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University

Academic Skills | Student Success

University Preparation Program 2024

Program Rules and Admission to University

The University Preparation Program (UPP) is a minimum full year program with a choice of four streams – Humanities, Science, Business or Engineering. You must elect to enrol in one of the four streams when you apply.

- **ALL** courses in your UPP stream must be completed satisfactorily (minimum 50% pass) in order to be awarded the UPP qualification. Please note that if you have completed 4 or more courses and have failed more than 50% of your courses, your enrolment may be discontinued.
- **REGZ9000:** University Orientation & Study Skills 1 (UOSS 1) **MUST** be completed satisfactorily before you can enrol in REGZ9255: University Orientation & Study Skills 2 (UOSS 2) or ENGG0360: Communicating in Engineering
- **REGZ9070:** UPP Mathematics Skills 1 **MUST** be completed satisfactorily before you can enrol in REGZ9072: UPP Mathematics Skills 2
- **REGZ9072:** UPP Mathematics Skills 2 **MUST** be completed satisfactorily before you can enrol in REGZ9073: UPP Mathematics Skills 3

Humanities stream (3 terms, February – November 2024)

Term 1 & Term 2	REGZ9000: University Orientation & Study Skills 1 (UOSS 1) must be completed satisfactorily.
Term 3	REGZ9255: University Orientation & Study Skills 2 (UOSS 2) must be completed satisfactorily. AND one ADA Gateway course (you will be reminded to enrol in a Gateway course when options become available).

Science Stream (3 terms, February – November 2024)

Term 1	REGZ9000 (UOSS 1) AND REGZ9070: UPP Mathematics Skills 1 must be completed satisfactorily.
Term 2	REGZ9000 (UOSS 1) Cont'd. AND REGZ9072: UPP Mathematics Skills 2* must be completed satisfactorily.
Term 3	REGZ9255 (UOSS) AND REGZ9073: UPP Mathematics Skills 3 must be completed satisfactorily.

Business Stream (3 terms, February – November 2024)

Term 1	REGZ9000 (UOSS 1) AND REGZ9070 (UPP Mathematics Skills 1) must be completed satisfactorily.
Term 2	REGZ9000 (UOSS 1) Cont'd. AND UPP Mathematics Skills 2 (REGZ9072) must be completed satisfactorily.
Term 3	REGZ9255 (UOSS 2) AND REGZ9073: UPP Mathematics Skills 3 must be completed satisfactorily.

Engineering Stream (4 terms – February 2024 to April 2025)

Term 1	REGZ9000 (UOSS 1) AND REGZ9070 (UPP Mathematics Skills 1) must be completed satisfactorily.
Term 2	REGZ9000 (UOSS 1) Cont'd. AND UPP Mathematics Skills 2 (REGZ9072) must be completed satisfactorily.
Term 3	ENGG0360: Communicating in Engineering AND REGZ9073: UPP Mathematics Skills 3 must be completed satisfactorily.
Term 4 (Term 1, 2025)	PHYS1111: Fundamentals of Physics AND MATH1011: Fundamentals of Mathematics B (if not taken previously) must be completed satisfactorily (after satisfactory completion of all courses in the Engineering stream).

Completion of the UPP Qualification

The UPP is an enabling program with limited Commonwealth funded places and is a qualification for admission assessed by UNSW and other institutions via the Universities Admissions Centre (UAC). All requirements of the program must be completed in order for you to be awarded the qualification.

The standard length of the UPP program is one year for the Humanities, Science and Business Streams and 18 months for the Engineering Stream.

All courses in your Stream of the UPP qualification must be completed within 2 calendar years from your initial enrolment (i.e by the end of 2025). There are limited exceptions to this requirement.

If you do not successfully complete the UPP you will be referred to the Admissions Office for advice on alternative pathway options for admission to university.

▶ CHANGING STREAMS

The UPP offers students a choice of four streams – Humanities, Science, Business or Engineering. You must elect to enrol in one of these when you apply. However, all students can change their elected stream up to the end of Week 1, Term 1.

- Science, Business and Engineering Stream students can also transfer to any other stream at the end of Term 1 or 2.
- Engineering Stream students can transfer to the Science Stream and complete the UPP qualification at the end of Term 3, 2024 provided all courses are satisfactorily completed.

All requests to change streams must be made via email to UPP no later than 3 weeks prior to commencement of the relevant Term:
UPP@unsw.edu.au

Repeating UPP courses: permitted enrolment patterns

If you fail one or more courses you will be permitted to repeat them, but all requirements of the program must be completed within 2 calendar years from your initial enrolment. If this is not the case, you will not be awarded the qualification and will not be permitted to enrol in the program for a third year, unless you have an extension approved by the Program Co-ordinator.

If you fail a course, you will be required to repeat that course only. Results from the courses you satisfactorily complete will remain valid.

Fail Grade in Core UPP Components	
Term 1: REGZ9000 UOSS 1	
<i>Humanities Stream</i>	If you fail <i>UOSS 1</i> , you will need to apply for Program Leave for Term 2.
<i>Science/ Business/ Engineering Streams</i>	If you fail <i>UOSS 1</i> and pass <i>UPP Mathematics Skills 1</i> , you must apply for Program Leave for Term 2. You will then continue your UPP studies in Term 1 2025, and enrol in <i>UOSS 1</i> only.
Term 2: REGZ9000 UOSS 1	
<i>Humanities Stream</i>	If you fail <i>UOSS 1</i> , you will need to apply for Program Leave for Term 3.
<i>Science/ Business/ Engineering Streams</i>	If you fail <i>UOSS 1</i> and pass <i>UPP Mathematics Skills 1</i> , you must apply for Program Leave for Term 3. You will then continue your UPP studies in Term 1 2025, and enrol in <i>UOSS 1</i> only.
Term 3 - UOSS 2 or ENGG0360	
<i>Humanities Stream</i>	If you fail <i>UOSS 2</i> you must apply for Program Leave and enrol in <i>UOSS 2</i> in Term 3, 2025.
<i>Science/ Business/ Engineering Streams</i>	If you fail <i>UOSS 2</i> or <i>ENGG0360</i> you must apply for Program Leave to continue the UPP in 2025 and successfully complete <i>UOSS 2</i> or <i>ENGG0360</i> in Term 3.

Fail Grade in Other UPP Course Components

Term 1 - REGZ9070 UPP Mathematics Skills 1

Science/ Business/
Engineering Streams

If you fail *REGZ9070 (UPP Mathematics Skills 1)* you have two options:

- Request a transfer to the Humanities Stream and enrol in a ADA Gateway course in Term 3 OR
- Continue in a Science/ Business/ Engineering Stream. You must apply for Program Leave.

If you satisfactorily completed *UOSS 1*, your result will remain valid and you will enrol in *REGZ9070* only in Term 1 2025.

If you record a fail grade in *REGZ9070* a second time you may request a transfer to the Humanities Stream. If you do not wish to transfer, your enrolment in the UPP will be cancelled and you will be referred to the Admissions Office for alternative pathways to university.

Term 2 - REGZ9072 UPP Mathematics Skills 2

Science/ Business/
Engineering Streams

If you fail *REGZ9072 (UPP Mathematics Skills 2)* in Term 2, you must apply for Program Leave to continue the UPP and enrol in the required course in Term 2, 2025.

Term 3 - REGZ9073 UPP Mathematics Skills 3/ Gateway Elective

All Streams

If you fail *REGZ9073 (UPP Mathematics Skills 3)* in Term 3, you must apply for Program Leave to continue the UPP and enrol in the required course in Term 3, 2025.

If you fail a Gateway Elective course in Term 3, you must enrol in the required course in either Terms 1, 2 or 3 2025. Results in UPP courses satisfactorily completed in Terms 1 and 2 will remain valid.

Admission to University

Most students enrolled in the UPP wish to undertake undergraduate studies on completion of the UPP.

You should apply for admission via the UAC website BEFORE you have finished the UPP.

Most universities in NSW/ ACT (including UNSW) process their applications for admission to undergraduate programs via the Universities Admissions Centre (UAC): www.uac.edu.au.

The on-time closing date for applications for Term 1 2025 admission will be at the end of September 2024. You can apply later but there are late fees. You can list a number of preferences for courses (at one or more unis) and can change these until early January when you will have received your UPP results.

While many universities besides UNSW accept the UPP as an entry qualification, if you plan to apply to universities other than UNSW, you should contact the Admissions Offices of the relevant universities to find out if they accept UNSW's UPP for admission. All universities have their own admissions policies and decide which qualifications to accept.

► WHERE TO FIND ADMISSIONS INFORMATION

Please direct any queries about admission to the UNSW Admissions Office.

The role of your UPP tutors is to teach the academic skills you need for university, not to advise you on application procedures or what results you are likely to need to get into particular programs. They are not trained in admissions procedures so cannot give you useful advice.

Instead call Admissions on 9385 3656 or message via www.enquiry.unsw.edu.au.

Admission rank derived from UPP studies

Admission rank will be determined by the marks received from the core academic skills courses which all UPP students undertake. Specifically, ranks will be derived as follows:

Humanities stream

Your admission rank will be determined by the marks received in the core academic skills courses, *University Orientation & Study Skills 1*, and *University Orientation & Study Skills 2*.

A raw mark out of 100 will be weighted equally between results recorded in passing attempts at *UOSS 1* and *UOSS 2*. UAC then converts this raw mark into an admission rank.

Science & Business Stream

Your admission rank will be determined by the marks received in the core academic skills courses, *University Orientation & Study Skills 1*, and *University Orientation & Study Skills 2*.

A raw mark out of 100 will be weighted equally between results recorded in passing attempts at *UOSS 1* and *UOSS 2*. UAC then converts this raw mark into an admission rank.

In order to be awarded the UPP qualification and therefore be eligible to receive an admission rank, you must also pass *UPP Mathematics Skills 1*, *UPP Mathematics Skills 2* and *UPP Mathematics Skills 3*.

Engineering stream

Your admission rank will be determined by the marks received in the core academic skills courses *University Orientation & Study Skills 1* and *ENGG0360 Communicating in Engineering*.

A raw mark out of 100 will be weighted equally between results recorded in passing attempts at *UOSS 1* and *ENGG0360*. UAC then converts this raw mark into an admission rank.

In order to be awarded the UPP qualification, and therefore be eligible to receive an admission rank, you must also pass *UPP Mathematics Skills 1*, *UPP Mathematics Skills 2* and *UPP Mathematics Skills 3*, and the Engineering Stream Gateway courses (*MATH1011 Fundamentals of Mathematics B* and *PHYS1111 Fundamentals of Physics*). Please see further details on the Engineering stream document on the UPP website.

Admission to UNSW Undergraduate programs

This is outlined in the UPP brochure and on the website, the UPP is **NOT** accepted as a basis for admission to the following UNSW programs:

- Engineering/ Commerce
- Combined Law
- Medicine
- Medicinal Chemistry
- Medical Science
- Advanced Science
- Advanced Mathematics
- Optometry

UPP students can apply for all other UNSW undergraduate programs and will be considered for admission provided any additional selection criteria are met (eg. Music has an audition, Flying has a medical exam, flight screening and interview). Some undergraduate programs have assumed knowledge – see

www.unsw.edu.au/assumedknowledge for details.

You will receive a mark out of 100 from the core academic skills courses passed. The more competitive the program you wish to enter, the higher the results you will need to achieve. Cut-off marks for entry into particular programs are determined in January each year. They depend on the demand for places, the number of places available and the strength of the qualifications of the various applicants applying.