



Internal Review Request

Disclaimer

If you are dissatisfied with a decision of the Student Grievance Redressal Committee (SGRC), you may request an internal review by the UNSW Bengaluru Ombudsperson.

The Ombudsperson provides an independent review of decisions made by the SGRC in accordance with the Grievance Redressal Policy. Requests for review should normally be submitted within 15 days of receiving the SGRC's decision.

When considering your request, the Ombudsperson may:

- review the records of the grievance;
- seek further information or clarification from the parties;
- conduct a hearing where appropriate; and
- make recommendations or directions for resolution.

Please explain why you believe the original decision should be reviewed and attach any supporting information you would like the Ombudsperson to consider.

1. The title/subject of the complaint raised

2.First Name:

3.Last Name:

4.zID:

5.Grounds for Internal Review:

- ☐ you believe the Grievance Redressal Policy was not followed
- ☐ relevant information was not considered
- ☐ significant new information has become available that could not reasonably have been provided during the original grievance process
- ☐ you believe the findings or outcome were unreasonable having regard to the available information
- ☐ you believe the grievance process was not conducted fairly
- ☐ another reason (please explain)

6. Provide full details of why you are requesting an Internal Review, including details on how the element/s of procedural fairness selected above were not met:

7. Review requests should normally be submitted within 15 days of receiving the SGRC decision. If you are submitting your request outside this timeframe, please explain why your request is late and provide any supporting documentation.

The Ombudsperson may accept a late request where satisfied there are reasonable grounds to do so.

☐ **I confirm that I understand the grounds for Internal Review and everything I have submitted is accurate to the best of my knowledge**