Faculty Committee established by the Faculty Board pursuant to the Rules
		7.5.6, 7.5.17, 7.7.2, 7.7.3		Amend the delegations to the Faculty Assessment Review Group
		7.7.1		Change references to the Faculty Standing Committee to Faculty Board or Committee established by the Faculty Board pursuant to the Rules
		7.9.1-2 and 7.10.1-2		Amend delegation to include authority to suspend, restrict or terminate research in identified areas
2.8	23 February 2015	6.1.6 and 6.1.7	UNSW Council	Inclusion of nominee of the President of the Academic Board for the purpose of selection committees
2.9	17 August 2015	1.3.1, 2.2, 4.2.3, 4.2.4, 5.1.2, 5.1.3, 5.3.4, 5.3.6, 5.4.2, 6, 6.1.4, 6.1.6, 6.1.7, 6.1.15, 6.1.20, 6.1.21, 6.2.6, 6.2.7, 6.2.12, 6.2.14, 6.4.1, 6.4.2, 6.5.2, 6.6.1, 6.6.2, 6.6.4, 7.4.1, 7.4.2, 7.5.1-7.5.5, 8.1.2-8.1.5, 8.2.4, 8.2.6, 8.3.2, 8.3.3, 8.3.5, 8.4.2, 8.4.3, 8.5	UNSW Council	Changes to the Executive Portfolios & Operational Governance Framework
2.10	7 December 2015	5.2.4, 7.5.9B, 7.5.22A	UNSW Council	Removal of Pro-Vice-Chancellor (Students) role.
2.11	22 February 2016	7.4.4, 7.5.22A, 7.6.3, 8.11	UNSW Council	Removal of roles Deputy Vice-Chancellor

Register Modification History				
Version	Date Approved	Sections Modified	Approving authority	Amendment
				(Academic), and Director, Academic Administration.
2.12	30 March 2016	2.2, 4.2.3, 4.2.4, 5.1.3, 5.2.1, 5.3.4, 5.3.6, 8.1.4-8.1.6, 8.2.6, 8.3.2, 8.3.3, 8.3.5	UNSW Council	Addition of role Vice-President, Philanthropy
2.13	15 August 2016	1.3.1, 1.4.1, 2.2, 4.2.3, 4.2.4, 5.1.2 - 5.1.4, 5.2.2 – 5.2.4, 5.3.5, 5.3.6, 5.4.2, 6.1.6 – 6.1.12, 6.2.4, 6.2.9, 6.3.2, 6.4.2, 7.1.1 - 7.1.3, 7.1.5, 7.1.6, 7.3.2, 7.4.4, 7.5.9B, 7.5.22.A, 7.6.2, 7.8.1, 7.8.2, 7.9.1, 7.9.2, 7.10.1, 7.10.2, 8.1.1 – 8.1.6, 8.2.6, 8.3.1 - 8.3.3, 8.3.5, 8.4.3, 8.5	UNSW Council	Changes to Executive Portfolios. Addition of nominee for presiding at graduation ceremonies.
3.0	14 August 2017	Section 1 Introduction, 1.3.1, 1.4, 2.1, 2.2, Section 4, Section 5 Introduction, 5.1 - 5.5, Section 6 Introduction, 7.4, 7.5, 7.6.2, 7.8, 7.10, 8.1 - 8.6	UNSW Council	Changes and realignment of Executive Portfolios. Updated financial threshold for property acquisition. Included delegation for property disposal. Updated references to the new Policy Framework. Delegation to senior staff for statutory payments. Inclusion of a new 'cease work' authority by WHS.
3.1	19 February 2018	1.4, 4.2.1, 5.2 – 5.4, 6.1, 7.2, 7.4, 7.6, 8.1	UNSW Council	Changes to position titles. Refinement of Academic Board Functions and HR appointment processes. Delegation to senior staff for affixing seal to leases.
3.2	12 August 2019	1.3, 2.2, 4.2, 5.1 - 5.3, 6.1 – 6.4, 7.1, 7.3 – 7.6, 7.9 – 7.10, 8.1 – 8.3	UNSW Council	Addition of role Provost. Addition of delegate for presenting testamurs at graduation ceremonies.
3.3	6 April 2020	7.11	UNSW Council	Extend the powers of the Academic Board Advisory Committee.

Register Modification History				
Version	Date Approved	Sections Modified	Approving authority	Amendment
3.4	15 June 2020	1.3.1, 5.3A	UNSW Council	Changes to reflect the new Strategic Investment Management process.
3.5	14 December 2020	1.1.4, 4.2.3–4, 5.1.2–5.1.4, 5.2.1, 5.3.1–5.3.3A, 5.3.7–8, 5.4.2, 5.5.2, 6E(1), 6.1.15, 6.1.20–21, 6.2.6–7, 6.2.12, 6.2.14, 6.4.1–2, 6.5.2, 6.6.1–4, 7.3.2, 7.5.9B, 7.5.22A, 7.8.1–7.8.2, 8.1.4, 8.1.6, 8.2.5, 8.2.7, 8.4.1C3, 8.5–6. 1.1, 7.1, 7.4.1–2, 7.5.1–5, 7.9.1–2, 7.10.1–2	Vice-Chancellor and President	Successor amendments to position titles in accordance with major workplace change. Typographical updates
3.6	15 January 2021	1.3.1, 5.2.1, 5.3, 5.3A, 5.4.2, 7.2, 7.2.1–4, 7.2.7–13, 7.7, 8.4.1, 8.4.3, 8.5	UNSW Council	Change to title of Council committee. Refinement of academic authorities to align with the Academic Offerings Approval Procedure.
3.7	7 June 2021	5.2.1, 7.12, 8.1	UNSW Council	Addition of delegates for Gift, Sponsorship and Grant Funds. Addition of delegations for academic and research agreements with third parties. Refinement of delegations for the University seal.
3.8	16 August 2021	7.13, 8.4	UNSW Council	Addition of delegation for Clinical Trial Research Agreements. Reference to Signing of Agreements and Seal Procedure for execution of deeds.
3.9	11 April 2022	5.3A, 8.3.1	UNSW Council	Updates to delegations for Strategic Initiatives. Authority to participate in controlled entities reserved for Council.
3.10	15 August 2022	1.5, 5.2, 6, 7	UNSW Council	Addition of alternate delegates, additional delegate to receive grant funds, broadening personnel delegations and including Registrar &

Register Modification History				
Version	Date Approved	Sections Modified	Approving authority	Amendment
				Director of Student Services role.
3.11	14 August 2023	All	UNSW Council	Addition of delegations for acting VC, sponsorship, payments for research grants. Removal of delegations to portfolio boards and nominee provisions.
3.12	9 October 2023	8.2.9	UNSW Council	Addition of delegations relating to the recovery and settlement of debts.
3.13	14 August 2023 (effective 16 November 2023)	5	UNSW Council	Addition of role based financial delegations.