

Appendix 1: TESOL Attendance Sheet



TESOL Attendance Sheet
Stream A Supervised – 25 days
Stream A Unsupervised – 25 days
Stream B Supervised – 25 days (10 + 15)

Instructions to Supervising/Cooperating Teachers or Head of Department (for unsupervised students only)
<p>This report is to be completed by all TESOL students as a record of daily activity and confirmation of the required attendance during the placement.</p> <p>Please sign and date this form on the final day of the placement. Upon completion, this document is to be returned to the TESOL student for submission via the course Moodle site no later than 10 days after completion of placement.</p>

Details of Teacher Education Student			
Name:			
Student ID:		School/Organisation:	

Attendance Record			
No	Date	Activity Summary	Supervising Teacher's Signature
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
Student signature		Date	
Supervising Teacher or HOD name			
Signature		Date	