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ARTS2050

Academic Writing for the Humanities

Semester Two // 2018

Course Overview

Staff Contact Details

Convenors

Name	Email	Availability	Location	Phone
Chris Oakey	c.oakey@unsw.edu.au	2-3pm Monday, by appointment	TBC	Refer email

School Contact Information

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The School of the Arts and Media would like to Respectfully Acknowledge the Traditional Custodians, the Bedegal (Kensington campus), Gadigal (City and Art & Design Campuses) and the Ngunnawal people (Australian Defence Force Academy in Canberra) of the lands where each campus of UNSW is located.

Attendance Requirements

A student is expected to attend all class contact hours for a face-to-face (F2F) or blended course and complete all activities for a blended or fully online course.

A student who arrives more than 15 minutes late may be penalised for non-attendance. If such a penalty is imposed, the student must be informed verbally at the end of class and advised in writing within 24 hours.

If a student experiences illness, misadventure or other occurrence that makes absence from a class/activity unavoidable, or expects to be absent from a forthcoming class/activity, they should seek permission from the Course Authority, and where applicable, their request should be accompanied by an original or certified copy of a medical certificate or other form of appropriate evidence.

A Course Authority may excuse a student from classes or activities for up to one month. However, they may assign additional and/or alternative tasks to ensure compliance. A Course Authority considering the granting of absence must be satisfied a student will still be able to meet the course's learning outcomes and/or volume of learning. A student seeking approval to be absent for more than one month must apply in writing to the Dean and provide all original or certified supporting documentation.

For more information about the attendance protocols in the Faculty of Arts and Social Sciences: <https://www.arts.unsw.edu.au/current-students/academic-information/protocols-guidelines/>

Academic Information

For essential student information relating to: requests for extension; review of marks; occupational health and safety; examination procedures; special consideration in the event of illness or misadventure; student equity and disability; and other essential academic information, see <https://www.arts.unsw.edu.au/current-students/academic-information/protocols-guidelines/>

Course Details

Credit Points 6

Summary of the Course

This course develops students' capacity to write academic essays according to the conventions of the Humanities. It provides the knowledge and vocabulary by which students can critically analyse the work of others as well as their own. The course focuses sustained attention on various modes of academic writing that are used in essay writing and shows how these may be deployed to present a strong argument. The course includes analysis of a range of exemplars as well as essays from academic journals researched by students and related to their disciplinary interests. This study will be accompanied by writing exercises, writing workshops and detailed feedback from both peers and staff.

At the conclusion of this course the student will be able to

1. Identify and deploy the primary modes of academic writing in the humanities including exposition, description, narrative and argumentation.
2. Understand the essay as a genre of writing within a long rhetorical tradition and across a range of contemporary contexts.
3. Structure, edit, and present an essay according to conventions of academic writing in the humanities

Teaching Strategies

Teaching Strategies

Our approach to Academic Writing for the Humanities is founded on our intention to improve writing skills through understanding foundational concepts of genre and rhetorical theory as well as critical engagement with one's own writing and the writing of others. We will begin by exploring the historical position and current context of the academic essay in the Humanities before moving to a more systematic account of what constitutes effective sentences, strong arguments and persuasive evidence. The assessment tasks will allow students to begin to build effective Humanities essays as well as an opportunity to give feedback to others about their writing. Self-assessment will also form an important component of the course that students continue to build throughout the semester.

The teaching methods used and the assessment components have been developed to reflect a philosophy of learning and teaching which

- fosters an engaging and inclusive learning experience,
- promotes peer learning through peer review and assessment
- seeks to give every student a stake in, and an opportunity to contribute to, the course as a forum for learning.

Rationale of Assessed Tasks

the Practical exercises are aimed at achieving learning outcomes 1 and 3 and developing English graduate attributes 1, 4, 6.

the Shorter writings task is aimed at achieving learning outcomes 1-3 and developing English graduate attributes 1, 3, 6.

the Extended essay is aimed at achieving learning outcomes 1-3, and developing English graduate attributes 1, 3, 4, 5 and 6

Assessment

ARTS2050 - Academic Writing for the Humanities

Assessment Tasks

Assessment task	Weight	Due Date	Student Learning Outcomes Assessed
Extended essay	40%	Friday the 2nd of November	2,3
In-class tests	20%	Monday 20th August & Monday 15th October	3
Shorter writings	40%	Friday 3rd August, Friday 17th August, Friday 31st August & Friday 5th October.	1,2,3

Assessment Details

Assessment 1: Extended essay

Start date: Submissions accepted from one week before due date.

Details: Word length: 2000. This is the final assessment task. Feedback will be provided in the form of marking criteria sheets and individual comments, for each student's essay.

Turnitin setting: This assignment is submitted through Turnitin and students do not see Turnitin similarity reports.

Assessment 2: In-class tests

Start date:

Details: Two in-class grammar tests of 60 minutes per test. Closed book, handwritten. On topics covered in grammar textbook. Marked test returned to students. Answer sheet to test can be downloaded from Moodle site.

Assessment 3: Shorter writings

Start date: Submissions accepted from one week before due date.

Details: Students will write four 350 word responses to topics covered in the readings. Total word length: 1400 words. Feedback will be given within short time-period to enable students' learning development within course teaching period.

Turnitin setting: This assignment is submitted through Turnitin and students do not see Turnitin similarity reports.

Submission of Assessment Tasks

Students are expected to put their names and student numbers on every page of their assignments.

Turnitin Submission

If you encounter a problem when attempting to submit your assignment through Turnitin, please telephone External Support on 9385 3331 or email them on externalteltsupport@unsw.edu.au. Support hours are 8:00am – 10:00pm on weekdays and 9:00am – 5:00pm on weekends (365 days a year). If you are unable to submit your assignment due to a fault with Turnitin you may apply for an extension, but you must retain your ticket number from External Support (along with any other relevant documents) to include as evidence to support your extension application. If you email External Support you will automatically receive a ticket number, but if you telephone you will need to specifically ask for one. Turnitin also provides updates on their system status on Twitter.

Generally, assessment tasks must be submitted electronically via either Turnitin or a Moodle assignment. In instances where this is not possible, it will be stated on your course's Moodle site with alternative submission details.

Late Assessment Penalties

Students are responsible for the submission of assessment tasks by the required dates and times. Depending on the extent of delay in the submission of an assessment task past the due date and time, one of the following late penalties will apply unless special consideration or a blanket extension due to a technical outage is granted. For the purpose of late penalty calculation, a 'day' is deemed to be each 24-hour period (or part thereof) past the stipulated deadline for submission.

- **Work submitted less than 10 days after the stipulated deadline** is subject to a deduction of 5% of the total awardable mark from the mark that would have been achieved if not for the penalty for every day past the stipulated deadline for submission. That is, a student who submits an assignment with a stipulated deadline of 4:00pm on 13 May 2016 at 4:10pm on 14 May 2016 will incur a deduction of 10%.

Task with a non-integer percentage mark

If the task is marked out of 25, then late submission will attract a penalty of a deduction of 1.25 from the mark awarded to the student for every 24-hour period (or part thereof) past the stipulated deadline.

Example: A student submits an essay 48 hours and 10 minutes after the stipulated deadline. The total possible mark for the essay is 25. The essay receives a mark of 17. The student's mark is therefore $17 - [25 (0.05 \times 3)] = 13.25$

Task with a percentage mark

If the task is marked out of 100%, then late submission will attract a penalty of a deduction of 5% from the mark awarded to the student for every 24-hour period (or part thereof) past the stipulated deadline.

Example: A student submits an essay 48 hours and 10 minutes after the stipulated deadline. The essay is marked out of 100%. The essay receives a mark of 68. The student's mark is therefore $68 - 15 = 53$

- **Work submitted 10 to 19 days after the stipulated deadline** will be assessed and feedback provided but a mark of zero will be recorded. If the work would have received a pass mark but for the lateness and the work is a compulsory course component (hurdle requirement), a student will be deemed to have met that requirement;
- **Work submitted 20 or more days after the stipulated deadline** will not be accepted for assessment and will receive no feedback, mark or grade. If the assessment task is a compulsory component of the course a student will receive an Unsatisfactory Fail (UF) grade as a result of unsatisfactory performance in an essential component of the course.

This information is also available at:

<https://www.arts.unsw.edu.au/current-students/academic-information/protocols-guidelines/>

Special Consideration Applications

You can apply for special consideration when illness or other circumstances interfere with your assessment performance.

Sickness, misadventure or other circumstances beyond your control may:

- * Prevent you from completing a course requirement,
- * Keep you from attending an assessable activity,
- * Stop you submitting assessable work for a course,
- * Significantly affect your performance in assessable work, be it a formal end-of-semester examination, a class test, a laboratory test, a seminar presentation or any other form of assessment.

For further details in relation to Special Consideration including "When to Apply", "How to Apply" and "Supporting Documentation" please refer to the Special Consideration webstie:

<https://student.unsw.edu.au/special-consideration>

Academic Honesty and Plagiarism

Plagiarism is using the words or ideas of others and presenting them as your own. It can take many forms, from deliberate cheating to accidentally copying from a source without acknowledgement.

UNSW groups plagiarism into the following categories:

Copying: using the same or very similar words to the original text or idea without acknowledging the source or using quotation marks. This also applies to images, art and design projects, as well as presentations where someone presents another's ideas or words without credit.

Inappropriate paraphrasing: Changing a few words and phrases while mostly retaining the original structure and/or progression of ideas of the original, and information without acknowledgement. This also applies in presentations where someone paraphrases another's ideas or words without credit and to piecing together quotes and paraphrases into a new whole, without appropriate referencing.

Collusion: working with others but passing off the work as a person's individual work. Collusion also includes providing your work to another student before the due date, or for the purpose of them plagiarising at any time, paying another person to perform an academic task, stealing or acquiring another person's academic work and copying it, offering to complete another person's work or seeking payment for completing academic work.

Inappropriate citation: Citing sources which have not been read, without acknowledging the "secondary" source from which knowledge of them has been obtained.

Duplication ("self-plagiarism"): submitting your own work, in whole or in part, where it has previously been prepared or submitted for another assessment or course at UNSW or another university.

Correct referencing practices:

- Paraphrasing, summarising, essay writing and time management
- Appropriate use of and attribution for a range of materials including text, images, formulae and concepts.

Individual assistance is available on request from The Learning Centre (<http://www.lc.unsw.edu.au/>). Students are also reminded that careful time management is an important part of study and one of the identified causes of plagiarism is poor time management. Students should allow sufficient time for research, drafting and proper referencing of sources in preparing all assessment items.

UNSW Library also has the ELISE tool available to assist you with your study at UNSW. ELISE is designed to introduce new students to studying at UNSW but it can also be a great refresher during your study.

Completing the ELISE tutorial and quiz will enable you to:

- analyse topics, plan responses and organise research for academic writing and other assessment tasks
- effectively and efficiently find appropriate information sources and evaluate relevance to your needs
- use and manage information effectively to accomplish a specific purpose
- better manage your time

- understand your rights and responsibilities as a student at UNSW
- be aware of plagiarism, copyright, UNSW Student Code of Conduct and Acceptable Use of UNSW ICT Resources Policy
- be aware of the standards of behaviour expected of everyone in the UNSW community
- locate services and information about UNSW and UNSW Library

Some of these areas will be familiar to you, others will be new. Gaining a solid understanding of all the related aspects of ELISE will help you make the most of your studies at UNSW.

(<http://subjectguides.library.unsw.edu.au/elise/aboutelise>)

Course Schedule

[View class timetable](#)

Timetable

Date	Type	Content
Week 1: 23 July - 29 July	Seminar	Introduction to the course and an introduction to writing in the Humanities.
	Online Activity	Other readings and online tasks on Moodle
Week 2: 30 July - 5 August	Seminar	<p>Refreshing your ideas about academic writing & approaching essay questions.</p> <p>Readings:</p> <ul style="list-style-type: none"> • James A. Herrick, 'Introduction to Rhetoric' • Pages 1 - 10 of <i>Writing Analytically</i> • 'Part 1' of <i>The Little Green Grammar Book</i>, by Mark Tredinnick. <p>Other:</p> <p>First short writing task due Friday of this week.</p>
	Online Activity	Other readings and online tasks on Moodle
Week 3: 6 August - 12 August	Seminar	<p>Finding, Evaluating, and Citing sources</p> <p>Readings:</p> <ul style="list-style-type: none"> • Chapter 8 of <i>Writing Analytically</i> • From 'Part 2' of <i>The Little Green Grammar Book</i> (pages 89 - 114).
	Online Activity	Other readings and online tasks on Moodle
Week 4: 13 August - 19 August	Seminar	<p>Analysing the arguments of others</p> <p>Readings:</p> <ul style="list-style-type: none"> • Chapter 2 of <i>Writing Analytically</i> • Chapter 7 of <i>Writing Analytically</i> • From 'Part 2' of <i>The Little Green Grammar Book</i> (pages 115 - 128). <p>Other:</p> <p>Second short writing task due Friday of this week.</p>
	Online Activity	Other readings and online tasks on Moodle
Week 5: 20 August - 26 August	Seminar	<p>Paragraphs (Part 1): making and supporting claims.</p> <p>Readings:</p>

		<ul style="list-style-type: none"> • From 'Chapter 4' of <i>Writing Analytically</i> (pages 89 - 101). • From 'Chapter 9' of <i>Writing Analytically</i> (pages 251 - 260). <p>Other:</p> <p>First grammar quiz this week in class.</p>
	Online Activity	Other readings and online tasks on Moodle
Week 6: 27 August - 2 September	Seminar	<p>Paragraphs (part 2): making your argument</p> <p>Readings:</p> <ul style="list-style-type: none"> • From 'Chapter 4' of <i>Writing Analytically</i> (pages 101 - 118). • 'Chapter 5' of <i>Writing Analytically</i>. • From 'Part 3' of <i>The Little Green Grammar Book</i> (pages 129 - 162). <p>Other:</p> <p>Third short writing task due Friday of this week.</p>
	Online Activity	Other readings and online tasks on Moodle
Week 7: 3 September - 9 September	Seminar	<p>Essay plans/structure</p> <p>Readings:</p> <ul style="list-style-type: none"> • From 'Chapter 9' of <i>Writing Analytically</i> (pages 229 - 235). • From 'Part 3' of <i>The Little Green Grammar Book</i> (pages 162 - 196).
	Online Activity	Other readings and online tasks on Moodle
Week 8: 10 September - 16 September	Seminar	<p>Introductions and conclusions in the scholarly essay.</p> <p>Readings:</p> <ul style="list-style-type: none"> • 'Chapter 6' of <i>Writing Analytically</i> • From 'Chapter 9' of <i>Writing Analytically</i> (pages 236 - 250). • From 'Part 4' of <i>The Little Green Grammar Book</i> (pages 199 - 207).
	Online Activity	Other readings and online tasks on Moodle.
Week 9: 17 September - 23 September	Seminar	<p>Style and Register in academic writing</p> <p>Readings:</p> <ul style="list-style-type: none"> • Chapter 10 of <i>Writing Analytically</i> • From 'Part 4' of <i>The Little Green Grammar Book</i> (pages 207 - 229).

	Online Activity	Other readings and online tasks as specified on Moodle.
Break: 24 September - 30 September	Seminar	NO CLASS. BREAK WEEK.
Week 10: 1 October - 7 October	Seminar	There will be no class this week because of a public holiday on the Monday. Other: Fourth short writing task due Friday of this week.
	Online Activity	Online activities and grammar revision tasks will be accessible on Moodle.
Week 11: 8 October - 14 October	Seminar	Writing in different disciplines Readings: <ul style="list-style-type: none"> • A selection of articles and essays will be made available on Moodle. • From 'Part 4' of <i>The Little Green Grammar Book</i> (pages 229 - 235).
	Online Activity	Other readings and online tasks as specified on Moodle.
Week 12: 15 October - 21 October	Seminar	Editing, proofreading, and drafting. Readings: <ul style="list-style-type: none"> • 'Chapter 11' of <i>Writing Analytically</i> Other: Second grammar test in class this week.
	Online Activity	Other readings and online tasks as specified on Moodle.
Week 13: 22 October - 28 October	Seminar	Major essays: thinking beyond this course Reading: <ul style="list-style-type: none"> • 'Chapter 3' of <i>Writing Analytically</i>
	Online Activity	Other readings and online tasks as specified on Moodle.

Resources

Prescribed Resources

- Book – *Writing Analytically*, by David Rosenwasser and Jill Stephen
- Book – *The Little Green Grammar Book*, by Mark Tredinnick

Recommended Resources

Any other useful resources will be uploaded to the course Moodle site.

Course Evaluation and Development

Student feedback on this course will be gathered using university automated procedures, as well as through informal, anonymous feedback forms. Feedback will be used to analyse and assess the course, and make changes to improve future delivery.

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