

OPTM8513/8523

Clinical Ocular Therapy

Course Outline
Term 2 and 3, 2023

School of Optometry and Vision Science
Faculty of Medicine & Health

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1. Staff

Staff	Role	Name	Contact Details	Consultation Times
Course Convenor		Professor Fiona Stapleton	f.stapleton@unsw.edu.au	Contact via email
Teaching Staff	Centre for Eye Health placement coordinator	Mr Michael Yapp	m.yapp@cfeh.com.au	Contact via email
	Ocular Pathology Clinic	A/Prof Anthony Chapman-Davies	chapman-davies@unsw.edu.au	Contact via email
		Ms Emilie Ross	e.ross@unsw.edu.au	Contact via email
		Dr Michael Hennessy	Email via Ms Ross	Contact via email
	Hospital Eye Clinic, POW Diabetes Centre supervisor	A/Prof David Pye	d.pye@unsw.edu.au	Contact via email
		Ms Emilie Ross and Ms Lisa Feng (Tuesday and Wednesday)	e.ross@unsw.edu.au l.feng@unsw.edu.au	Contact via email
	External placement coordinator	Ms Michelle Bonanno	m.bonanno@unsw.edu.au	Contact via email
	Internal placement coordinator	Dr Kathleen Watt	kathleen.watt@unsw.edu.au	Contact via email
	Red Eye Clinic Coordinator	Ms Lily Ho	lily.ho@unsw.edu.au	Contact via email

2. Course information

Year of Delivery	2023
Course Code	OPTM8513 OPTM8523
Course Name	Clinical Ocular Therapy 5A and 5B
Academic Unit	School of Optometry and Vision Science
Level of Course	Masters
Units of Credit	12 UOC
Term(s) Offered	2 and 3
Assumed Knowledge, Prerequisites or Co-requisites	<p><i>Prerequisites:</i> OPTM 6411 Contact Lenses (PG), OPTM 6413 Anterior Eye Therapeutics (PG), OPTM6423 Therapeutics and the Posterior Eye (PG), OPTM6422 Clinical Optometry 4B, OPTM6421 Binocular Vision, Paediatrics and Low Vision (PG).</p> <p>Recency of clinical experience is a critical pre-requisite for enrolment in this course. Students who have not studied Clinical Optometry 4 in the preceding year will be required to demonstrate a sufficient level of clinical skills (similar to those expected of other students enrolling in the course). Just as the Optometry Board of Australia requires Optometrists to maintain their clinical skills to register as a clinical Optometrist, the School insists that students maintain their clinical skills to a suitable prerequisite level for enrolment.</p>
Hours per Week	Will vary each week according to rotation group (minimum 350 hours in total). Please see Moodle for updates and changes to both placements and tutorials.
Number of Weeks	Not applicable, will vary with the rotation schedule
Commencement Date	Clinical Preparedness Assessment – Friday, 6 th January 2023 (see Moodle) Clinical Rotations – Monday, 9 th February 2023 (see Moodle)

Summary of Course Structure (for details see 'Course Schedule')

Component	Contact Hours	Time	Day	Location
Red Eye Clinic. Clinical placement to include patient experience, tutorials, virtual patient cases, case discussions and dry eye clinic patient experience	70	9.00am-5:00pm	Monday-Friday Two-week rotation as per rotation schedule (see Moodle)	UNSW Optometry Clinic
		Tutorial 9:30-11:00am	First Tuesday of rotation	Lederer Room, Level 3 School Office
		Case discussions 9:00-11:00am*	Final Friday of rotation – *time subject to patient appointments	UNSW Optometry Clinic
Prince of Wales Hospital Eye Clinic Placements	4.5-9	8.00-12.30pm	Friday according to rotation timetable (see Moodle)	Prince of Wales Hospital Eye Clinic
Centre for Eye Health placements and tutorials	210	8:30am-5:00pm	Monday-Friday Six-week rotation as per timetable (see Moodle)	Centre for Eye Health, South Wing, RMB and the Cameron Centre in Parramatta
Ocular Pathology Clinic	30	Alternate Tuesdays 2-3.30pm Friday 10.45-12.45pm	Tutorial alternate Tuesday and every Friday. Students allocated to OP patients according to rotation timetable (see Moodle)	UNSW Optometry Clinic, Special Services Room

Royal Hobart Hospital Eye Clinic and Hobart Day Surgery	Up to 24	As per rotation group timetable	See Moodle for dates	See Moodle for details
Australian College of Optometry	7*	As per rotation group timetable. *Therapeutic cases may be seen as part of any ACO clinic.	See Moodle for dates	See Moodle for details (OPTM8512/8522)
Private Ophthalmology, Optometry & Day Surgery placements	up to approx. 20	As per rotation group timetable	As per rotation group timetable (see Moodle)	As per rotation group timetable
Prince of Wales Diabetes Centre placements	3-6	9:00am-12:00pm	Tuesday & Wednesday. As per rotation group timetable (see Moodle)	Prince of Wales Hospital Diabetes Centre
Total	350+			
Special Details	<p>Students will be assigned to one of three groups for placement rotations and activities.</p> <p>Students may be required to attend compulsory clinical placements outside of term times, please refer to Moodle for further details.</p> <p>Placement hours and location may be subject to change based on availability. Please see Moodle for announcements.</p>			

2.1 Course summary

This supervised clinical course is designed to provide guided practical experience in the therapeutic management of ocular disease. The course comprises no less than 350 hours of clinical training in a range of settings, including primary, secondary and tertiary centres.

2.2 Course aims

Students will develop the ability to competently undertake safe and autonomous therapeutic management of patients, including the ability to design, implement and monitor appropriate management programs. The course aims also to equip students with the skills to incorporate ocular therapeutics into their professional practice and to work in an integrated way with other health professionals.

2.3 Course learning outcomes (CLO)

At the successful completion of the course, students will (Refer to Kiely PM, Slater J. Optometry Australia Entry-level Competency (ELC) Standards for Optometry 2014. Clin Exp Optom 2015;98:65-89)

- Have practical experience in the differential diagnosis of ocular disease (Entry Level Competencies (ELC) 2.1-2.5, 3.1-3.4, 3.8, 4.1)
- Be competent to design, develop and revise a management plan for selected ocular diseases (allergic, infectious, toxic and traumatic conditions of the anterior eye) based on a sound understanding of the signs, symptoms, underlying pathology, laboratory results, epidemiology and the health status and history of the patient for conditions which may require either pharmacological or non-pharmacological treatment or intervention (ELC 1.2, 1.3, 1.4, 1.5, 2.1-2.5, 3.1-3.4, 3.8, 4.1, 4.4, 4.9, 4.11, 4.13)
- Be aware of the circumstances in which referral for specialist medical treatment is required and understand emergencies and serious complications that may be associated with anterior eye disease, so that these can be identified and managed promptly. This will also include the reporting of notifiable diseases and infection control (ELC 1.5, 1.7, 4.1, 4.4, 4.9, 4.11-4.13, 5.1, 5.2)
- Have experience of planning and execute appropriate shared care arrangements for their patients, including being able to recognise the legal and ethical implications of such arrangements and interactions with other health care providers (ELC 1.3-1.7, 4.4, 4.9, 4.11-4.13, 5.1, 5.2)
- Be competent to diagnose, treat and or monitor glaucoma (as outlined by the Optometry Australia) (ELC 1.6, 2.1-2.5, 3.1-3.4, 3.8, 4.1, 4.4, 4.9, 4.11-4.13, 5.1, 5.2)
- Be able to communicate relevant advice and information to patients and others (ELC 1.5)
- Have increased confidence in their ability to diagnose and appropriately manage ocular disease (ELC 1.3)
- Appreciate the importance of ongoing skills training, for any practitioner working in this area (ELC 1.1)

2.4 Relationship between course and program learning outcomes and assessments.

Course Learning Outcome (CLO)	LO Statement	Program Learning Outcome (PLO)	Related Tasks and Assessments
CLO 1	Have practical experience in the differential diagnosis of ocular disease	PLO 1 PLO 2 PLO 3 PLO 5 PLO 6 PLO 7 PLO 8	Supervisor evaluations Case log Oral examination
CLO 2	Be competent to design, develop and revise a management plan for selected ocular diseases (allergic, infectious, toxic and traumatic conditions of the anterior eye) based on a sound understanding of the signs, symptoms, underlying pathology, laboratory results, epidemiology and the health status and history of the patient	PLO 1 PLO 2 PLO 3 PLO 4 PLO 5 PLO 6 PLO 7 PLO 8	Case reports Case evaluations Case presentations and critical case evaluations Supervisor evaluations Case log Oral examination
CLO 3	Be aware of the circumstances in which referral for specialist medical treatment is required and understand emergencies and serious complications that may be associated with anterior eye disease, so that these can be identified and managed promptly.	PLO 1 PLO 2 PLO 3 PLO 5 PLO 6 PLO 7 PLO 8	Written case reports Case discussions and critical case evaluations Oral examination Case log
CLO 4	Have experience of planning and execute appropriate shared care arrangements for their patients, including being able to recognise the legal and ethical implications of such arrangements and interactions with other health care providers	PLO 1 PLO 2 PLO 3 PLO 4 PLO 5 PLO 6 PLO 7 PLO 8	Glaucoma case report Critical case evaluation tasks Assessable tutorials Case discussions Written case evaluations Oral examination
CLO 5	Be competent to diagnose, treat and or monitor glaucoma (as outlined by Optometry Australia)	PLO 1 PLO 2 PLO 3 PLO 5 PLO 6 PLO 7 PLO 8	Glaucoma case report Critical case evaluation task Oral examination
CLO 6	Be able to communicate relevant advice and information to patients and others	PLO 1 PLO 2 PLO 5 PLO 6 PLO 7 PLO 8	Case discussions Critical case evaluation Assessable tutorials Oral examination
CLO 7	Have increased confidence in their ability to diagnose and appropriately manage ocular disease	PLO 1 PLO 2 PLO 3 PLO 5 PLO 6 PLO 7 PLO 8	Case discussions Critical case evaluation Case evaluations Assessable tutorials Oral examination

CLO 8	Appreciate the importance of ongoing skills training, for any practitioner working in this area	PLO 1 PLO 2 PLO 3 PLO 5 PLO 6 PLO 7 PLO 8	Supervisor evaluations Case discussions Oral examination
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3. Strategies and approaches to learning

3.1 Learning and teaching activities

To maximise learning effectiveness, several strategies are used in the course to encourage critical thinking¹ and deep learning of the topics and issues. To achieve an adequate standard of knowledge and skills, students will need to undertake ongoing self-learning particularly on the current best practice in diagnosis and management of ocular disease and integration of this learning with students' clinical experience. The self-learning, reflective journal, virtual patient analysis, preparation of case reports and case study discussion and oral presentation tasks, supported by tutorials, require critical review, analysis and evaluation of the relevant scientific and clinical literature and consistent reading and reflection during the course. Case study tasks are informed by examples of best practice and by written and verbal feedback on draft reports.

3.2 Expectations of students

Attendance:

The School of Optometry and Vision Science expects that students should attend 100% of all classes and this is also the expectation of the UNSW Optometry Clinic. It is difficult to become an all-encompassing professional if you have simply missed information from lack of attendance. Attendance at compulsory course components may be monitored by taking a roll or audit of practice placements. You may lose marks from your final course mark for non-attendance unless you submit an application for special consideration and provide appropriate documentation. Attempts to falsify the attendance registers will be managed under UNSW Student Misconduct Procedures: <https://www.gs.unsw.edu.au/policy/documents/studentmisconductprocedures.pdf>

The *UNSW Optometry Clinic Manual 2023* outlines the procedures for students who are late or unable to attend their scheduled clinic. On the day of the clinic, you should contact Clinic Reception staff as soon as possible (02 9385 4624) to notify them of your absence and email the Clinic Director and the Course Convenor.

If you are unable to attend an external clinical placements, you should contact your host supervisor (by phone) as soon as possible. You should also contact the UNSW Clinical Placement Team via email (kathleen.watt@unsw.edu.au and m.bonanno@unsw.edu.au) and include the reason for your absence.

Any absences due to illness must be supported by a Medical Certificate.

¹ What is meant by critical thinking? If you are unsure, please see the following discussion on critical reading and writing, provided by UNSW's learning centre: <https://student.unsw.edu.au/writing-critical-review>

The University uses email as an official form of communication for students. All UNSW students have their own email account. The School of Optometry and Vision Science will also make use of this form of communication.

It is extremely important that you know how to use your Zmail and ensure that you check it regularly. You are advised to link your official UNSW email address to your habitual email address (e.g. hotmail). You will miss out on vital information from the School and University if you do not check your Zmail.

For more information or if you are having connection or access problems, see:

IT Service Centre

<https://www.myit.unsw.edu.au/>

Telephone: 02 9385 1333

Contact Us: <https://www.myit.unsw.edu.au/contact-us>

4. Course schedule and structure

Your main source of information is via Moodle for rotation schedule and group allocations. Some of this information is available on the [Online Handbook](#)¹ and the [UNSW Timetable](#)². Placement attendance is compulsory. For **each** placement a signed placement log must be submitted. It is your responsibility to also complete a summary log sheet so that a total number of cases in each of the disease groups may be determined. If a placement is cancelled it is your responsibility to follow up to reschedule. **All placement logs and the summary log sheets, unless otherwise noted, are due to Moodle within 2 weeks of placement completion (individual logs), or 5pm Monday 20th November 2023 (summary log). In your summary log, please include any therapeutic cases seen during other Stage 5 placements including those in private practice, primary care or during your preceptorship, so that there is a good overview of the cases you have seen.**

Date	Teaching format (e.g., Internet-based, face-to-face lectures, tutorials, etc).	Assignment type and Submission
Per timetable	Red Eye Clinic	Clinical placement to include direct patient experience, tutorials, virtual patient cases, case discussions Tutorial and virtual patient discussion on Day 2 of rotation Supervisor Evaluations (Red Eye Clinic and Dry Eye Clinic) Oral presentation on final day of rotation Completion and submission of placement log through Moodle within 2 weeks of placement completion
Per timetable	ACO	Clinical placements & case discussions Completion and submission of placement log pertaining to therapeutic cases only through Moodle within 2 weeks of placement completion
Per timetable	POWH Eye Clinic	Clinical placements & case discussions Completion and submission of placement log through Moodle within 2 weeks of placement completion
Per timetable	Centre for Eye Health	Clinical placements, report writing, case review, attendance at weekly seminar, online lecture, article review and assessment task Examination at end of second week of the rotation on imaging interpretation Completion and submission of placement and equipment log through Moodle within 2 weeks of placement completion
Per timetable	Ocular Pathology Clinic	Clinical participation and observation, case discussions and tutorials Perimetric assessment, details posted on Moodle Referral assessment, details posted on Moodle Supervisor Evaluation Group presentation, details posted on Moodle

			Completion and submission of placement and equipment log through Moodle within 2 weeks of placement completion
Per timetable	Private Ophthalmology & Optometry Clinics & Day Surgery	Clinical placements, case discussions, observation of surgery	Completion and submission of placement log through Moodle within 2 weeks of placement completion
Per timetable	Hospital Diabetes Clinic	Clinical placements, case discussions	Completion and submission of placement log through Moodle within 2 weeks of placement completion
Per timetable	Royal Hobart Hospital and Hobart Day Surgery	Clinical placements, case discussions	Completion and submission of placement log through Moodle within 2 weeks of placement completion
Final oral exam			Overall summary log showing total number of cases in each category and all outstanding logs submitted through Moodle by 5PM Monday 20 th November 2023 20-minute oral scheduled during the exam period.

*NB: As stated in the UNSW Assessment Policy: 'one or more tasks should be set, submitted, marked and returned to students by the mid-point of a course'. Please note as this is a clinical course, that feedback on your performance is also provided verbally by the supervisors in each of the rotations and during tutorials and debrief opportunities.

¹ UNSW Virtual Handbook: <http://www.handbook.unsw.edu.au>

² UNSW Timetable: <http://www.timetable.unsw.edu.au/>

5. Assessment

Formal course assessment will comprise of **written assignments** (35%), **supervisor evaluations** (15%), **case discussions and presentations** (17%), **an oral examination** (33%).

A clinical preparedness assessment and the Centre for Eye Health quiz are prerequisites to commence the relevant rotations and submission of the case and summary logs is a prerequisite to sit the oral examination. A grade of more than 50% overall and in the oral examination component is required to pass the course.

The **written assignments** are comprised of two case reports and a perimetry assignment (35%)

1. **Two (2) written case reports** are required. One report is due **5PM Friday, 30th June, 2023** and the second due **5PM Friday 13th October 2023**. Case reports may be submitted earlier than the published deadline. Failure to timely submit a case report in Term 2 will prevent progression to Term 3. Case reports are to be submitted electronically to Turnitin via Moodle, and feedback will be provided electronically via Turnitin and feedback will be available through Moodle
 - a. **Case reports** should include the initial evaluation and at least one follow up visit where possible, and comprise of a detailed case history, differential diagnosis, management strategies, patient counselling and follow up schedule. Imaging, diagnostic tests and photographs should be included where possible. The marking scheme and example case reports are provided via Moodle prior to submission.
 - i. One report will describe a therapeutically managed case of glaucoma.
 - ii. One report will describe a therapeutically managed case of ocular infection, inflammation or acute red eye.
 - iii. The cases may be submitted in any order.
 - iv. Selected cases must have been directly observed by the student at any stage/site during clinical training (including Stage 4) and must be amenable to optometric therapeutic management.
 - v. Case reports have an 1800 word limit, excluding abstract, tables and references. Students are encouraged to summarise information in tables where appropriate. 5% will be deducted for being over the word limit. An additional 5% will be deducted for every 100 words over the limit. Please also note the School policy on late submission of assignments (Page 13)
2. **Perimetry and referral letter assessment tasks** will be assigned during the Ocular Pathology clinic.

Submission of case logs (Prerequisite)

1. Students will be required to submit their **placement logs and complete summary questionnaires** to confirm completion of the requisite clinical experience.
 - a. These are to be submitted through Moodle within 2 weeks following completion of each placement or **5PM Monday 20th November 2023**, whichever occurs first.
 - b. The overall summary questionnaire/log is also due by **Monday 20th November 2023**. It is recommended that a reflective journal is completed for each clinical placement.
 - c. The oral examination cannot proceed without prior submission of the logs and case reports

Supervisor Evaluations (15%)

1. Internal supervisors will provide assessment of student performance using a structured performance evaluation. This will be used for the provision of feedback to the students during the debrief or tutorial sessions.

Case Presentations and Discussions (17%)

1. Assessable case presentations/critical case evaluation presentations and discussions will take place during the Red Eye Clinic and Ocular Pathology Clinic.

Oral Examination (33%)

1. A 20-minute **oral examination** based on the written case reports, legislative issues and other issues of therapeutic management will be conducted by 2 examiners and scheduled between Monday 27th – Thursday 30th November 2023.

Clinical preparedness assessment (Prerequisite)

1. Prior to commencing clinical rotations, students will be required to undertake a one-hour multiple choice exam available on Moodle.
 - a. The pass mark for the hurdle requirement is 70%.
 - b. For those students who fail to achieve a pass mark of 70% a subsequent written task will be assigned with a satisfactory/unsatisfactory mark provided (satisfactory is again set at 70%).

Centre for Eye Health Quiz (Prerequisite)

1. This online quiz will be administered during the rotation through the Centre for Eye Health
 - a. a pass grade for the hurdle set at 65%.
 - b. For those students who fail to achieve a mark of 65% a subsequent task will be assigned.

The course coordinator is responsible for the calculation of provisional composite marks and a recommendation for action for each student. The Examination Committee comprising senior members of the Faculty and which is chaired by the Head of the School of Optometry and Vision Science at UNSW meet to review the provisional marks. The Examination Committee meets at the end of T3 or at other times in extraordinary circumstances and grades are awarded according to the UNSW assessment policy (<https://student.unsw.edu.au/assessment>). Final composite marks are released to the student via email and myUNSW and students are notified of results and need for possible supplementary examinations (<https://student.unsw.edu.au/results> and <https://student.unsw.edu.au/academic-transcript>).

All submissions, including late submissions, are subject to the School of Optometry and Vision Science Policy on Submission of Assignments (<https://www.optometry.unsw.edu.au/study/undergraduate-degrees/important-information-and-policies>). Notably, it states "...any assignments submitted after the due date and time of submission will normally attract a penalty as follows: 10% if submitted on the due date before 5pm, but later than the due time; or 20% per day if submitted after the due date; or 40% for assignments that are due on Friday and submitted on the following Monday."

5.1 Assessment tasks

Task	% of total mark	Due date	Assessment Criteria	Feedback		
				WHO	WHEN	HOW
Submission of placement logs and overall summary log	Pre-requisite	Overall summary log: 5PM Monday 20th November 2023 Individual Placement logs: Within 2 weeks of placement completion or 5PM Monday 20th November 2023	Students will be advised if they have not seen the requisite number of cases of different types	Prof Fiona Stapleton	At the time of the oral examination	Email
Clinical Preparedness Assessment	Pre-requisite	Friday 6th January 2023	70% pass mark required (see above)	Dr Kath Watt	Following exam	Via Moodle
Centre for Eye Health Quiz	Pre-requisite	First date: 13th January 2023 . During Centre for Eye Health Rotation	65% pass mark required (see above)	Mr Michael Yapp	Following exam	Verbal
Supervisor evaluations	15%	These will occur during the Red Eye, Dry Eye and Ocular Pathology Clinics	Performance will be judged against competencies.	Ms Lily Ho, A/Prof Maria Markoulli, A/Prof Nicole Carnt, Professor Isabelle Jalbert and Professor Fiona	Following and during placement activities	Verbal

				Stapleton and Ms Emilie Ross/A/Prof Chapman-Davies		
Case presentations	17%	These will occur during the Red Eye and Ocular Pathology Clinics	Performance will be judged against competencies.	Ms Lily Ho and Ms Emilie Ross/A/Prof Chapman-Davies	Following presentations	Verbal
<p>Written Assignments</p> <ul style="list-style-type: none"> • 2 case reports • Perimetry assignment • Referral assignment • 	35%	<p>Case Reports:</p> <p>Report 1: 5PM Friday, 30th June 2023</p> <p>Report 2: 5PM Friday, 13th October, 2023</p>	<p>Case reports will be assessed on:</p> <ol style="list-style-type: none"> 1. 20% Diagnosis (Signs, symptoms, pathophysiology and epidemiology) 2. 20% Differential (Clear reasons for including and excluding all important differentials) 3. 20% Management (Non-medical; medical with frequency, concentration, duration, instructions, pharmacology, side effects and contraindications; surgical) 4. 20% Prognosis (Natural history, expected outcome of interventions, long term monitoring, review) 	Prof Fiona Stapleton, A/Prof David Pye, Ms Emilie Ross/A/Prof Chapman-Davies	Within 4 weeks following submission	Electronic feedback via Turnitin

			periods, advice to patient) 5. 20% Literature (Statements referenced, major clinical trials and established guidelines)			
		Perimetry assignment open 8 th May, due 15 th May	Perimetry assignment quality is assessed with respect to relevant critical competencies.	Ms Emilie Ross	Feedback on request via email	Email
		Referral Letter assessment: open 24 th July, due 31 st July	Referral letter quality is assessed with respect to relevant critical competencies.	Ms Emilie Ross	Feedback on request via email	Email
Oral examination	33%	Scheduled between Monday 27 th – Thursday 30 th November 2023	Students are required to achieve a grade of 50% or more in the oral examination component to pass the course.	Prof Fiona Stapleton	Following examinations meeting	By request via email. Final grades are posted via myUNSW

Further information

UNSW grading system: student.unsw.edu.au/grades

UNSW assessment policy: [Assessment Policy](#)

UNSW assessment information: student.unsw.edu.au/assessment

5.2 Submission of assessment tasks

Late Submission

UNSW has standard late submission penalties as outlined in the UNSW Assessment Implementation Procedure, with no permitted variation. All late assignments (unless extension or exemption previously agreed) will be penalised by 5% of the maximum mark per day (including Saturday, Sunday and public holidays). For example, if an assessment task is worth 30 marks, then 1.5 marks will be lost per day (5% of 30) for each day it is late. So, if the grade earned is 24/30 and the task is two days late the student receives a grade of 24 – 3 marks = 21 marks.

Late submission is capped at 5 days (120 hours). This means that a student cannot submit an assessment more than 5 days (120 hours) after the due date for that assessment.

Special Consideration

If you experience a short-term event beyond your control (exceptional circumstances) that impacts your performance in a particular assessment task, you can apply for Special Considerations.

You must apply for Special Consideration **before** the start of your exam or due date for your assessment, except where your circumstances of illness or misadventure stop you from doing so.

If your circumstances stop you from applying before your exam or assessment due date, you must **apply within 3 working days** of the assessment, or the period covered by your supporting documentation.

More information can be found on the [Special Consideration website](#).

5.4. Feedback on assessment

Please see 5.1 for feedback approaches for each element of the course. Note that feedback in clinics is usually verbal as part of the debrief activities please use this feedback in your personal reflection notes.

6. Academic integrity, referencing and plagiarism

Referencing is a way of acknowledging the sources of information that you use to research your assignments. You need to provide a reference whenever you draw on someone else's words, ideas or research. Not referencing other people's work can constitute plagiarism.

Please use Vancouver or APA referencing style for the written assignments. Endnote is preferred and further information about referencing styles can be located at <https://student.unsw.edu.au/referencing>

Academic integrity is fundamental to success at university. Academic integrity can be defined as a commitment to six fundamental values in academic pursuits: honesty, trust, fairness, respect, responsibility and courage.² At UNSW, this means that your work must be your own, and others' ideas

² International Center for Academic Integrity, 'The Fundamental Values of Academic Integrity', T. Fishman (ed), Clemson University, 2013.

should be appropriately acknowledged. If you don't follow these rules, plagiarism may be detected in your work.

Further information about academic integrity and **plagiarism** can be located at:

- The Current Students site <https://student.unsw.edu.au/plagiarism>, and
- The ELISE training site <https://subjectguides.library.unsw.edu.au/elise>

The Conduct and Integrity Unit provides further resources to assist you to understand your conduct obligations as a student: <https://student.unsw.edu.au/conduct>.

7. Readings and resources

<p>Text Books</p>	<ul style="list-style-type: none"> • Gervasio K and Peck T. The Wills Eye Manual. Office and emergency room diagnosis and treatment of eye disease. 8th Edition. Wolters Kluwer 2021 * Recommended text • Pharmaceutical Society of Australia 'Australian Medicines Handbook 2022. Available as an Ebook through the UNSW library. • Bruce AS & Loughnan MS. Anterior eye disease and therapeutics A-Z. 2nd Edition. Butterworth-Heinemann, Oxford, 2011. • MIMS Annual. UBM Medical Australia (or eMIMS) (Available online through UNSW library) <p>Resources available via the UNSW bookshop at: Print: https://www.bookshop.unsw.edu.au/details.cgi?ITEMNO=9781496318831 Digital: https://unswbookshop.vitalsource.com/products/-v9781496353672</p>
<p>Course Manual</p>	<p>Placement logs, marking rubric and additional readings/resources are available through Moodle as required.</p>
<p>Required and Additional Readings</p>	<p>See also CFEH resources available on Moodle.</p>
<p>Societies</p>	<p>Your representatives on the UNSW Student Optometry Society (SOS) will be organising a number of social functions this year. For further information about SOS events go to https://www.optometry.unsw.edu.au/current-students/optomsoc</p> <p>The NSW/ACT Division of Optometry Australia (OA) takes a strong interest in the functioning of the school, and particularly of the clinic. Their website is http://www.optometry.org.au/</p>

Computer Laboratories or Study Spaces	Computer laboratory space is available in the computer laboratory on the lower ground floor of the OMB. Computers are not available when classes are otherwise scheduled in the laboratory.
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8. Administrative matters

Student enquiries should be submitted via student portal <https://portal.insight.unsw.edu.au/web-forms/>

Required Equipment, Training and Enabling Skills

Equipment Required	For hospital and private practice placements a fundus lens (90 or 78D), BIO, pen torch, PD rule, gonioscopy contact lens and direct ophthalmoscope are required. Equipment, kits and dress codes are as previously articulated for the UNSW Optometry Clinic. White coats are required for the ACO placements. All equipment should be labelled with your name.
Enabling Skills Training Required to Complete this Course	<p>Skills beyond ELISE level online information literacy are expected. Go to UNSW Library/Online Training/LOIS and complete the series of tutorials.</p> <p>The Learning Centre can provide assistance with writing, oral delivery, grammar and expression. Further assistance with writing, oral communications, grammar and expression can be provided by the UNSW Learning Centre (www.lc.unsw.edu.au).</p> <p>Any training related to Health & Safety issues will be included within the course delivery.</p> <p>Additional information and resources can be found at https://safety.unsw.edu.au/</p>

Course Evaluation and Development

Student feedback is gathered periodically by various means. Such feedback is considered carefully with a view to acting on it constructively wherever possible. This course outline conveys how feedback has helped to shape and develop this course.

Mechanisms of Review	Review Date	Comments or Changes Resulting from Reviews
	<i>Nil</i>	

Major Course Review		This course commenced in 2018 with the introduction of the 2 year /Master of Clinical Optometry program.
MyExperience²	2018	This course commenced in 2018 with the introduction of the 2 year /Master of Clinical Optometry program. Students commented on the number of log books and reported required for this course. Recording the number and types of consultation is an important part of the school's reporting for the Optometry Council of Australia and New Zealand, is used to determine individual level of exposure to different patient presentations and to modify course structure if required.
	2019	Evaluations were available from 4/73 students which precluded full analysis. One student requested more clarity in assessment submission dates and difficulties where due dates on Moodle and the course outline differed. This will be monitored in 2020.
	2020	Evaluations were available from 7/80 students which precluded full analysis. Positive comments included the value of telehealth and keeping the new internal clinic structure post-COVID and the scope of placements. More lectures were deemed to be useful and additional webinars will be scheduled in 2021 to support the course content.
	2021	Evaluations were available from 6/66 students. which precluded full analysis. Positive comments included the feeling of being part of a learning community, the value of the grand rounds, that the rotations continued to run during COVID and the quality of the ocular pathology tutorials. There was a request for earlier notice of the assessments although these are described with dates in the course outline. Changes to schedules determined by external providers due to COVID were deemed to be messy.
	2022	Evaluations were available from 8/83 students, which precluded full analysis. Positive comments included appreciation of the teaching in Ocular Pathology. There was a request for changes to the scheduling of final year exams relative to the end of placements and this has been considered where possible, in 2023. Some rotations have been started sooner to accommodate the schedule and consideration has been given to the timing of the contact lens exam. More feedback on performance and assessment tasks was requested and the 2023 course outline has clarified when and how feedback is given for each of the placement activities, recognising that feedback is often delivered verbally during the debrief session. Students are encouraged to make use of a reflective journal in each placement to help identify key learnings and what and how improvements can be made.
Other	<i>Nil</i>	

		This course commenced in 2018 with the introduction of the 2 year Master of Clinical Optometry program.		
Work Health and Safety³	<p>Information on relevant Occupational Health and Safety policies and expectations both at UNSW and if there are any school specific requirements.</p> <p>Information on relevant policies and expectations is provided during General Safety Induction training. A copy of the Induction booklet distributed at this training is available from the School of Optometry and Vision Science office (RMB3.003) and the School website at: https://www.optometry.unsw.edu.au/about/information-and-policies/work-health-and-safety</p>			
Equity and Diversity	<p>Those students who have a disability or are dealing with personal circumstances that affect their study that requires some adjustment in their teaching or learning environment are encouraged to discuss their study needs with the course Convenor prior to, or at the commencement of, their course, or with the Equity Officer (Disability) in the Equitable Learning Services (formerly Disability Support Services). Appointments with Equitable Learning Services are now being offered as video, phone and in person at the Kensington Campus. Contact ELS via Email: els@unsw.edu.au or https://student.unsw.edu.au/els or via +61 2 8374 9201</p> <p>Issues to be discussed may include access to materials, signers or note-takers, the provision of services and additional exam and assessment arrangements. Early notification is essential to enable any necessary adjustments to be made.</p>			
Student Complaint Procedure⁴	School Contact	Faculty Contact	University Contact	
	A/Prof Sieu Khuu s.khuu@unsw.edu.au Tel: 9385 4620	Professor Gary Velan Senior Vice Dean, Education Tel: 9385 1278	Student Conduct and Integrity Unit Telephone 02 9385 8515, Email: studentconduct@unsw.edu.au	
University Counselling and Psychological Services⁵	Information on Counselling and Psychological Services [CAPS] is available at: https://www.counselling.unsw.edu.au/ Tel: 9385 5418			

²myExperience process: <https://teaching.unsw.edu.au/myexperience>

³[UNSW OHS Home page](#)

⁴[Student Complaint Procedure](#)

⁵[University Counselling and Psychological Services](#)

9. Additional support for students

- The Current Students Gateway: <https://student.unsw.edu.au/>
- Academic Skills and Support: <https://student.unsw.edu.au/academic-skills>
- Student Wellbeing and Health <https://www.student.unsw.edu.au/wellbeing>
- UNSW IT Service Centre: <https://www.myit.unsw.edu.au/services/students>
- UNSW Student Life Hub: <https://student.unsw.edu.au/hub#main-content>
- Student Support and Development: <https://student.unsw.edu.au/support>
- IT, eLearning and Apps: <https://student.unsw.edu.au/elearning>
- Student Support and Success Advisors: <https://student.unsw.edu.au/advisors>
- Equitable Learning Services (Formerly Disability Support Unit):
<https://student.unsw.edu.au/els>
- Transitioning to Online Learning <https://www.covid19studyonline.unsw.edu.au/>
- Guide to Online Study <https://student.unsw.edu.au/online-study>