Course Outline

PSYC7236

Professional and Ethical Practice (Clinical) 6

School of Psychology

Faculty of Science

T1, 2023

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1. Staff

Position	Name	Email	Consultation times and locations	Contact Details
Course Convenor	Dr Chien Hoong Gooi	c.gooi@unsw.edu.au	Arranged via email	9065 7754
Course Co-Convenor	Shane Vassallo	s.vassallo@unsw.edu.au	Arranged via email Mathews 804	9065 7756
Placement Coordinator	Anagha Aery	a.aery@unsw.edu.au	Arranged via email	N/A

2. Course information

Units of credit: 6

Pre-requisite(s): PEP6

Requirements:

All trainees <u>MUST</u> maintain Provisional/General Psychologist registration with AHPRA for the duration of the course.

Teaching times and locations: PSYC7236 Timetable

2.1 Course summary

PEP6 (Clinical) follows from PEP5, and provides ongoing training as part of the practical component of the clinical program. The aim of the course is to further develop the clinical competencies of trainees and increase clinical experience across a wide range of client presentations. In PEP6 trainees are required to continue with supervised placement in an external placement, attend clinical workshops and present their research at the UNSW Forensic and Clinical Psychology Research Conference.

2.2 Course aims

The aim of the course is to further develop and strengthen trainee Clinical Psychology competencies, which is achieved through the active participation in client work and regular supervision at one external placement setting, and also training through clinical workshops.

2.3 Course learning outcomes (CLO)

At the successful completion of this course the student should be able to:

1. Demonstrate knowledge and application of psychological theory in clinical assessments and diagnosis.

2. Demonstrate knowledge and application of psychological theory in case conceptualisation and selection of evidence-based interventions.

3. Actively integrate individual perspectives and cultural considerations into all aspects of client care.

4. Demonstrate skilful delivery of evidence based interventions including effective engagement and taking a collaborative and responsive approach.

5. Apply knowledge of psychometric methods to correctly select, administer, score and interpret common psychometric tests.

6. Demonstrate counselling skills and communicate effectively in verbal and non-verbal forms with clients and other professionals.

7. Demonstrate self-awareness, reflectivity and cognitive flexibility in client work.

8. Demonstrate respect for and commitment to the scientific method through evidence based practice.

9. Demonstrate knowledge of ethical and professional codes, standards and guidelines, and commitment to their application.

10. Demonstrate professionalism and accountability in all areas of professional activities including concern for welfare of others, responsiveness to supervision and timely approach to clinical work.

The level of competencies demonstrated in each of the course learning outcomes above should be at a level consistent with the stage of clinical training. The expected level of competency gradually increases as clinical training progresses.

2.4 Relationship between course and program learning outcomes and assessments

CLO	Program Learning Outcomes								Assessment
	1. Knowledge of discipline	2. Ethical, legal and professional	3. Psychological Assessment & Measurement	4. Intervention Strategies	5. Research and evaluation	6.Communication and interpersonal	7. Working with diverse groups	8. Practice across the lifespan	
1.	Workshop, placement		Workshop, placement	Workshop, placement		Workshop, placement	Workshop, placement	Workshop, placement	1-3
2.	Workshop, placement			Workshop, placement	Workshop, placement, conference		Workshop, placement	Workshop, placement	1-3
3.	Workshop, placement	Workshop, placement					Workshop, placement	Workshop, placement	1-3
4.	Workshop, placement			Workshop, placement	Workshop, placement, conference	Workshop, placement	Workshop, placement	Workshop, placement	1-3
5.	Workshop, placement		Workshop, placement		Workshop, placement, conference			Workshop, placement	1-3
6.	Workshop, placement					Workshop, placement	Workshop, placement	Workshop, placement	1-3
7.	Workshop, placement	Workshop, placement						Workshop, placement	1-3
8.	Workshop, placement, conference	Workshop, placement, conference			Workshop, placement, conference			Workshop, placement, conference	1-3

9.	Workshop, placement	Workshop, placement							1-3
10.	Workshop, placement	Workshop, placement				Workshop, placement			1-3

3. Strategies and approaches to learning

3.1 Learning and teaching activities

Following on from PEP5, the clinical workshop and clinical supervision in this course will provide further practical training in clinical skills of assessment, case formulation and treatment. Trainees will continue to assess and treat clients in one external field placement setting, informed by relevant theoretical models and adopting evidence-based approaches.

Teaching in PEP6 is delivered via supervision and feedback on clinical practice on external placement and via content delivered in training workshops.

Compulsory activities associated with PEP6 are as follows:

a. Registration and Compliance
Trainees must ensure that they have current provisional/general registration with the Australia Health Practitioner Regulation Agency (AHPRA) for the entire placement period (and for the duration of enrolment in the program). Trainees may also be doing clinical work in NSW Health settings as an adjunct to the Psychology Clinic placement, and are required to have completed NSW Health Bulk Compliance checks and obtained full or temporary verification with NSW Health for placement in public health settings.

b. External (field) Placement
Trainees continue to complete their external field placement. Typically, each field placement is organised to be 40 days long and completed by attending two days per week for a period of 20 weeks. Some variation of the typical placement program may be negotiated on a case-by-case basis, e.g., one day per week for 40 weeks.

c. Logbooks
Throughout the program, trainees should be keeping a professional log of all relevant practical work completed. The format for the Professional Practice Logbook entries is shown in the *Guidelines for Completion of Field Placements* and a digital excel version can be found on the clinic website "staff only" section. Each page of the logbook must be signed by your placement Supervisor as endorsement of the activities completed. Please discuss with your supervisors the frequency of which they would like these logs to be reviewed and signed (no less frequently than once a fortnight).

Your logbook records should include all practical clinical work, attendance at special workshops, weekly professional practice meetings, intake duty, liaison with other professionals associated with casework, and individual/group supervision sessions. It is your responsibility to keep track of the number of hours of practical work you have done and to be able to establish the validity of your entries. In addition to being a necessary part of your assessment, you will find your personal log of professional activities and experience extremely helpful when compiling job applications in the future.

d. Field Placement Documentation
Trainees are required to submit, where relevant, copies of their Supervision Contract, Mid and End Placement Review Reports (for both adult and child work) and copies of their signed placement logbooks to the Clinic Director or Placement Coordinator as soon as these documents have been completed and signed off by the relevant supervisors. Trainees are also required to submit a copy of the Mid-Placement Trainee Self-Evaluation Form to their supervisors at least one week prior to the Mid Placement Review meeting.

e. UNSW Forensic and Clinical Psychology Research Conference

All trainees are required to attend and present their research at the *Annual UNSW Forensic and Clinical Psychology Research Conference*.

NB – Please consult the *Guidelines for the Completion of Field Placements* for more information about completing field placements.

3.2 Expectations of students

It is expected that students are aware of UNSW Assessment policy and understand how to apply for special consideration if they are unable to complete an assignment/exam due to illness and/or misadventure.

It is expected that students have read through the School of Psychology Student Guide, Program Guide and statement on Inherent Requirements of the Master of Psychology programs on the [Program website](#).

All news updates and announcements will be made on the 'Announcements' forum on the Moodle page and/or by email. It is the student's responsibility to check Moodle and their student emails regularly to keep up to date.

Students registered with Equitable Learning Services must contact the Course Convenor immediately if they intend to request any special arrangements for later in the course, or if any special arrangements need to be made regarding access to the course material. An Equitable Learning Plan must be emailed to the course coordinator as soon as they are made available.

4. Course schedule and structure

This course consists of workshop material and a research conference which should have been completed in Term 3, 2022. Given that the course involves clinical placement, students are expected to undertake at least 167 hours of clinical placement at an external organisation. Placement hours include client work, supervision, clinic administrative responsibilities and necessary client preparations. Additional hours may also be required to demonstrate sufficient clinical competencies.

Week	Topic	Activity	Related CLO
	All workshops and the research conference offered in T3, 2023.		

5. Assessment

5.1 Assessment tasks

All assessments in this course have been designed and implemented in accordance with UNSW Assessment Policy.

Assessment task	Length	Weight	Mark	Due date
Assessment 1: Professional and ethical practice at external field placement	N/A	N/A	Satisfactory/ Unsatisfactory	N/A
Assessment 2: Field Placement documentation (e.g. Supervision Contract, Mid Placement Trainee Self-Evaluation Form, Mid and End Placement Review Reports for adult & child work)	N/A	N/A	Satisfactory/ Unsatisfactory	When documents are ready
Assessment 3: Case reports	Maximum 2500 words	N/A	Satisfactory/ Unsatisfactory	21 April 2023 – submitted via email to Shane Vassallo
Assessment 4: UNSW Forensic and Clinical Psychology Research Conference oral presentation	N/A	N/A	Satisfactory/ Unsatisfactory	
Assessment 5: Workshop attendance	N/A	N/A	Satisfactory/ Unsatisfactory	

Assessment 1: Trainees must adequately complete at least 167 hours of supervised placement at an external placement site, which includes undertaking variety of active client work, attending clinical supervision and completing related administrative tasks and client preparation.

Assessment 2: Trainees are required to submit, where relevant, copies of their field placement Supervision Contract, Mid and End Placement Review Reports (for both adult and child work) and copies of their signed placement logbooks to the Placement Coordinator as soon as these documents have been completed and signed off by the relevant supervisors. Trainees are also required to submit a copy of the Mid-Placement Trainee Self-Evaluation Form to their supervisors at least one week prior to the Mid Placement Review meeting.

Assessment 3: Two case report (of maximum 2500 words) must be submitted (*see Professional Practice Guidelines booklet for guidance on preparing case reports).* All case reports are to be submitted via email as one pdf document with a cover sheet (accessible via Moodle) and without the trainee name. The name of the pdf file should include the trainee zID and case report type as "zID_PEP4_CaseReport_NA/CCA/AT/CT"

Assessment 4: Trainees are required to attend and present their research at the *Annual UNSW Forensic and Clinical Psychology Research Conference*.

Assessment 5: Students must attend 80% of workshops to ensure they are consistently working towards achieving the professional graduate competencies for specialised areas of practice required by the APAC Accreditation Standards. These Accreditation Standards are incorporated in Program and Course Learning Outcomes. Any absence must be accompanied by a medical certificate or other reason for absence. Additional self-study material may be assigned by the Course Convenor to ensure that the trainee has covered any material missed as a result of being absent from workshops or meetings.

All assessments in the course must be at a satisfactory level for a trainee to achieve a satisfactory grade for this course. A trainee whose grade awarded is unsatisfactory (i.e., the course is failed), none of the client hours accrued during this course will be counted towards the final number of clinical hours required.

Should a trainee fail any course (including Professional and Ethical Practice), they will be permitted to re-enrol in that course at the discretion of the Program Director. Should the trainee fail the course the second time, the Program Director will recommend that their place in the program be terminated. That is, a student may only attempt each course twice as a maximum.

UNSW grading system: https://student.unsw.edu.au/grades

UNSW assessment policy: https://student.unsw.edu.au/assessment

5.2 Assessment criteria and standards

Further details and marking criteria for each assessment will be provided to students closer to the assessment release date (see 4.1: UNSW Assessment Design Procedure).

5.3 Submission of assessment tasks

Written assessments: In accordance with UNSW Assessment Policy must be submitted online via Turnitin.

Late penalties: deduction of marks for late submissions will be in accordance with School policy (see: Psychology Student Guide).

Special Consideration: Students who are unable to complete an assessment task by the assigned due date can apply for special consideration. Students should also note that UNSW has a Fit to Sit/Submit rule for all assessments. If a student wishes to submit an application for special consideration for an exam or assessment, the application must be submitted prior to the start of the exam or before an assessment is submitted. If a student sits the exam/submits an assignment, they are declaring themselves well enough to do so and are unable to subsequently apply for special consideration. If a student becomes ill on the day of the exam, they must provide evidence dated within 24 hours of the exam, with their application.

Special consideration applications must be submitted to the online portal along with Third Party supporting documentation. Students who have experienced significant illness or misadventure during the assessment period may be eligible. Only circumstances deemed to be outside of the student's control are eligible for special consideration. Except in unusual circumstances, the duration of circumstances impacting academic work must be more than 3 consecutive days, or a total of 5 days within the teaching period. If the special consideration application is approved, students may be given

an extended due date, or an alternative assessment/supplementary examination may be set. For more information see https://student.unsw.edu.au/special-consideration.

Alternative assessments: will be subject to approval and implemented in accordance with UNSW Assessment Implementation Procedure.

5.4. Feedback on assessment

Feedback on all pieces of assessment in this course will be provided in accordance with UNSW Assessment Policy.

Assessment	When	Who	Where	How
Professional and ethical practice in field placement	Throughout placement	Field Supervisor &/or Placement Coordinator	On placement	At supervision and placement review meetings
Field placement documents	N/A	N/A	N/A	N/A
Case reports	By the completion of placement	Clinic supervisors	On campus	Written feedback
Conference oral presentation	At conference	Course Convenor	On campus	Verbal feedback and as needed
Workshop attendance	N/A	N/A	N/A	N/A

6. Academic integrity, referencing and plagiarism

The APA (7th edition) referencing style is to be adopted in this course. Students should consult the publication manual itself (rather than third party interpretations of it) in order to properly adhere to APA style conventions. Students do not need to purchase a copy of the manual, it is available in the library or online. This resource is used by assessment markers and should be the only resource used by students to ensure they adopt this style appropriately:

APA 7th edition.

Referencing is a way of acknowledging the sources of information that you use to research your assignments. You need to provide a reference whenever you draw on someone else's words, ideas or research. Not referencing other people's work can constitute plagiarism.

Further information about referencing styles can be located at https://student.unsw.edu.au/referencing

Academic integrity is fundamental to success at university. Academic integrity can be defined as a commitment to six fundamental values in academic pursuits**:** honesty, trust, fairness, respect, responsibility and courage.[1] At UNSW, this means that your work must be your own, and others' ideas should be appropriately acknowledged. If you don't follow these rules, plagiarism may be detected in your work.

Further information about academic integrity and **plagiarism** can be located at:

- The *Current Students* site https://student.unsw.edu.au/plagiarism**,** and
- The *ELISE* training site http://subjectguides.library.unsw.edu.au/elise/presenting

The *Conduct and Integrity Unit* provides further resources to assist you to understand your conduct obligations as a student: https://student.unsw.edu.au/conduct.

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[1] International Center for Academic Integrity, 'The Fundamental Values of Academic Integrity', T. Fishman (ed), Clemson University, 2013.

7. Readings and resources

Textbook	No set text; please see the reading list provided by each lecturer
Course information	Available on Moodle
Required readings	School of Psychology Student Guide.
Recommended internet sites	UNSW Library
	UNSW Learning centre
	ELISE
	Turnitin
	Student Code of Conduct
	Policy concerning academic honesty
	Email policy
	UNSW Anti-racism policy statement
	UNSW Equity and Diversity policy statement
	UNSW Equal opportunity in education policy statement

8. Administrative matters

The School of Psychology Student Guide contains School policies and procedures relevant for all students enrolled in undergraduate or Masters psychology courses, such as:

- Attendance requirements
- Assignment submissions and returns
- Assessments
- Special consideration
- Student code of conduct
- Student complaints and grievances
- Equitable Learning Services
- Health and safety

It is expected that students familiarise themselves with the information contained in this guide.

9. Additional support for students

- The Current Students Gateway: https://student.unsw.edu.au/
- Academic Skills and Support: https://student.unsw.edu.au/academic-skills
- Student Wellbeing, Health and Safety: https://student.unsw.edu.au/wellbeing
- Equitable Learning Services: https://student.unsw.edu.au/els
- UNSW IT Service Centre: https://www.it.unsw.edu.au/students/index.html