

Schedule 6: Property delegations

General condition of exercising property delegations

The total financial value of a lease or licence must reflect the rental market value of the property over the whole period of the lease/licence (including options).

If all or any component of the rental or licence fees paid under a lease or licence will be made by way of “in-kind” contribution or consideration, that “in-kind” contribution or consideration must be assessed at its market value.

Delegates must also comply with requirements for exercising all delegations stated in the Delegations Procedure above.

No.	Delegation	Delegate	Conditions of exercise	Relevant legislation, policy documents
6.1	Approve the acquisition or disposal of real property with a market value of: a. ≤\$20M b. ≤5M.	a. Finance and Strategy Committee ¹ b. VC	The delegate must exercise this delegation in accordance with the restrictions on sale of property in Part 3, Division 2 of the UNSW Act. The exercise of this delegation by the VC must be reported to the next meeting of Finance and Strategy Committee.	University of New South Wales Act 1989 (NSW)
6.2	Sign any document in connection with the acquisition or disposal of real property following exercise of delegation 6.1.	VC VP Operations & Chief Operating Officer	The delegate must ensure the requirements of clause 1.18 of the Delegations Procedure are satisfied prior to the exercise of this delegation.	This is an authorisation made by the VC in accordance with s50(3) of the Interpretation Act 1987 (NSW).

¹ This is a delegation from Council which cannot be sub-delegated.

No.	Delegation	Delegate	Conditions of exercise	Relevant legislation, policy documents
6.3	Sign any document to create or effect a positive or restrictive covenant, easement, mortgage, charge or subdivision of or over University land.	VC VP Operations & Chief Operating Officer	<p>The delegate must exercise this delegation in accordance with any applicable restrictions on granting interests relating to University property in Part 3, Division 2 of the UNSW Act.</p> <p>The delegate must ensure the requirements of clause 1.18 of the Delegations Procedure are satisfied prior to the exercise of this delegation.</p>	University of New South Wales Act 1989 (NSW) This is an authorisation made by the VC in accordance with s50(3) of the <i>Interpretation Act 1987</i> (NSW).
6.4	<p>Approve a lease or licence over premises owned by the University or by another person, where the rental market value of such a lease/licence over the whole lease/licence period will be:</p> <ol style="list-style-type: none"> >\$10M ≤\$10M ≤\$5M ≤\$1M. <p>This delegation includes authority to approve a lease or licence over Crown land granted to UNSW in perpetuity in accordance with the <i>Crown Land Management Act 2016</i> (NSW) or the <i>Roads Act 1993</i> (NSW).</p>	<ol style="list-style-type: none"> Finance and Strategy Committee² VC VP Operations & Chief Operating Officer CFO CPropO Director Asset Management (EM) 	<p>The delegate must exercise this delegation in accordance with the restrictions on leasing of university property in Division 2 of the UNSW Act.</p>	University of New South Wales Act 1989 (UNSW) Crown Land Management Act 2016 (NSW) Roads Act 1993 (NSW)

² This is a delegation from Council which cannot be sub-delegated.

No.	Delegation	Delegate	Conditions of exercise	Relevant legislation, policy documents
6.5	Sign a document in connection with the grant of a lease or licence over premises owned by the University or by another person, to effect a decision made by a delegate exercising delegation 6.4 where the rental market value of such a lease/licence over the whole lease/licence period will be: a. >\$10M b. ≤\$10M c. ≤\$5M d. ≤\$1M.	a. VC VP Operations & Chief Operating Officer b. VC VP Operations & Chief Operating Officer c. VP Operations & Chief Operating Officer CFO d. CPropO Director Asset Management (EM)	The delegate must ensure the requirements of clause 1.18 of the Delegations Procedure are satisfied prior to the exercise of this delegation.	This is an authorisation made by the VC in accordance with s50(3) of the Interpretation Act 1987 (NSW).
6.5A	Sign an agreement with a third party for the management of residential property owned by UNSW.	a. CPropO b. Director Asset Management (EM)		
6.6	Submit a non-binding expression of interest to acquire, lease, licence or develop land not owned by the University or call for non-binding expressions of interest to develop land owned by the University.	CPropO Director Asset Management (EM) Director Design, Delivery and Development (EM)		

No.	Delegation	Delegate	Conditions of exercise	Relevant legislation, policy documents
6.7	Sign a licence for UNSW owned and operated student accommodation with a current or prospective student of UNSW, UNSW College or NIDA: a. ≤1 year if the agreement with the student is in the standard form b. ≤1 year, where the agreement includes changes to the standard form c. >1 year.	a. Manager Operations, Accommodation b. Head of UNSW Colleges c. Director Asset Management (EM)	The delegate must ensure the requirements of clause 1.18 of the Delegations Procedure are satisfied prior to the exercise of this delegation.	This is an authorisation made by the VC in accordance with s50(3) of the Interpretation Act 1987 (NSW).
6.8	Sign an agreement with a health practitioner to provide services at the UNSW Health Service in building E15 on the Kensington campus for a period of: a. >2 years b. ≤2 years.	a. CPropO Director Asset Management (EM) b. Director Wellbeing	The delegate must ensure the requirements of clause 1.18 of the Delegations Procedure are satisfied prior to the exercise of this delegation.	This is an authorisation made by the VC in accordance with s50(3) of the Interpretation Act 1987 (NSW).
6.9	Sign an agreement with a health practitioner to provide services at the UNSW Health Service in a location other than building E15 on the Kensington campus, for any period.	CPropO Director Asset Management (EM)	The delegate must ensure the requirements of clause 1.18 of the Delegations Procedure are satisfied prior to the exercise of this delegation.	This is an authorisation made by the VC in accordance with s50(3) of the Interpretation Act 1987 (NSW).

No.	Delegation	Delegate	Conditions of exercise	Relevant legislation, policy documents
6.10	<p>Undertake (or direct another person to undertake) any of the following actions:</p> <ul style="list-style-type: none"> calling the police to attend the University's grounds and premises; or requesting any person to leave all or any part of the University's grounds or premises, including by issuing a notice, direction or request under the <i>Inclosed Lands Protection Act 1901</i> (NSW) where the grounds or premises is in New South Wales. 	<p>VP Operations & Chief Operating Officer CPropO Director Protective Services (EM) Deputy Faculty Executive Director (UNSW Canberra)</p>		<p>Inclosed Lands Protection Act 1901 (NSW)</p> <p>Campus Policy</p>
6.11	Sign an agreement for the hire of a venue managed by Venues and Events on the University's grounds and premises.	<p>Director of Operations (SIEE) Senior Venue & Events Manager</p>	The delegate must ensure the requirements of clause 1.18 of the Delegations Procedure are satisfied prior to the exercise of this delegation.	