



## October 2017

Throughout this month of October, we will be hosting a range of events for Health and Wellbeing Month, we hope that you can find the time to come along and improve your wellbeing, check out the article below for more information.

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### Health and Wellbeing Month

October is Mental Health Month in New South Wales. At UNSW it will be Health and Wellbeing Month and we are celebrating with a variety of events across the month. Special events include a visit from the Mobile Mood Lab, a Cider Vinegar Gut-Brain Connection Stall, the annual Wellbeing Celebration Lunch and a SafeWork NSW Seminar. We will have weekly Tai Chi and Mindfulness Meditation and there will be two challenges - Random Acts of Kindness and a Scavenger Hunt, with prizes! Several events require registration (and will book out quickly) so please visit our [Wellbeing website](#).

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### Nanomaterial Guideline

A new guideline [HS933 Working with Nanomaterials Guideline](#) is out for consultation on the [Governance website](#). The purpose of this guideline is to assist UNSW stakeholders in the development of risk management strategies when working with nanomaterials. Nanomaterials are between 1nm and 100nm, examples include zinc oxide, silver, carbon nanotubes. Nanomaterials are regulated under the Work Health and Safety Regulations 2017 as hazardous chemicals. Prior to working with nanomaterials at UNSW the hazards must be identified and appropriate control measures implemented. The guideline is accompanied with a risk control banding information sheet, to help with determining appropriate control measures.

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### R U OK? Day

We had a fantastic R U OK? Day, despite nearly been blown away by high winds! The Tai Chi, Gratitude Tree and 5-Minute Massages were all a big hit, with Lara (our masseuse) having a queue for her services for most of the day. SafeWork NSW gave away lots of prizes and our Lego competition proved popular with some lucky winners. The key message of R U OK? day, to maintain connections with friends, family and colleagues, is an important one to take home. We hope that many meaningful

conversations have and will continue to take place as a result of highlighting this message. Visit the R U OK? website for hints and tips on [how to ask R U OK?](#)

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## HSE Expectations Framework

[UNSW Expectations Framework](#) provides guidance on setting goals as part of the UNSW myCareer process, to ensure goals are relevant to the 2025 Strategy and provides an opportunity for employees to drive their own career development. This framework now includes [Health, Safety and Environment expectations](#). This sets out basic expectations for different types of employees such as a worker, supervisor/manager, Head of School. Examples of HSE behaviours include completing safety training, participating in a workplace inspection, review a risk management form, consult with staff.

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## Jaggaer CIM go live

Jaggaer Chemical Inventory Management (CIM) system, previously known as SciQuest, is now live and operational after upgrading from v7.0 to v9.2. There is a new user interface with advanced search features and it is supported by most popular web browsers. Jaggaer is used for ordering any item from UNSW Stores (not just chemicals), and for ordering chemicals from hosted catalogues including Sigma, Thermo Fisher and Merck. It is also used for chemical inventory management. Reference material, user guides and links to access the system can be found on the [Jaggaer CIM information webpage](#).

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## ChemAlert changes

ChemAlert, part of our chemical information system, has recently undergone an upgrade. Users of ChemAlert will see changes such as:

- Six tile interface on the home screen.
- Quick Search on the home screen.
- Quick Navigation menu accessed by clicking on the "CA" icon.
- A Home menu to access News, Help, Links, Administration.
- New Safety Data Sheet (SDS) files.
- ChemAlert can still be used for generating chemical container labels, including custom labels.

Several new and updated products have been added and every product has now been reviewed and allocated GHS classifications (where

appropriate). To access ChemAlert visit the [UNSW Health, Safety and Environment website](#).

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### **New campus security**

UNSW has a new look Campus Security, security staff now wear smart red uniforms (replacing green and black) and there are some new people in the security team too. Some new and enhanced services include new buggies that can seat up to 6 people, additional staff for 24/7 patrol, security escort service extended to weekends. For more information see the [UNSW Security Services webpage](#).

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### **Lessons learnt**

You should never walk under roller doors during operation. We had a recent incident on campus involving the sudden collapse of a roller door, this was due to a mechanical failure. UNSW roller doors are under a maintenance schedule, which is being investigated. Roller door manufacturer's advise not to walk under the roller door while it is being lifted or lowered. If you manage or operate a roller door, ensure that the operating instructions include this information.

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