

# UNSW Petre Foundation PhD Top-Up Scholarship

## Terms and Conditions 2024

### 1. Introduction

The purpose is to award a PhD Top-Up Scholarship to candidates able to demonstrate academic excellence and whose research contributes to the betterment of mankind. Candidates must be undertaking world-leading scientific research at UNSW in Medicine and Health. Research should be innovative and focused on discovery rather than solving social problems or delivering policy-driven outcomes.

Successful candidates will be admitted to the UNSW PhD Program in Term 1 2024 and will be subject to the relevant UNSW HDR policies, procedures and guidelines, as well as the present Terms and Conditions.

### 2. The Scholarship

#### a. Scholarship

The Scholarship will have a total value of \$40,000 per annum and will be payable for 3.5 years. The scholarship will provide a top up for general living costs, with additional Professional Development and a Research Consumables funds.

- Top-up stipend = \$25,000 per annum

Funds provided for Professional Development / Research Consumables will be held by the Faculty of Medicine and Health. Eligible expenses will need to be discussed with the supervisory team and submitted for approval to the UNSW Faculty of Medicine and Health at the start of the year.

- Professional Development = \$10,000

The professional development fund is an auditable scholarship benefit and must be spent in accordance with the principles set out in relevant UNSW travel and purchasing policies. These funds cannot be used to cover non-development items (e.g., professional membership exams).

- Research consumables = \$5,000

#### b. Duration of the scholarship

The scholarship will be offered for a maximum duration of 3.5 years to undertake the PhD degree at UNSW. The scholarship will cease the day the PhD thesis is submitted.

#### c. Full time/Part time

The scholarship is only available for full time enrolment.

#### d. Leave entitlements

Leave entitlements will be applicable for scholarship holders as described in the [Higher Degree Research Scholarships Procedure](#).

### 3. Eligibility

To be eligible for this scholarship, applicants must meet the requirements described in the [Admission to Higher Degree Research Program Procedure](#) at the time of admission.

In addition, applicant must:

- be an Australian citizen or permanent resident, or a New Zealand citizen holding the relevant visa.
- be receiving an Australian Government Research Training Program (RTP) scholarship or equivalent.
- not be receiving another top-up scholarship or salary providing a combined benefit in excess of 75% of the main scholarship stipend rate as described in the [Higher Degree Research Scholarships Procedure](#).
- be able to start their candidature the year of the offer (T1 2024).
- Must receive an offer for admission and enrol as full time PhD candidate in the Faculty of Medicine and Health at UNSW starting in T1 2024.
- be located at UNSW approved campus or centre. Conducting research away from a UNSW approved campus will require a formal process of approval.

### 4. Tenure conditions

To remain enrolled in their degree and to continue to receive their top-up scholarship, candidates will need to adhere to the following conditions.

#### a. Acceptance

All successful applicants will need to accept the offer of the top-up scholarship by the prescribed deadline described in their letter of offer. No deferral will be approved.

#### b. Enrolment

All successful applicants will be required to commence their candidature by the prescribed Term in their letter of offer.

#### c. Duration of the scholarship and leave entitlements

As described above the top-up scholarship is offered for a maximum of 3.5 years. All leave entitlements will be considered according to the [Higher Degree Research Scholarships Procedure](#).

#### d. Ongoing eligibility

To maintain their eligibility during their candidature, all successful applicants will need to adhere to the following rules:

- Be confirmed in their candidature within 15 months full time equivalent of their first enrolment, participate in a Research Progress Review at least every 12 months and maintain satisfactory progress as demonstrated during the reviews. The relevant procedure can be found here: [Research Progress Review and Confirmation of Research Candidatures Procedure](#).
- Maintain regular and appropriate communication with their supervisors during the course of their candidature.

#### e. Variation to candidature, including change in supervisory team and project

Variations to candidature will be managed through the Graduate Research Information System (GRIS) and according to the relevant procedure: [Variation of Candidature Procedure](#).

Requests for changes affecting the supervisory team or the project that was approved during the application process will need to be submitted for approval to the Associate Dean Postgraduate Training for the UNSW Faculty of Medicine and Health.

**f. Termination of Entitlements**

A candidate's entitlements will be terminated if any of the conditions described in the [Higher Degree Research Scholarships Procedure](#) are not met.

**5. How to apply**

As part of their application, applicants must submit the following documents to [med.hdr.admin@unsw.edu.au](mailto:med.hdr.admin@unsw.edu.au):

- a fully completed application (UNSW Petre Foundation PhD Scholarship - Application Form)
- a one page supporting statement from their primary supervisor
- an up to date and complete curriculum vitae
- a copy of the transcripts for all degrees completed, currently enrolled or incomplete as well as a proof of completion of these degrees
- a copy of all research outputs (e.g., accepted manuscripts, conference abstracts or articles, thesis and reports)
- a copy of their passport and evidence of the relevant visa if applicable

Applicants are encouraged to work with their supervisors to complete the application.

Only complete applications submitted by the deadline, **20/10/2023 COB**, will be considered. All applications will also need to comply with the relevant UNSW Higher Degree Research admissions, supervision and scholarship policies and procedures.

**6. The Selection process**

The selection of the successful applicants will be merit based.

Applicants will be assessed based on their academic merit and research potential (as evidenced through research outputs and research experience), scientific quality of the research proposal and research environment and statement by the applicant on how their work will contribute to their field.

## **Appendix A: Relevant UNSW Higher Degree Research policies and procedures**

Higher Degree Research Scholarships Policy and Procedure

[Higher Degree Research Scholarships Policy](#)

[Higher Degree Research Scholarships Procedure](#)

Admission to Higher Degree Research Programs Policy and Procedure

[Admissions Policy](#)

[Admission to Higher Degree Research Programs Procedure](#)

Higher Degree Research Supervision Guidelines Policy and Procedure

[Higher Degree Research Supervision Policy](#)

[Higher Degree Research Supervision Procedure](#)

Research Progress Review and Confirmation of Research Candidatures Procedure

[Research Progress Review and Confirmation of Research Candidatures Procedure](#)

Variation of Candidature Procedure

[Variation of Candidature Procedure](#)

# UNSW Faculty of Medicine and Health Petre Foundation PhD Top-Up Scholarship Application Form

UNSW Faculty of Medicine and Health candidates applying for the Petre Foundation PhD Top-Up Scholarship must meet the eligibility criteria set out in the Terms and Conditions of this Scholarship. The Scholarship is only available to Domestic Candidates enrolled Full Time. Candidates must return a completed application form to the Faculty of Medicine and Health at [med.hdr.admin@unsw.edu.au](mailto:med.hdr.admin@unsw.edu.au) by the closing date (**20/10/2023 COB**). To be considered please complete Sections A-D below.

## Section A – Candidate Details

Given Name:	
Family Name:	
zID:	
Email*:	

\*UNSW Faculty of Medicine and Health will notify you regarding the outcome of your scholarship application via email.

## Section B – Research Project and Environment

School:	
Program code:	
Name of your supervisors (list all of them):	Primary: Joint: Secondary: Secondary:
Your research topic (as described in GRIS):	
Provide a brief description of your research project: (maximum 50 words)	

## Section C – Selection Criteria

*Research project and potential for impact:* Provide a description of your research project and explain how it will contribute to the betterment of mankind. Indicate how your PhD research project is innovative and will impact your research field. (maximum 1 page)

*Research environment and fit with the project:* Provide a rationale for why you chose this project and this supervisory team. In this answer you should explain why you decided to work in this area of research, why you have selected the supervisory team to do this work and the supervisory team expertise and achievements in the field. *(maximum one page)*

<p>All candidates must include <b>maximum one page supporting statement</b> from <b>their primary supervisor</b> <i>in a separate document</i> that addresses the following:</p> <ul style="list-style-type: none"> <li>• Why your research contributes to the betterment of mankind and,</li> <li>• Why are you the best candidate for the Scholarship?</li> </ul> <p>Note: Candidates are responsible for contacting their primary supervisor</p>		
<p>I have attached the supporting statement from my primary supervisor</p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No

## Section D – Declaration

### Privacy notification:

UNSW Sydney acknowledges and respects the privacy of individuals. The information you provide on this application for is “personal information” as defined by the Privacy and Personal Information Act, 1998 (NSW) (the Act).

The information you provide is collected and held by UNSW in order to assess your application and for administrative and statistical purposes, or to send you information about UNSW activities that may be of interest to you. You have the right of access to, and alteration of, the information concerning yourself in

accordance with the Act and the UNSW Privacy Management Plan. UNSW will not disclose your personal information without consent and without due cause, except as required by law. You have the right to refuse this consent, but if the consent is not given your application may not be processed.

### Declaration and consent:

I declare the information declared on my application is complete and correct. I agree to notify the Faculty of Medicine and Health at UNSW of any change to the information I have given in this application. I agree to UNSW cancelling or varying any decision it makes if the information I have given in this application is incorrect or incomplete. I understand my application will be delayed or declared ineligible if I do not submit a complete application by the application deadline. I have read and understood the terms and conditions for the Petre Foundation PhD Top Up Scholarship. As an scholarship holder I have read and understood the [Higher Degree Research Scholarships Procedure](#) or as a competitive scholarship holder, I have read and understood the Terms and Conditions/Conditions of Award from my main award. I am aware if awarded the Scholarship, I will not be breaching the conditions of my main award.

Name:	
Signature:	
Date:	

Please email the completed application form to [med.hdr.admin@unsw.edu.au](mailto:med.hdr.admin@unsw.edu.au) for assessment by the advertised closing date: **20/10/2023 COB**.



## Appendix C: Checklist

Fully completed application (UNSW Petre Foundation PhD Scholarship - Application Form)	
A one page supporting statement from their primary supervisor	
Up to date and complete curriculum vitae	
Copy of transcripts for all degrees completed, currently enrolled or incomplete	
Proof of completion of all relevant degrees	
Copy of all research outputs (published articles or conference abstracts)	
Copy of passport and relevant visa if applicable	
Submission by the 20/10/2023 to <a href="mailto:med.hdr.admin@unsw.edu.au">med.hdr.admin@unsw.edu.au</a>	

## Appendix D: Marking rubrics

### Academic merit and Research potential 30%

Score	
4	The applicant has an outstanding capability for research, as demonstrated by a combination of formal qualifications, high quality research outputs (papers, presentations etc) and/or extensive additional experience outside their formal qualifications. There is outstanding alignment between their background/experience with the proposed project.
3	The applicant has an excellent capability for research, as demonstrated by a combination of formal qualifications, at least one high quality research outputs (papers, presentations etc) and/or additional experience outside their formal qualifications. There is strong alignment between their background/experience with the proposed project.
2	The applicant has a good capability for research, as demonstrated by a combination of formal qualifications, research outputs (papers, presentations etc) and/or additional experience outside their formal qualifications. There is limited alignment between their background/experience with the proposed project.
1	The applicant has some evidence of capability for research. No alignment between their background/experience with the proposed project.

### Scientific quality and potential impact of the project 40%

Score	
4	The proposed research is feasible within 3.5 years, is highly innovative and has outstanding potential for impact (e.g., high quality research outputs, changes in policies, ...). The proposal is well written and clearly articulates how it will contribute to the betterment of mankind.
3	The proposed research is feasible within 3.5 years, is innovative and has strong potential for impact (e.g., good quality research outputs, influence policies, ...). The proposal is well written and articulates how it will contribute to the betterment of mankind.
2	The proposed research is somewhat innovative and has some potential for impact (e.g., quality research outputs, technical report, ...). The proposal is somewhat well written and somewhat articulates how it will contribute to the betterment of mankind.
1	The proposed research is not compelling.

### Quality of the supervisory team and research environment 30%

Score	
4	The supervisory team has an outstanding track record with generating impact in the field of the proposed research project, has extensive success with grants/industry fundings and outstanding track record with the supervision of HDR candidates. The project will be conducted in a world-leading research environment.
3	The supervisory team has an excellent track record with generating impact in the field of the proposed research project, has some success with grants/industry fundings and very good track record with the supervision of HDR candidates. The project will be conducted in an internationally recognised research environment.
2	The supervisory team has a good track record with generating impact in the field of the proposed research project, has limited success with grants/industry fundings and good track record with the supervision of HDR candidates. The project will be conducted in a good research environment.
1	The supervisory team has a limited track record in the field of the proposed research and has access to limited funds. The supervisory team's track record with HDR supervision is limited and does not provide a strong research environment.