

Schedule 9: Policy delegations

Delegates must comply with requirements for exercising all delegations stated in the Delegations Procedure above.

No.	Delegation	Delegate	Conditions of exercise	Relevant legislation, policy documents
9.1	Establish a policy.	VC	<p>In the case of a policy concerning academic governance and the maintenance of academic standards, on the endorsement of Academic Board.</p> <p>The VC will report their approval of a policy, a change to a policy or disestablishment of a policy to the next meeting of Council.</p>	Policy Framework Policy
9.2	Establish a standard or procedure: a. contained in a policy b. as a separate policy document.	<p>a. Policy lead</p> <p>b. CALO</p>	b. To establish a standard or procedure, a delegate must have been authorised to do so by the relevant policy. In the case of a standard or procedure concerning academic governance and the maintenance of academic standards, on the endorsement of Academic Board.	Policy Framework Policy
9.3	Establish a university-wide instruction.	Policy lead	To establish a university-wide instruction, the delegate must have been authorised to do so by the relevant policy.	Policy Framework Policy

9.4	Establish a local instruction that applies to a matter managed by: a. a faculty b. a school c. a division.	a. Dean b. Head of school c. DVC VP PVC Chief officer Librarian Registrar A position in a division of which the position title starts with the word "director" or "head of".		Policy Framework Policy
9.5	Approve a change to a code, policy, standard or procedure in circumstances of unusual urgency.	VC CALO	On the recommendation of the responsible officer for the relevant code or policy, and only where the change meets the criteria for such urgent approval specified in the Policy Framework Policy. The VC or the DVC Planning and Assurance will inform the current approver of the relevant policy document of the change as soon as practicable.	Policy Framework Policy