OPTM8511
Clinical Paediatrics, Low Vision, and Colour Vision

Course Outline
Term 1, 2023*

School of Optometry and Vision Science
Faculty of Medicine & Health

*Note clinical placements for this course run throughout 2023
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## 1. Staff

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Email</th>
<th>Consultation times and locations</th>
<th>Phone number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Convenor</td>
<td>Dr Sharon Oberstein</td>
<td><a href="mailto:s.oberstein@unsw.edu.au">s.oberstein@unsw.edu.au</a></td>
<td>Contactable during low vision clinics on Tuesdays or email for an appointment</td>
<td>9385 4624</td>
</tr>
<tr>
<td>Clinic Director</td>
<td>Dr Kathleen Watt</td>
<td><a href="mailto:kathleen.watt@unsw.edu.au">kathleen.watt@unsw.edu.au</a></td>
<td>By appointment</td>
<td>9385 4359</td>
</tr>
<tr>
<td>Deputy Course Convenor</td>
<td>Amanda Lea</td>
<td><a href="mailto:amanda.lea@unsw.edu.au">amanda.lea@unsw.edu.au</a></td>
<td>Contactable during rostered clinics and tutorials or email for an appointment</td>
<td>9385 4624</td>
</tr>
<tr>
<td>Strand Co-ordinator: Paediatrics</td>
<td>Amanda Lea Rebecca Dang</td>
<td><a href="mailto:amanda.lea@unsw.edu.au">amanda.lea@unsw.edu.au</a> <a href="mailto:r.dang@unsw.edu.au">r.dang@unsw.edu.au</a></td>
<td>Contactable during rostered clinics and tutorials or email for an appointment</td>
<td>9385 4624</td>
</tr>
<tr>
<td>Strand Co-ordinator: Low Vision</td>
<td>Dr Sharon Oberstein</td>
<td><a href="mailto:s.oberstein@unsw.edu.au">s.oberstein@unsw.edu.au</a></td>
<td>Contactable during rostered clinics and tutorials or email for an appointment</td>
<td>9385 4624</td>
</tr>
<tr>
<td>Strand Co-ordinator: Colour Vision</td>
<td>Dr Vanessa Honson</td>
<td><a href="mailto:v.honson@unsw.edu.au">v.honson@unsw.edu.au</a></td>
<td>Contactable during rostered clinics and tutorials or email for an appointment</td>
<td>9385 4624</td>
</tr>
<tr>
<td>Strand Co-ordinator: Clinical Elective Placement</td>
<td>Lisa Feng</td>
<td><a href="mailto:lisa.feng@unsw.edu.au">lisa.feng@unsw.edu.au</a></td>
<td>Contactable during rostered clinics and tutorials or email for an appointment</td>
<td>9385 4624</td>
</tr>
<tr>
<td>Clinical Supervisors</td>
<td>Various supervising optometrists</td>
<td></td>
<td>Contactable during rostered clinics or email for an appointment</td>
<td>9385 4624</td>
</tr>
<tr>
<td>Other Support Staff</td>
<td></td>
<td><a href="mailto:optom.clinic@unsw.edu.au">optom.clinic@unsw.edu.au</a></td>
<td>Contactable during rostered clinics or email for an appointment</td>
<td>9385 4356</td>
</tr>
<tr>
<td>UNSW Optometry Clinic</td>
<td></td>
<td><a href="mailto:optom.clinic@unsw.edu.au">optom.clinic@unsw.edu.au</a></td>
<td></td>
<td>9385 4624</td>
</tr>
</tbody>
</table>
2. Course information

Units of credit: 6
Level of course: Master of Clinical Optometry, Stage 2

Pre-requisite(s): OPTM6422 – Clinical Optometry 4B. Recency of clinical experience is a critical pre-requisite for enrolment in this course. Prior to enrolling in the course, students who have not studied Clinical Optometry in the preceding year will be required to demonstrate a sufficient level of clinical skills, similar to those expected of other students enrolling in the course.

Teaching times and locations: To be allocated. Clinical placements for this course run throughout 2023, in the UNSW Optometry Clinic and includes specific external clinical placements.

2.1 Course summary

Objectives: Further development of the clinical skills needed to competently examine patients in optometric practice and recommend appropriate treatment and strategies for patients presenting for eyecare.

Brief Curriculum: This course comprises supervised clinical placements in the following advanced areas of Optometry practice: paediatrics (PPC), vision training, low vision (LV) and colour vision (CV).

2.2 Course aims

To develop the core technical, communication, and clinical decision-making skills required of a clinical optometrist through paediatric, low vision and colour vision clinical consultations and design and deliver vision training performed under the supervision of clinical optometrists.

The key role of this course is to ensure that students will meet the core competency standards required for qualification as an optometrist in Australia and New Zealand. These competencies are set out by the Optometry Council of Australian and New Zealand (OCANZ), (Keily PM, Slater J Optometry Australia Entry-level Competency (ELC) Standards for Optometry 2014. Clin Exp Optom 2015; 98:65-89) and can be found at http://www.ncbi.nlm.nih.gov/pubmed/25545949. By the end of the year students will be required to meet (and hopefully exceed) the core clinical competencies necessary to qualify for registration as an optometrist.

2.3 Course learning outcomes (CLO)

At the successful completion of this course you (the student) should be able to show competence in the following areas (refer to Keily PM, Slater J Optometry Australia Entry-level Competency (ELC) Standards for Optometry 2014. Clin Exp Optom 2015; 98:65-89)

1. Effectively communicate with their patients, colleagues and other health and eye care practitioners (ELC 2.1,2.3,2.4,2.5)
2. Ability to competently develop an examination plan for paediatric, low vision and colour vision (ELC 3.1, 3.3, 3.5, 3.6,3.8)
3. Ability to establish a diagnosis and formulate an appropriate action plan (ELC 4.1,4.2,4.4, 4.13, 4.14)
4. Accurately record relevant health information and maintain patient privacy (ELC 5.1, 5.2)
5. Be competent in prescribing spectacles, contact lenses, low vision devices and vision therapy (ELC 4.5, 4.6, 47 4.8.10, 4.11, 4.12, 4.13)
6. Develops the ability to work in a team
7. Develops skills for self-reflection and life-long learning

2.4 Relationship between course and program learning outcomes and assessments
See the Program learning outcomes (PLO): [Handbook - Clinical Optometry (unsw.edu.au)]

<table>
<thead>
<tr>
<th>Course Learning Outcome (CLO)</th>
<th>LO Statement</th>
<th>PLO</th>
<th>Related Tasks &amp; Assessment</th>
</tr>
</thead>
</table>
| CLO 1                        | Effectively communicate with their patients, colleagues and other health and eye care practitioners (ELC 2.1, 2.3, 2.4, 2.5) | PLO 1, 2, 3, 5, 6, 7, 8 | Clinical skills assessment  
|                              |                                                                               | PLO 9 | Written case reports  
|                              |                                                                               |       | Reflective journal  
|                              |                                                                               |       | Clinical elective placement report                                                        |
| CLO 2                        | Ability to competently develop an examination plan for paediatric, low vision and colour vision (ELC 3.1, 3.3, 3.5, 3.6, 3.8) | PLO 1, 2, 3, 5, 6, 7, 8 | Clinical skills assessment  
|                              |                                                                               | PLO 9 | Written case reports  
|                              |                                                                               |       | Reflective journal  |
| CLO 3                        | Ability to establish a diagnosis and formulate an appropriate action plan (ELC 4.1, 4.2, 4.4, 4.13, 4.14) | PLO 1, 2, 3, 5, 6, 7, 8 | Clinical skills assessment  
|                              |                                                                               | PLO 9 | Written case reports  
|                              |                                                                               |       | Reflective journal  
|                              |                                                                               |       | Clinical elective placement report                                                        |
| CLO 4                        | Accurately record relevant health information and maintain patient privacy (ELC 5.1, 5.2) | PLO 1, 2, 3, 5, 6, 7, 8 | Clinical skills assessment  
|                              |                                                                               | PLO 9 | Written case reports  
|                              |                                                                               |       | Reflective journal  
|                              |                                                                               |       | Clinical elective placement report                                                        |
| CLO 5                        | Be competent in prescribing spectacles, contact lenses, low vision devices and vision therapy (ELC 4.5, 4.6, 47 4.8 4.10, 4.11, 4.12, 4.13) | PLO 1, 2, 3, 5, 6, 7, 8 | Clinical skills assessment  
|                              |                                                                               | PLO 9 | Written case reports  
|                              |                                                                               |       | Reflective journal  
|                              |                                                                               |       | Clinical elective placement report                                                        |
| CLO 6                        | Develops the ability to work in a team                                       | PLO 1, 2, 3, 5, 6, 7, 8 | Clinical skills assessment  
|                              |                                                                               | PLO 9 | Written case reports  
|                              |                                                                               |       | Reflective journal  
|                              |                                                                               |       | Clinical elective placement report                                                        |
| CLO 7                        | Develops skills for self-reflection and life-long learning                    | PLO 1, 2, 3, 5, 6, 7, 8 | Clinical skills assessment  
|                              |                                                                               | PLO 9 | Written case reports  
|                              |                                                                               |       | Reflective journal  
|                              |                                                                               |       | Clinical elective placement report                                                        |
3. Strategies and approaches to learning

3.1 Learning and teaching activities

Students will experience a variety of different clinical settings in which they learn to become proficient clinicians:

- **Clinical Experience – learning by doing:**
  
  This is your opportunity to put your learning into practice. You will be performing clinical examinations which will draw on everything you have learned throughout your optometry program. Your actions and outcomes will be observed and supervised by a wide variety of experienced clinicians.

- **Clinical Observation – learning by watching:**
  
  You will observe experienced practitioners, who will provide a role model for professional patient care. This provides you with an opportunity to learn how these clinicians perform their tests, how they interact with patients, and how they manage the problems of their patients. This will be a particularly critical element of this course as you will be observing proficient optometrists who will be performing tests and consultations which utilize years of experience.

- **Clinical Tutorials – learning by discussion:**
  
  Tutorials provide an excellent means of learning from the experiences of your supervisors and fellow students. These discussions allow you to learn how other students dealt with different clinical presentations and will ensure that you are able to report your own case presentations to your peers.

- **Clinical Learning through Clinical Placements:**
  
  Much of the clinical learning throughout this course will take place as practical experience by examining patients while under clinical supervision. This is required to provide the experience necessary to meet the competencies to graduate as a clinical Optometrist. Learning and teaching which takes place under direct clinical supervision is not necessarily a traditional means of university learning. Supervision is by different supervisors who will have different clinical interests, and who will have different expectations of students. Students are encouraged to embrace this variety in clinical experience. Exposure to different supervisors requires students to adapt and learn from different practitioners – ultimately this will produce a better student practitioner. It is expected that the different expectations of supervisors will balance across the year. Assessment tasks are designed to evaluate the student’s clinical skills, diagnostic skills, and the formulation of a suitable management plan for the patients they examine, benchmarking these against the competencies required by OCANZ for registration as an Optometrist.

3.2 Expectations of students

Students are reminded that UNSW recommends that a 6 units-of-credit course should involve about 150 hours of study and learning activities. The formal learning activities total approximately 50 hours throughout the term and students are expected (and strongly recommended) to do at least the same number of hours of additional study.
Clinic rosters and specific details of clinic locations will be available on Moodle. Major course announcements and documentation will be posted on Moodle – it is expected that students will check this site regularly.

All scheduled classes, tutorials, clinics and placements are compulsory and student attendance will be monitored and recorded.

No swapping of clinics is permitted without prior approval from the Course Convenor and/or Strand Convenor. Any requests must be copied to the Course Convener by email.

Punctuality is expected. Lateness to classes, tutorials and clinics may be recorded as an absence. In cases of lateness or absence, students must follow the procedures outlined in the UNSW Optometry Clinic Manual 2023. A copy of the manual is available on Moodle.

Any absences due to illness must be supported by a Medical Certificate, a copy of which is to be submitted to the Course Convenor. In cases of prolonged absence due to illness or misadventure, the Clinic Director will advise if it is appropriate to apply for Special Consideration.

Students are expected to wear the UNSW Optometry Clinic uniform to all internal and external clinics and placements, including their own name badge, and ensure that they have the appropriate diagnostic equipment available for use.

The University uses email as an official form of communication for students. All UNSW students have their own email account. The School of Optometry and Vision Science will also make use of this form of communication.

It is extremely important that you know how to use your zmail and ensure that you check it regularly. You are advised to link your official UNSW email address to your habitual email address (e.g. hotmail). You will miss out on vital information from the School and University if you do not check your zmail.
4. Course schedule and structure

All students will participate in a range of internal and external clinical placements. Students will be allocated into groups, and rosters for the clinic rotations will be available on Moodle. Refer to OPTM8513/8523 Moodle site.

<table>
<thead>
<tr>
<th>Component</th>
<th>Clinical Hours</th>
<th>Time/Day</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paediatrics (PPC)</td>
<td>25</td>
<td>See Moodle for roster</td>
<td>UNSW Optometry Clinic</td>
</tr>
<tr>
<td></td>
<td></td>
<td>UNSW Optometry Clinic (internal clinic roster)</td>
<td>Stewart House</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>BHVI roster</td>
</tr>
<tr>
<td>Low Vision (LV)</td>
<td>21</td>
<td>See Moodle for roster + Telehealth the day before the clinic.</td>
<td>UNSW Optometry Clinic</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Guide Dogs NSW/ACT (external clinic roster)</td>
<td>Guide Dogs NSW/ACT</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Vision Australia (external clinic roster)</td>
<td>Vision Australia</td>
</tr>
<tr>
<td>Colour Vision (CV)</td>
<td>14</td>
<td>See Moodle for roster</td>
<td>UNSW Optometry Clinic</td>
</tr>
<tr>
<td>Clinical Elective Placement</td>
<td>15 minutes</td>
<td>Scheduled in conjunction with placement host</td>
<td>External Practice Placement</td>
</tr>
<tr>
<td>TOTAL</td>
<td>60.25</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Clinic preparation includes recorded lectures, videos, tutorials, activities, and quizzes of approximately: Paediatrics (1-2 Hours quiz and activities), Low Vision (1 Hour), Colour Vision (2.5 hours + quiz). In addition, assignment research and completion will supplement the above hours (see assessment tasks below).

School managed supplementary exams period:

Supplementary examinations will be held at the scheduled time only. If students who are granted supplementary examinations do not attend, a failure will be recorded for that course. **Students should not make travel arrangements, or any other commitments, before establishing whether they have supplementary examinations. Ignorance of these procedures, interstate, overseas or any other absence will not be accepted as an excuse. But usual Special Consideration still applies.**

If additional assessment is not scheduled, this does NOT indicate whether a student has passed or failed the course. Results will be received in the usual way. Please do not contact the School in this regard.
## 5. Assessment

### 5.1 Assessment tasks

<table>
<thead>
<tr>
<th>Assessment task</th>
<th>Assessment description and feedback process</th>
<th>Weight</th>
<th>% Weight by strand</th>
<th>Due date and time</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assessment 1:</strong> Clinical Skills Assessment*</td>
<td>Assessment is ongoing throughout clinical rotations. Immediate feedback will be given during and following clinical sessions by the clinical supervisors. A pass mark is a minimum average mark of C in each strand</td>
<td>70%</td>
<td>Paediatrics 28%</td>
<td>Clinical rotations throughout the year</td>
</tr>
<tr>
<td>Assessment 2: Written and Presented Case Reports</td>
<td>Students will be required to complete case reports/presentations on patients from their clinical rotations and allocated cases. These reports should demonstrate knowledge in paediatrics, low vision and colour vision and the ability to critically appraise scientific literature. Feedback will be given immediately/following the examination period. See strands for details.</td>
<td>20%</td>
<td>Paediatrics 8%</td>
<td>See strands for due dates</td>
</tr>
<tr>
<td>Assessment 3: Reflection</td>
<td>Students will be required to complete a reflective journal that reflects on their clinical performance, on the feedback given during clinical experiences. Reflections should highlight strengths and weaknesses and evidence plans for further improvement</td>
<td>5%</td>
<td>Paediatrics 2%</td>
<td>See strands for due dates</td>
</tr>
<tr>
<td>Assessment 4: Clinical Elective Practice Placement Report</td>
<td>Students will be required to complete a placement report following the elective placement activity. Feedback will be given following the examination period</td>
<td>5%</td>
<td>Clinical Elective Placement 5%</td>
<td>11:59 pm, Friday 2 June 2023</td>
</tr>
<tr>
<td>Course log</td>
<td>Students must examine a comparable number of patients in each strand (see strand outlines). Complete and submit a copy of the Master of Clinical Optometry patient log/equivalent.</td>
<td></td>
<td>The Master of Clinical Optometry log evidence the patients seen in this course in each strand, see Assessment 1.</td>
<td>11.59pm Friday 24 November 2023</td>
</tr>
</tbody>
</table>

### Further information

UNSW grading system: [https://student.unsw.edu.au/grades](https://student.unsw.edu.au/grades)

5.2 Assessment criteria and standards

Requirements to pass this course:

1. Pass the ‘Clinical Skills Assessment’ component (Assessment 1) in each paediatrics, low vision and colour vision strand. (Indicated by * in the tables) A pass mark will be a **minimum average of C** in each strand.
2. Examine a comparable number of patients to their peers in each of paediatrics, low vision and colour vision clinics. Students will be required to keep a patient log of all patients seen in each strand in the Master of Clinical Optometry patient log/equivalent to self-monitor this. Students are accountable to meet their patient quota
3. Late penalties will be applied for late submissions.
4. Complete all tasks.

Where the competency of a student is in doubt, the student may be given the opportunity to conduct further examinations and/or undergo other assessments of the core entry-level competencies required for entry into the Optometry profession during the Supplementary Exam Period.

Failure to demonstrate competency in the clinical skills assessment component will result in an “Unsatisfactory Fail” (UF) grade.

Assessment criteria for each assessment task are available on Moodle.

5.3.1 Paediatrics Strand

The paediatrics rotation consists of:

1. Internal rotation: at the UNSW Optometry Clinic (internal placement roster, refer also to Paediatric strand detailed overview on Moodle)
2. External rotation: TBC at Stewart House and/or Brien Holden Vision Institute school screenings (refer to the external placement roster)

Assessment for the Paediatrics component is as follows:

<table>
<thead>
<tr>
<th>Task</th>
<th>Due dates</th>
<th>Knowledge and abilities assessed</th>
<th>% Course Mark</th>
<th>Feedback</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clinical Skills Assessment*</td>
<td>Ongoing for all Paediatrics Clinics</td>
<td>Students will receive a graded mark to assess their clinical competence in each pediatric clinic</td>
<td>28%</td>
<td>Clinical supervisors</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Immediate</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Verbal</td>
</tr>
<tr>
<td>Written / Presented Case Reports (three in total: one each for amblyopia, strabismus and other)</td>
<td>Refer to Paediatric strand detailed outline, as due dates differ depending on group allocation</td>
<td>Students will receive a graded mark on their ability to analyse, diagnose and manage paediatric patient cases using evidence-based practice. Please refer to guidelines on Moodle.</td>
<td>8%</td>
<td>Strand coordinators</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Following marking period at end of year</td>
</tr>
</tbody>
</table>
Students must complete a reflection on a self-chosen paediatric patient encounter. See guidelines on Moodle.

## 5.3.2 Low Vision Strand

The low vision rotation consists of:

1. Internal rotation: at the UNSW Optometry Clinic (internal placement roster)
2. External rotation: TBC at Guide Dogs NSW/ACT and/or Vision Australia (refer to the external placement roster)

Students will work alone or in pairs in Low Vision Clinic depending on the complexity of the patient and low vision clinic patient allocations.

Assessment for the Low Vision component is as follows:

<table>
<thead>
<tr>
<th>Task</th>
<th>Due dates</th>
<th>Knowledge and abilities assessed</th>
<th>% Course Mark</th>
<th>Feedback</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clinical Skills Assessment*</td>
<td>Ongoing for all Low Vision Clinics</td>
<td>Students will receive a graded mark to assess their clinical competence in each low vision clinic</td>
<td>28%</td>
<td>Clinical supervisors; Immediate</td>
</tr>
<tr>
<td>Written Case Report (1x report AND 1x poster)</td>
<td>1x Report/referral is due on the date of the clinical experience, following the clinic 1x Low Vision Poster is due 11.59pm Friday 24 November 2023</td>
<td>Students will receive a graded mark on their ability to interpret and report clinical findings to colleagues and other health care professionals. The poster will also assess the ability to integrate the clinical low vision assessment with evidence-based practice. Please refer to guidelines on Moodle.</td>
<td>8%</td>
<td>Clinical supervisors; Following collation of marks</td>
</tr>
<tr>
<td>Reflection</td>
<td>Must be submitted by 11:59pm Friday 24 November 2023</td>
<td>Students must complete a reflection from the UNSW, Guide Dogs and Vision Australia placement. See template on Moodle.</td>
<td>2%</td>
<td>Sharon Oberstein; NA</td>
</tr>
</tbody>
</table>

The specific requirements of each assessment task and relevant marking criteria will be available on Moodle.

## 5.3.3 Colour Vision Strand

The colour vision rotation is comprised of clinics at the UNSW Optometry Clinic (internal placement roster). Students will either work in pairs or be allocated as an active observer for each clinical session.

Assessment for the Colour Vision component is as follows:
### Clinical Skills Assessment*

<table>
<thead>
<tr>
<th>Task</th>
<th>Dates of Assessment</th>
<th>Knowledge and abilities assessed</th>
<th>% Course Mark</th>
<th>Feedback WHO</th>
<th>WHEN</th>
<th>HOW</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clinical Skills Assessment</td>
<td>Ongoing throughout scheduled Colour Vision Clinics</td>
<td>Assessment criteria will be posted on Moodle</td>
<td>14%</td>
<td>Clinical supervisor</td>
<td>Immediate</td>
<td>Verbal</td>
</tr>
</tbody>
</table>

**Written case report**

Submit by 11:59pm Friday 2nd June 2023 or Friday 24th November 2023, depending on the completion of your rotation prior to these dates. Assessment criteria will be posted on Moodle.

**Reflection**

Submit by 11:59pm Friday 2nd June 2023 or Friday 24th November 2023, depending on the completion of your rotation prior to these dates. Assessment criteria will be posted on Moodle.

The specific requirements of each assessment task and relevant marking criteria will be available on Moodle.

### 5.3.4 Clinical Elective Practice Placement

The Clinical Elective Placement (CEP) explores an optometric practice within Australia in an aspect of optometry in which the student has a particular interest including Ocular Disease, Contact Lenses, Paediatric Vision/Binocular Vision and Vision Therapy, Aged Care, Low Vision, Sports Vision, Occupational, Colour Vision, Indigenous Care, Public Health.

Assessment for the Clinical Elective Practice Placement component is as follows:

<table>
<thead>
<tr>
<th>Task</th>
<th>Dates of Assessment</th>
<th>Knowledge and abilities assessed</th>
<th>% Course Mark</th>
<th>Feedback WHO</th>
<th>WHEN</th>
<th>HOW</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clinical Elective Placement Report</td>
<td>Submit by 11:59 pm, Friday 2 June 2023</td>
<td>Assessment criteria will be available on Moodle.</td>
<td>5%</td>
<td>Lisa Feng</td>
<td>Following marking &amp; collation of marks</td>
<td>Grades posted on Moodle</td>
</tr>
</tbody>
</table>

### 5.4 Submission of assessment tasks

**Late Submission**

UNSW has standard late submission penalties as outlined in the UNSW Assessment Implementation Procedure, with no permitted variation. All late assignments (unless extension or exemption previously agreed) will be penalised by 5% of the maximum mark per day (including Saturday, Sunday and public holidays). For example, if an assessment task is worth 30 marks, then 1.5 marks will be lost per day (5% of 30) for each day it is late. So, if the grade earned is 24/30 and the task is two days late the student receives a grade of 24 – 3 marks = 21 marks.
Late submission is capped at 5 days (120 hours). This means that a student cannot submit an assessment more than 5 days (120 hours) after the due date for that assessment.

**Special Consideration**

If you experience a short-term event beyond your control (exceptional circumstances) that impacts your performance in a particular assessment task, you can apply for Special Considerations.

You must apply for Special Consideration before the start of your exam or due date for your assessment, except where your circumstances of illness or misadventure stop you from doing so.

If your circumstances stop you from applying before your exam or assessment due date, you must apply within 3 working days of the assessment, or the period covered by your supporting documentation.

More information can be found on the [Special Consideration website](https://student.unsw.edu.au/results).

### 5.5. Feedback on assessment

The aim of any feedback is not only to grade your work or clinical skills. Importantly, it is also to help you to identify your strengths and weaknesses, and how you can improve and progress in your studies and professional abilities.

Learning in a clinical setting requires students to receive honest and constructive feedback from their supervisors. Students will have exposure to a wide variety of experienced, skilful, and professional clinicians. These supervisors will provide verbal and/or written feedback wherever possible; however, it is also the student’s responsibility to ask questions, to observe, and to learn from your supervisors. They are a resource to you, and you must communicate with them to get the best out of your clinical experience.

Oral case presentations and written case reports evaluate the student’s ability to successfully communicate patient information to their peers and to other involved professionals and provide opportunities for self-directed enquiry.

Reflective journals and patient logs provide a portfolio of the student’s work, and the opportunity for the student to record and reflect on their clinical experiences and the feedback given to them by their clinical supervisors. Group work provides opportunities to develop collaborative teamwork skills.

Individualised feedback will be provided face-to-face during clinics, and on your other assignments via Moodle. You will be marked according to the marking assessment criteria listed for that specific assessment task. Students who believe the mark they’ve received for an assessment task doesn’t reflect their performance should discuss their performance with their Course Convenor. Students should clearly outline the reasons for re-assessment in their communications. Students may also formally apply to have their results reviewed. An application, which includes a justification for the review must be submitted through The Nucleus (https://student.unsw.edu.au/results) within 5 days of receiving the result. A review of results may result in an increase or decrease in marks.

### 6. Academic integrity, referencing and plagiarism

Referencing is a way of acknowledging the sources of information that you use to research your assignments. You need to provide a reference whenever you draw on someone else’s words, ideas or research. Not referencing other people’s work can constitute plagiarism.

*Please use APA referencing style for this course.*

Further information about referencing styles can be located at [https://student.unsw.edu.au/referencing](https://student.unsw.edu.au/referencing).
**Academic integrity** is fundamental to success at university. Academic integrity can be defined as a commitment to six fundamental values in academic pursuits: honesty, trust, fairness, respect, responsibility and courage. At UNSW, this means that your work must be your own, and others’ ideas should be appropriately acknowledged. If you don’t follow these rules, plagiarism may be detected in your work.

Further information about academic integrity and plagiarism can be located at:

- The Current Students site [https://student.unsw.edu.au/plagiarism](https://student.unsw.edu.au/plagiarism), and
- The ELISE training site [https://subjectguides.library.unsw.edu.au/elise](https://subjectguides.library.unsw.edu.au/elise)

The Conduct and Integrity Unit provides further resources to assist you to understand your conduct obligations as a student: [https://student.unsw.edu.au/conduct](https://student.unsw.edu.au/conduct).

### 7. Readings and resources

<table>
<thead>
<tr>
<th>Textbooks</th>
<th>There are no required textbooks for this course.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Manual</td>
<td>The UNSW Optometry Clinic Manual 2023 contains important information about the conduct of internal and external clinical placements, and student expectations. An electronic copy is available on Moodle.</td>
</tr>
<tr>
<td>Required and Additional Readings</td>
<td>There are no specifically required or recommended readings for this course. However, it is expected that you have revised, and are familiar with your notes and texts from earlier clinical courses. Lecturers, tutors, clinical staff and clinical supervisors may at times suggest further reading to compliment your learning experience, and support evidence-based practice (EBP).</td>
</tr>
<tr>
<td>Recommended Internet Sites</td>
<td>A variety of information about this course including course requirements, timetables, discussions, announcements, and grades can be found on Moodle.</td>
</tr>
<tr>
<td>Societies</td>
<td>Your representatives on the UNSW Student Optometry Society (SOS) will be organising a number of social functions this year.</td>
</tr>
</tbody>
</table>

### 8. Administrative matters

Student enquiries should be submitted via student portal [https://portal.insight.unsw.edu.au/web-forms/](https://portal.insight.unsw.edu.au/web-forms/)

### 9. Additional support for students

- The Current Students Gateway: [https://student.unsw.edu.au/](https://student.unsw.edu.au/)
- Academic Skills and Support: [https://student.unsw.edu.au/academic-skills](https://student.unsw.edu.au/academic-skills)
- Student Wellbeing and Health [https://www.student.unsw.edu.au/wellbeing](https://www.student.unsw.edu.au/wellbeing)
- UNSW IT Service Centre: [https://www.myit.unsw.edu.au/services/students](https://www.myit.unsw.edu.au/services/students)
- UNSW Student Life Hub: [https://student.unsw.edu.au/hub#main-content](https://student.unsw.edu.au/hub#main-content)
- Student Support and Development: [https://student.unsw.edu.au/support](https://student.unsw.edu.au/support)

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• IT, eLearning and Apps: https://student.unsw.edu.au/elearning
• Student Support and Success Advisors: https://student.unsw.edu.au/advisors
• Equitable Learning Services (Formerly Disability Support Unit): https://student.unsw.edu.au/els
• Transitioning to Online Learning https://www.covid19studyonline.unsw.edu.au/
• Guide to Online Study https://student.unsw.edu.au/online-study