



## UNSW Course Outline

# PSYC3199 Psychology Work Placement 1 - 2023

Course Code : PSYC3199  
Year : 2023  
Term : Term 3  
Teaching Period : T3  
Delivery Mode : Multimodal  
Delivery Format : Standard  
Delivery Location : Kensington

## General Course Information

Course Code : PSYC3199  
Year : 2023  
Term : Term 3  
Teaching Period : T3  
Is a multi-term course? : No  
Faculty : Faculty of Science  
Academic Unit : School of Psychology  
Delivery Mode : Multimodal  
Delivery Format : Standard  
Delivery Location : Kensington  
Campus : Sydney  
Study Level : Undergraduate  
Units of Credit : 6

### Useful Links

[Handbook Class Timetable](#)

## Course Details & Outcomes

### Course Description

This course enables science students studying majors in the School of Psychology to apply their

disciplinary knowledge and transferable skills in a professional context, through a work placement experience at an organisation external to UNSW. Students will have the opportunity to develop key professional skills that align with their career goals and contextualise their field of study in a professional workplace setting.

The main component of the course is a minimum 105-hour work placement related to the students field of study. The placement can be paid or unpaid. This supervised workplace experience is supported by professional development and discipline-specific modules that students can select from, in line with their individual career goals.

PSYC3199 will count as a science or free elective and is graded on a satisfactory/unsatisfactory basis.

The course is available to domestic and international students. If a domestic or international student wishes to undertake an overseas work placement, extra conditions will apply before the placement and enrolment into the course is approved.

### Eligibility and Enrolment

Enrolment is subject to approval and completion of required pre-requisites.

Permission to enrol will only be granted if the student:

- is completing a Psychology major;
- and has completed the required pre-requisites (48 units of credit, minimum 65 WAM, passed pre-requisite Preparation for WIL modules)
- has secured a supervised work placement compatible to their major of study, which has been reviewed and approved by the School;

Please note:

- The course is only available to students who are commencing a new work placement compatible to their major of study.
- Students seeking to enrol with paid or unpaid work they are already undertaking outside their studies will not be considered.
- Students are required to engage in recruitment activities and secure a relevant placement prior to seeking approval for enrolment.
- Further details on how to find and secure a work placement, the application and approval process, course content and assessments, can be found at: <https://unsw.sharepoint.com/sites/Science-Student-Opportunities>
- It is the student's responsibility to check if they have space in their program for this elective. This course cannot be taken during an Honours year.

## Course Aims

The course aims to:

- Increase students' understanding of how scientific thinking is applied in a professional context.
- Enable students to apply disciplinary knowledge in a workplace setting.
- Provide an environment where students can develop their abilities in professional and reflective learning.
- Enhance student employability through the development of desirable workplace skills.

## Course Learning Outcomes

|                                 |
|---------------------------------|
| <b>Course Learning Outcomes</b> |
|---------------------------------|

|   |
|---|
| CL01 : Integrate theory with professional practice by applying disciplinary knowledge in a workplace setting.           |
| CL02 : Identify and apply professional skills and capabilities within a scientific workplace.                           |
| CL03 : Operate effectively in the workplace, in line with organisational expectations.                                  |
| CL04 : Evaluate personal professional performance in a workplace through critical self-inquiry and reflective learning. |

| Course Learning Outcomes  | Assessment Item   |
|---|---|
| CL01 : Integrate theory with professional practice by applying disciplinary knowledge in a workplace setting.           | <ul style="list-style-type: none"> <li>• Work Placement Preparation</li> <li>• Work Placement e-portfolio</li> </ul>                                |
| CL02 : Identify and apply professional skills and capabilities within a scientific workplace.                           | <ul style="list-style-type: none"> <li>• Supervisor's Report</li> <li>• Work Placement Preparation</li> <li>• Work Placement e-portfolio</li> </ul> |
| CL03 : Operate effectively in the workplace, in line with organisational expectations.                                  | <ul style="list-style-type: none"> <li>• Supervisor's Report</li> <li>• Work Placement e-portfolio</li> </ul>                                       |
| CL04 : Evaluate personal professional performance in a workplace through critical self-inquiry and reflective learning. | <ul style="list-style-type: none"> <li>• Work Placement Preparation</li> <li>• Work Placement e-portfolio</li> </ul>                                |

## Learning and Teaching Technologies

Moodle - Learning Management System | Zoom

## Assessments

### Assessment Structure

| Assessment Item  | Weight | Relevant Dates |
|--|--------|----------------|
| Work Placement Preparation<br>Assessment Format Individual | 30%    |                |
| Work Placement e-portfolio<br>Assessment Format Individual | 50%    |                |

|   |     |  |
|---|-----|--|
| Supervisor's Report<br>Assessment Format Individual | 20% |  |
|---|-----|--|

## Assessment Details

### Work Placement Preparation

#### Assessment Overview

#### **Placement Plan (15%) Due Week 1 of placement.**

You will create a professional development plan for your placement. Using a template and in collaboration with your workplace supervisor, you will clarify the main goals and activities of your placement. You will identify key technical and transferrable skills that you aim to develop during the placement experience. These skills should align with your graduate career aspirations.

#### **WIL Modules x3 (15%). Due end of Week 3.**

You will complete 3 online WIL modules of 90-120 minutes duration each. You must complete one School (discipline-specific) module, and choose 2 professional development modules to complete from the collection of modules available. You will do a summative quiz at the end of each module, each worth 5%. Automated online feedback will be provided.

#### Detailed Assessment Description

#### **Placement Plan (15%) Due Week 1 of placement**

Goal setting and professional development plan for the placement. Using a template and in collaboration with their workplace supervisor, the student will clarify the main goals and activities of the placement and identify key technical and transferrable skills that can be developed during the placement experience. These skills should align with the student's graduate career aspirations.

#### **WIL Modules x3 (15%). Due end of Week 3.**

Online WIL modules of 90-120 minute duration. One School (discipline-specific) module, and 2 professional development modules as chosen by students from the collection of modules provided. Summative quiz at the end of each module, each worth 5%. Automated online feedback.

### Work Placement e-portfolio

#### Assessment Overview

#### **Fortnightly Submissions (25%)**

You will complete reflective professional development-posts throughout the term (250-300 words each). Prompt questions will guide you to reflect on:

- how you are utilising skills and knowledge from your science courses in the workplace;

- the skills and attributes you identified as development goals in your Placement Plan assessment
- challenges and successes you encountered during the placement

You will receive regular feedback by course teaching staff.

### **Final Submissions (25%)**

#### *Final Post (Reflection) due end of placement.*

You will write a 1000-word post on how successful you were in achieving the course learning outcomes during the placement and how this helped you to a) achieve your placement goals and b) support your graduate career goals. You must address at least one concept from each of the online WIL Modules you completed, and include a discussion of how you employed skills and knowledge derived from your other coursework in your Program.

#### *Final Post (Showcase) due end of placement.*

This is an opportunity for you to showcase the work you undertook during the placement. Given the variety of placement experiences possible, the nature of this post is dependent upon your individual placement experience. For students undertaking project work, you may include copies of a report, presentation, data sets or other deliverables you produced. For students shadowing staff or undertaking ad-hoc duties throughout the placement, you will identify (with input from your placement supervisor) three key tasks that you are particularly proud of/performed to a high standard for your portfolio 'showcase'. In either situation, you will be required to discuss feedback you received on your showcased items and consider what you did well and what you could improve upon. This discussion should amount to 1000-words.

You will receive feedback by course teaching staff.

### **Detailed Assessment Description**

#### **Fortnightly Submissions (25%)**

Guided reflective professional development-related posts throughout the term (250-300 words each). Prompt questions will guide students to reflect on: how they are utilising skills and knowledge derived from their Science courses in the workplace; the skills and attributes identified as development goals; challenges and successes encountered during the placement. Feedback provided on a regular basis by UNSW staff.

#### **Final Submissions (25%)**

##### *Final Post (Reflection) due end of placement*

1000-word post on how successful the student was in achieving the course learning outcomes during the placement and how this helped them to a) achieve their placement goals and b) support their graduate career goals. Students must address at least one concept from each of the online WIL Modules they completed, as well as include discussion of how they employed

skills and knowledge derived from their other coursework in their Program.

### *Final Post (Showcase) due end of placement*

Opportunity for students to showcase the work they undertook during the placement. Given the variety of placement experiences possible, the nature of this post is dependent upon the individual placement experience. For students undertaking project work, they may include copies of a report, presentation, data sets or other deliverables they produced. For students shadowing staff or undertaking ad-hoc duties throughout the placement, they will identify (with input from their placement supervisor) three key tasks that they are particularly proud of/performed to a high standard in their portfolio 'showcase'. In either situation, students will be required to discuss feedback they received on their showcased items and consider what they did well and what they could improve upon. This discussion should amount to 1000-words.

Feedback provided by UNSW staff.

## **Supervisor's Report**

### **Assessment Overview**

Your workplace supervisor will complete a report addressing your professionalism on the placement. Specifically, the report template asks your workplace supervisor to use a rubric of performance criteria on the following attributes:

- Professionalism
- Motivation and attitude
- Independence and initiative
- Contribution to the workplace

### **Detailed Assessment Description**

The workplace supervisor will complete a report template addressing the student's professionalism on the placement. Specifically, the template asks the workplace supervisor to use a rubric of performance criteria on the following attributes:

- Professionalism
- Motivation and attitude
- Independence and initiative
- Contribution to the workplace

## **General Assessment Information**

### **Guidelines on the use of Generative AI**

For these assessment tasks, you may use standard editing and referencing software, but not generative AI. You are permitted to use the full capabilities of the standard software to answer the question (e.g. Microsoft Office suite, Grammarly.). If the use of generative AI such as ChatGPT is detected, it will be regarded as serious academic misconduct and subject to the standard penalties, which may include FL, suspension and exclusion.

### **Special Consideration:**

#### ***Assessments***

Students unable to submit an assessment on time due to illness or misadventure should contact the Course Coordinator in the first instance. They will discuss the situation with the student to

determine if a formal special consideration application is required. UNSW Policy and information on special consideration can be found at: <https://my.unsw.edu.au/student/atoz/SpecialConsideration.html>. Application for special consideration must be made within 3 working days of the assessment to which it refers.

### **Shifts in the workplace**

#### ***Ad-hoc absences:***

It is not necessary to contact the course coordinator or apply for special consideration if you need to miss a shift due to illness or misadventure. However, students must follow their workplace supervisor's procedure for calling in sick.

#### ***Extended absences:***

Extended absences that will impede the student's ability to complete the minimum number of placement hours must be reported to the course coordinator, who will advise how to proceed.

### **Grading Basis**

Satisfactory

## **Course Schedule**

### **Attendance Requirements**

Please note that lecture recordings are not available for this course. Students are strongly encouraged to attend all classes and contact the Course Authority to make alternative arrangements for classes missed.

### **General Schedule Information**

A detailed schedule and course structure is provided in the student welcome pack and on Moodle.

## **Staff Details**

| Position | Name           | Email  | Location | Phone | Availability   | Equitable Learning Services Contact | Primary Contact |
|----------|----------------|--|----------|-------|----------------|-------------------------------------|-----------------|
| Convenor | Jenny Richmond | <a href="mailto:jrichmond@psy.unsw.edu.au">jrichmond@psy.unsw.edu.au</a> |          |       | by appointment | Yes                                 | Yes             |