HS207

Hazard and Incident Flowchart

All hazards and incidents

Death, serious injury or illness, dangerous occurrence

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Hazard / Incident occurs
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```
Inform Security and/or HS unit immediately by phone
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```
Preserve the site
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```
Individual or someone on their behalf records the hazard / incident online (using the online myUNSW system) or using form HS001
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```
HS Unit to notify the Regulator
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```
Supervisor receives notification of hazard / incident report from myUNSW or receives a copy of form HS001
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```
Supervisor carries out investigation (document in myUNSW online reporting system).
If it is a significant incident (very high risk or potential very high risk) the supervisor or HS Unit carries out a detailed investigation and may use HS003. Other incidents may be investigated using HS003 following consultation with local area.
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```
Investigation conducted by the HS Unit and/or Regulator. HS003 may be used for carrying out an investigation
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```
Implement corrective actions
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```
Review effectiveness of corrective actions then Close off hazard / incident
```