

Collections Policy – Consultation note

UNSW's draft [Collections Policy](#) is now open for community consultation until **30 September 2026**.

The policy is part of the UNSW [Policy Transformation Program \(PTP\)](#) which aims to simplify and transform our policies.

Why is this policy important?

The Collections Policy states requirements for creating, maintaining and preserving UNSW's diverse collections held by all campuses across UNSW. It also outlines how the UNSW community, alumni and members of the public can access them.

The draft streamlines existing requirements and will replace the following documents:

- Archives Access Guideline
- Archives Acquisition Guideline
- Art Collection Procedure
- Library Conditions of Use Policy
- Museums and Collections Policy

Who needs to know about this policy?

When published, the policy will apply to all members of the UNSW community as well as alumni and the public for any collections that are more broadly accessible.

Who has contributed to this draft?

The draft policy has been developed through extensive discussion with Collection Managers as well as Faculty and Divisional representatives from across the University.

It has been endorsed by the Deputy Vice-Chancellor Academic Quality and University Librarian prior to online consultation.

What are next steps?

We are seeking your contribution to this policy before it is considered for endorsement by Academic Board and approval by the Vice-Chancellor and President.

Where can I find the draft?

Read the draft policy on the [Drafts for Consultation page](#) or learn more about the [Policy Transformation Program on SharePoint](#).

Please note that we are trialling a new form-based approach to capture feedback for this policy. The form can be [accessed here](#).

Any queries about this approach can be directed to Rebecca Edwards, PTP Policy Lead (rebecca.edwards@unsw.edu.au).