PSYC1021 Introduction to Psychological Applications - 2024

Published on the 30 Jan 2024

General Course Information

Course Code: PSYC1021
Year: 2024
Term: Term 1
Teaching Period: T1
Is a multi-term course?: No
Faculty: Faculty of Science
Academic Unit: School of Psychology
Delivery Mode: In Person
Delivery Format: Standard
Delivery Location: Kensington
Campus: Sydney
Study Level: Undergraduate
Units of Credit: 6

Useful Links
Handbook Class Timetable
Course Details & Outcomes

Course Description
This course offers an introduction to psychology as a scientific discipline and as a profession, with special emphasis on initiating the academic and professional development of students in the Bachelor of Psychology programme.

The content of this course is structured around the graduate attributes associated with the scientist-practitioner model, the basis for the training of psychologists in Australia and internationally. You will be introduced to diverse areas of professional psychology practice, and a major focus of the course will be research training within a group setting. This course also provides a first step in your development of psychological literacy, that is, the capacity to intentionally utilise your psychological knowledge, skills and attitudes to achieve personal, professional, and societal goals.

In preparing students to “think like a psychologist”, this course will cover topics including critical and creative thinking and fundamentals of research design, as well as providing students with career-relevant perspectives.

Course Aims
This course offers an introduction to psychology as a scientific discipline and as a profession, with special emphasis on initiating the academic and professional development of students in the Bachelor of Psychology programme. This course also provides a first step in your development of psychological literacy, that is, the capacity to intentionally utilise your psychological knowledge, skills and attitudes to achieve personal, professional and societal goals, with the aspirational goal of becoming a psychologically literate global citizen.

Course Learning Outcomes

<table>
<thead>
<tr>
<th>Course Learning Outcomes</th>
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</thead>
<tbody>
<tr>
<td>CLO1 : Apply psychological knowledge in undertaking research, identifying and developing career pathways, and evaluating scientific literature.</td>
</tr>
<tr>
<td>CLO2 : Apply the key features of undertaking research in psychology: that is, be able to design, conduct, and communicate scientifically meaningful research.</td>
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<tr>
<td>CLO3 : Individually and collaboratively apply skills of analytical, critical and creative thinking.</td>
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<tr>
<td>CLO4 : Demonstrate knowledge of ethical issues regarding psychological research.</td>
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<tr>
<td>CLO5 : Effectively work in a team, including applying written and oral communication and presentation skills.</td>
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<tr>
<td>CLO6 : Apply career literacy skills e.g. writing an effective curriculum vitae.</td>
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</tbody>
</table>
### Course Learning Outcomes

<table>
<thead>
<tr>
<th>CLO1:</th>
<th>Apply psychological knowledge in undertaking research, identifying and developing career pathways, and evaluating scientific literature.</th>
</tr>
</thead>
</table>
|       | • Research and Communication  
|       | • Thinking like a psychologist  
|       | • Quiz  
|       | • Final Exam |
| CLO2: | Apply the key features of undertaking research in psychology: that is, be able to design, conduct, and communicate scientifically meaningful research. |
|       | • Research and Communication  
|       | • Thinking like a psychologist  
|       | • Final Exam |
| CLO3: | Individually and collaboratively apply skills of analytical, critical and creative thinking. |
|       | • Quiz  
|       | • Research and Communication  
|       | • Final Exam |
| CLO4: | Demonstrate knowledge of ethical issues regarding psychological research. |
|       | • Research and Communication |
| CLO5: | Effectively work in a team, including applying written and oral communication and presentation skills. |
|       | • Thinking like a psychologist  
|       | • Final Exam  
|       | • Research and Communication |
| CLO6: | Apply career literacy skills e.g. writing an effective curriculum vitae. |
|       | • Quiz  
|       | • Thinking like a psychologist  
|       | • Final Exam  
|       | • Research and Communication |

### Learning and Teaching Technologies

**Moodle - Learning Management System**

### Learning and Teaching in this course

This course involves 2 hours of lectures per week, as well as a 2.5-hour practical class each week. You are **required to attend all of the compulsory weekly practical classes**, to attend &/or watch all lectures, and to meet all participation and assessment specifications. Lectures will provide opportunities to discuss ideas with your peers, so you are strongly encouraged to attend in person. Practicals will involve both preparatory tasks and interactive in-class activities that will extend lecture material and assist in the attainment of assessable learning outcomes.

You are required to participate in at least 1 hour of weekly collaboration with your group members outside of formal class times – i.e., during the last 30 minutes of your practical class, in the OTHER scheduled time (Wednesday 2pm), and/or at a time that suits ALL group members to attend weekly.
It is expected that students are aware of the UNSW Assessment policy and understand how to
apply for Special Consideration if they are unable to complete an assignment/exam due to
illness and/or misadventure.

It is expected that students have read through the School of Psychology Student Guide.

Moodle contains all lecture and practical materials, assessments, and all relevant information for
this course. You MUST complete and pass a quiz on this course outline in order to access most
of the Moodle content, so you are encouraged to do so ASAP and before your first class in Week
1. You are expected to check Moodle regularly and to read all Moodle announcements. You are
also expected to regularly check your UNSW email.

Students registered with Equitable Learning Services (ELS) must contact the course co-ordinator
immediately if they intend to request any special arrangements for later in the course, or if any
special arrangements need to be made regarding access to the course material. Equitable
Learning Plans (ELP) must be emailed to the course coordinator as soon as they are made
available.

**Additional Course Information**

This course involves 2 hours of lectures per week, as well as a 2.5-hour practical class every
week (other than Week 6). **Lectures and Practical classes start in Week 1.**

**Lectures:** Most lectures will be held in person, thus we encourage you to attend if you are able to
do so. This will give you an opportunity to discuss ideas with your peers, rather than just listen
passively to content being delivered. A few lectures will be online, and either made available for
you to watch during the week, with the opportunity to ask the lecturer questions via Moodle, or
occasionally delivered in the time slot “live” by the lecturer. You will be notified in advance which
online lectures are prerecorded or “live”. All in-person lectures will also be recorded and available
on Moodle.

**Practical Participation:** Practicals are an essential and compulsory part of this course, and will
involve interactive activities that build on the preparatory material, and assist in the development
of learning outcomes. To benefit from and to contribute to practicals, preparation and
completion of all preparatory work is required. Material relevant to the assignments will be
presented and discussed in practicals. Your attention is also drawn to the following:

**Practical session attendance:** This course requires **100% practical attendance.** Practicals start in
Week 1 and are held every week other than Week 6. Attendance will be recorded at the beginning of every practical, and all absences will be recorded. Attendance at practicals and timely completion of practical tasks is essential in accordance with UNSW Assessment Implementation Procedure. As there is a major assessable groupwork component in this course that must be worked on in practical classes each week in addition to weekly class assessment tasks, inadequate attendance (less than 100% of all practicals) may result in you failing these components of the course, and thus severely jeopardise your ability to pass the course (whether or not you have medical certificates or other documentation). If you are unable to attend practicals because of sickness or other circumstances outside your control, please contact Dr Morris as soon as possible.

Your practical session time: You must attend the practical session to which you have been allocated every week. It will not be possible to switch or change practical classes once allocations are finalised.

Your tutor will be present for the first 2 hours of the practical class. The remaining half-hour is for you to work with your group on your group assignment. There will be no teaching staff in attendance for the last half hour of each practical class.

“Other” timeslot: In Week 3, an online quiz on the Stanovichich material will be held during this timeslot (Wednesday 2pm). In other weeks, this timeslot is available to provide you with a common time which you may use to meet your group to collaborate on your groupwork assignments. There is no location specified for this timeslot.

For every 6-credit-unit course, you are expected to spend an average of 12 hrs per week on that course—this includes class-time, pre- and post-practical preparation requirements, outside class-time group work, data-gathering exercises, and the normal study time necessary to adequately complete assignments and examination study. Under no circumstances will employment be accepted as an excuse not to meet expectations for class participation, group work, or assessments. Remember, the terms are quite short (final examinations will be upon you before you know it), so it is your responsibility to ensure that you do not fall behind with the ongoing assessment demands of the course.
Assessments

Assessment Structure

<table>
<thead>
<tr>
<th>Assessment Item</th>
<th>Weight</th>
<th>Relevant Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Research and Communication Assessment Format: Group</td>
<td>30%</td>
<td>Start Date: Not Applicable Due Date: Part A: 4pm the day before Week 4 practical class; Part B: Week 10 practical class</td>
</tr>
<tr>
<td>Thinking like a psychologist Assessment Format: Individual</td>
<td>20%</td>
<td>Start Date: Not Applicable Due Date: Not Applicable Post Date: 19/04/2024 04:00 PM</td>
</tr>
<tr>
<td>Quiz Assessment Format: Individual</td>
<td>6%</td>
<td>Start Date: 28/02/2024 02:00 PM Due Date: 28/02/2024 03:00 PM Post Date: 08/03/2024 08:00 PM</td>
</tr>
<tr>
<td>Final Exam Assessment Format: Individual</td>
<td>44%</td>
<td>Start Date: In exam period Due Date: Not Applicable</td>
</tr>
</tbody>
</table>

Assessment Details

Research and Communication

Assessment Overview

Part A (5%): This part of the Group Assignment will provide you with the opportunity to develop research analysis and design skills that are essential to Part B. You will work together to analyse a research article, answering a series of questions (e.g., identifying the independent and dependent variables), and designing a related experiment. Your group will be required to submit one written response (for which you will all receive the same mark) by 4pm the day before your Week 4 practical class (e.g., students in the Tuesday prac class will submit by 4pm Monday of Week 4). The absolute fail date for Part A is the beginning of the Week 4 Practical Class, after which students will receive a mark of 0. Marks and feedback for Part A will be provided within 10 working days of the due date.

Part B (25%): The oral presentation in Week 10 will be based on a field study that will be designed, conducted, and presented by your small group. You will test a specific hypothesis by collecting data from at least 30 participants, and your group will present the results of your study to the class (for which it is expected that all group members will receive the same mark). Reporting on research in any area of science is an essential skill that reflects your ability to synthesise empirical (research-based) material requiring a considerable level of both theoretical and conceptual understanding, and to report your conclusions clearly and concisely. Overall, the group assignment will (a) familiarise you with the process of undertaking research in psychology, (b) familiarise you with a particular reporting style and help you acquire the basics of effective
and efficient scientific communication, (c) emphasise the development of your scientific communication and information literacy skills, as well as promoting critical thinking, and (d) provide you with a supported collaborative learning experience. Detailed instructions and background information for the group field study will be distributed in your Week 1 practical, and in online modules. Marks and feedback for Part B will be provided within 10 working days of the presentation. Students will also peer-review the oral presentations. The absolute fail date for Part B is the end of the Week 10 Practical Class, after which students will receive a mark of 0.

Please note that you are expected to meet weekly with your group to work on your group assignments in order to meet the required deadlines. The time on your schedule designated as “Other” is to enable your group to have at least one hour in common to meet, however you may meet for an hour at any time that all group members are available. Failure by any individual to adequately and/or consistently contribute to the group assignment(s) may result in a penalty being applied to that individual’s group assignment mark.

**Course Learning Outcomes**

- CLO1: Apply psychological knowledge in undertaking research, identifying and developing career pathways, and evaluating scientific literature.
- CLO2: Apply the key features of undertaking research in psychology: that is, be able to design, conduct, and communicate scientifically meaningful research.
- CLO3: Individually and collaboratively apply skills of analytical, critical and creative thinking.
- CLO4: Demonstrate knowledge of ethical issues regarding psychological research.
- CLO5: Effectively work in a team, including applying written and oral communication and presentation skills.
- CLO6: Apply career literacy skills e.g. writing an effective curriculum vitae.

**Detailed Assessment Description**

Please see Moodle for detailed instructions and background information for Part A and Part B of the group assignment, which will also be discussed in detail in your practical classes.

While it is anticipated that in general, all group members will receive the same mark for their group assignments, failure by any individual to adequately and/or consistently contribute to the group assignment(s) may result in a penalty being applied to that individual’s group assignment mark(s).

Feedback will be provided within 10 working days of submission. Students may also be asked to peer-review other group’s assignments and/or presentations.

**Assessment Length**

Part A - 2 pages; Part B - 15 minute oral presentation
Submission notes
One group member is to submit via Turnitin on behalf of the group, ensuring all group members names are on the submission.

Assignment submission Turnitin type
This assignment is submitted through Turnitin and students do not see Turnitin similarity reports.

Thinking like a psychologist
Assessment Overview
You will be asked to submit weekly homework tasks, including data gathering exercises, Positive Psychology tasks, and Moodle activities, each of which will be explained in detail during lectures and practicals, and on Moodle. Many of these will be used as the basis of activities in subsequent practical classes, while others will support and consolidate the content covered in practicals and/or lectures. For example, there will be a Career Assignment Practical Submission for which you have to locate a relevant Job Advertisement and prepare a resume and a 150-word expression of interest to apply for the job. This is designed as a trigger to help you think about what skills you would need to acquire to work in that area of psychology. The career-oriented activities and online lectures will provide the basis for this task, by familiarising you with the skills involved in developing, identifying, documenting, and reflecting upon career-relevant achievements in relation to graduate and professional attributes. There will also be several written Reflection Submissions which are designed to help you reflect upon and self-assess what you have learned in the lectures, practicals and assessment tasks. Specific instructions will be given for each Reflection assignment (see Practical Guide for timing details). Marks and feedback on the tasks will be provided in practical classes and/or via Moodle within 10 working days of the due date for each task. Any individual Practical Submission received after the specified submission time will receive 0.

Course Learning Outcomes
- CLO1: Apply psychological knowledge in undertaking research, identifying and developing career pathways, and evaluating scientific literature.
- CLO2: Apply the key features of undertaking research in psychology: that is, be able to design, conduct, and communicate scientifically meaningful research.
- CLO5: Effectively work in a team, including applying written and oral communication and presentation skills.
- CLO6: Apply career literacy skills e.g. writing an effective curriculum vitae.

Assessment Length
Variable
Submission notes
All submissions on Moodle

Assignment submission Turnitin type
Not Applicable

Quiz
Assessment Overview
Quiz: An online multiple-choice quiz will be held in Week 3, that will cover chapters in the
assigned textbook (Stanovich: How to think straight about psychology), and may also give you
practice in reflecting on what you have learnt. Feedback will be provided via Moodle by week 4.

Course Learning Outcomes
- CLO1: Apply psychological knowledge in undertaking research, identifying and developing
career pathways, and evaluating scientific literature.
- CLO3: Individually and collaboratively apply skills of analytical, critical and creative thinking.
- CLO6: Apply career literacy skills e.g. writing an effective curriculum vitae.

Detailed Assessment Description
Content from Lectures 2-4 and the course textbook will be examined in a 12-question Moodle
multiple choice quiz held in the OTHER timeslot in Week 3. Feedback will be provided via Moodle
in Week 4.

Assessment Length
10 minutes, 12 questions

Submission notes
Moodle quiz

Assignment submission Turnitin type
Not Applicable

Final Exam
Assessment Overview
Final exam: This will cover lecture and practical material and assigned readings. The exam will
be held during the Final Examination Period. The final exam may consist of the following parts:
1) Multiple-choice questions - multiple-choice questions will cover all lecture topics (both in-
person and pre-recorded). These will require you to apply the knowledge gained from the
lectures. A detailed guide to examinable content will be provided in practical classes and on
Moodle towards the end of term; 2) Research critique - you will be given a research design and
methodology, and asked to identify flaws in the approach taken eg confounding variables;
3) Research design - you will be given a research question and asked to design a valid
experiment to address that question.
Feedback is available through inquiry with the Course Convenor.
Course Learning Outcomes

- CLO1: Apply psychological knowledge in undertaking research, identifying and developing career pathways, and evaluating scientific literature.
- CLO2: Apply the key features of undertaking research in psychology: that is, be able to design, conduct, and communicate scientifically meaningful research.
- CLO3: Individually and collaboratively apply skills of analytical, critical and creative thinking.
- CLO5: Effectively work in a team, including applying written and oral communication and presentation skills.
- CLO6: Apply career literacy skills e.g. writing an effective curriculum vitae.

Detailed Assessment Description

This course will provide you with multiple opportunities to practice both research design and critique. Class examples usually demonstrate one of two approaches: a “true experiment” with random assignment of subjects to conditions, with all the ethical and resource implications, OR a more realistic (quasi) experiment that compares behaviour in pre-existing groups/conditions, which although more feasible to actually conduct, then has limitations in terms of inferences (i.e., usually some alternative explanations to possible patterns of results). You can also practice this exercise by choosing a current ‘human behaviour’ issue in the media, and trying to work out how you could conduct a study to inform the issue.

Assessment Length

1 hour

Submission notes

Inspera

Assignment submission Turnitin type

Not Applicable

General Assessment Information

Grading Basis

Standard

Requirements to pass course

Students must reach an overall course grade of 50/100 to pass this course. Failure to attend 100% of practical classes is likely to severely impact your ability to pass this course.
## Course Schedule

<table>
<thead>
<tr>
<th>Teaching Week/Module</th>
<th>Activity Type</th>
<th>Content</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 1 : 12 February - 18 February</td>
<td>Lecture</td>
<td>Introduction (SM); Stanovich (SM)</td>
</tr>
<tr>
<td></td>
<td>Tutorial</td>
<td>Intro to Group work; Intro to Research</td>
</tr>
<tr>
<td></td>
<td>Assessment</td>
<td>Practical Submission due (see Moodle)</td>
</tr>
<tr>
<td>Week 2 : 19 February - 25 February</td>
<td>Lecture</td>
<td>Stanovich (SM)</td>
</tr>
<tr>
<td></td>
<td>Tutorial</td>
<td>Intro to Positive Psychology; Group work</td>
</tr>
<tr>
<td></td>
<td>Assessment</td>
<td>Practical Submission due (see Moodle)</td>
</tr>
<tr>
<td>Week 3 : 26 February - 3 March</td>
<td>Lecture</td>
<td>Critical and Creative Thinking (SM)</td>
</tr>
<tr>
<td></td>
<td>Tutorial</td>
<td>Critical and Creative Thinking (CCT); Group work</td>
</tr>
<tr>
<td></td>
<td>Assessment</td>
<td>Stanovich Quiz - 2-3pm Wednesday; Practical Submission due (see Moodle)</td>
</tr>
<tr>
<td>Week 4 : 4 March - 10 March</td>
<td>Lecture</td>
<td>Critical and Creative Thinking (SM)</td>
</tr>
<tr>
<td></td>
<td>Tutorial</td>
<td>CCT; Group work</td>
</tr>
<tr>
<td></td>
<td>Assessment</td>
<td>Group Assignment Part A due 4pm day before practical class; Practical Submission due (see Moodle)</td>
</tr>
<tr>
<td>Week 5 : 11 March - 17 March</td>
<td>Lecture</td>
<td>Psychological Literacy &amp; Adaptive Cognition (SM)</td>
</tr>
<tr>
<td></td>
<td>Tutorial</td>
<td>CCT; Group work</td>
</tr>
<tr>
<td></td>
<td>Assessment</td>
<td>Practical Submission due (see Moodle)</td>
</tr>
<tr>
<td>Week 6 : 18 March - 24 March</td>
<td>Other</td>
<td>Flex Week (no classes)</td>
</tr>
<tr>
<td>Week 7 : 25 March - 31 March</td>
<td>Lecture</td>
<td>Careers (SC)</td>
</tr>
<tr>
<td></td>
<td>Tutorial</td>
<td>FINAL sign off on design; Group work</td>
</tr>
<tr>
<td></td>
<td>Assessment</td>
<td>Practical Submission due (see Moodle)</td>
</tr>
<tr>
<td>Week 8 : 1 April - 7 April</td>
<td>Lecture</td>
<td>Forensic Psychology (RK)</td>
</tr>
<tr>
<td></td>
<td>Tutorial</td>
<td>Careers Practical</td>
</tr>
<tr>
<td></td>
<td>Assessment</td>
<td>Practical Submission due (see Moodle)</td>
</tr>
<tr>
<td>Week 9 : 8 April - 14 April</td>
<td>Lecture</td>
<td>Clinical Psychology (PB)</td>
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<tr>
<td></td>
<td>Assessment</td>
<td>Practical Submission due (see Moodle)</td>
</tr>
<tr>
<td></td>
<td>Tutorial</td>
<td>Data Interpretation; Group work</td>
</tr>
<tr>
<td>Week 10 : 15 April - 21 April</td>
<td>Lecture</td>
<td>Psych and Business (LM) ONLINE flexible</td>
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<tr>
<td></td>
<td>Tutorial</td>
<td>Group Presentations</td>
</tr>
<tr>
<td></td>
<td>Assessment</td>
<td>Group Assignment Part B: Oral Presentation in practical class</td>
</tr>
</tbody>
</table>

## Attendance Requirements

100% practical (tutorial) attendance is required from Weeks 1-5 and 7-10 inclusive. You must attend your scheduled practical class.

Lecture attendance is strongly encouraged.

You are also expected to participate in at least one hour of weekly collaboration with your group members outside formal class times, and may use the OTHER timeslot for this.

## General Schedule Information

Each week this course typically consists of 2 hours of lectures, 2.5 hours of formal practical
work, at least 1 hour of group collaboration, and 6 hours of non-class (self-determined) hours to complete assessments, submissions, and exam preparation. Please see Moodle for detailed course schedule.

Course Resources

Prescribed Resources

(Please note there will be a quiz on this in Week 3, so you should start reading this ASAP. It will also be examinable in the final exam).

Recommended Resources

Available through the UNIVERSITY BOOKSHOP, AAPBOOKS.COM.AU, or AMAZON.COM.AU

Additional Costs
N/A

Course Evaluation and Development

MyExperience surveys are a key source of feedback about this course, as are student reflections which include their thoughts on the course. In addition, student feedback is always welcome via email, or via the Moodle forum. This feedback is used to ensure that the course is revised to be as student-centred and relevant as possible.

Previous students told us:

1. It was hard to know what was due when, especially with respect to practical submissions.
2. They found it hard to find times in common to meet in groups outside class.
3. The Critical and Creative Thinking lectures should come earlier in the course.
4. They wanted practice questions for the exam.
5. They loved the interactivity and opportunities for connection within the course.
We have responded to this feedback by:

1. Organising Moodle in terms of weeks, each incorporating a weekly "To Do" list; including every due date in the course schedule; having all practical submissions in a single section of Moodle, in order of due date; including a checklist so you can see what is due when, and whether you have completed it.

2. Scheduling one hour per week for your groups to meet (OTHER) plus extending prac classes by 30 minutes to allow you to keep working.

3. The CCT lectures have been moved to Weeks 3-4

4. Providing you with an opportunity to write MCQs (as a practical submission) that you and your peers can use for exam preparation.

5. Pracs will continue to be highly interactive, as well as in-person lectures to allow students to interact and connect.

**Staff Details**

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Email</th>
<th>Location</th>
<th>Phone</th>
<th>Availability</th>
<th>Equitable Learning Services Contact</th>
<th>Primary Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Convenor</td>
<td>Sue Morris</td>
<td></td>
<td>MAT911</td>
<td></td>
<td>by appointment</td>
<td>Yes</td>
<td>Yes</td>
</tr>
</tbody>
</table>

**Other Useful Information**

**Academic Information**

Upon your enrolment at UNSW, you share responsibility with us for maintaining a safe, harmonious and tolerant University environment.

You are required to:

- Comply with the University’s conditions of enrolment.
- Act responsibly, ethically, safely and with integrity.
- Observe standards of equity and respect in dealing with every member of the UNSW community.
- Engage in lawful behaviour.
- Use and care for University resources in a responsible and appropriate manner.
- Maintain the University’s reputation and good standing.

For more information, visit the [UNSW Student Code of Conduct Website](#).
Academic Honesty and Plagiarism

Referencing is a way of acknowledging the sources of information that you use to research your assignments. You need to provide a reference whenever you draw on someone else's words, ideas or research. Not referencing other people's work can constitute plagiarism. Further information about referencing styles can be located at https://student.unsw.edu.au/referencing

Academic integrity is fundamental to success at university. Academic integrity can be defined as a commitment to six fundamental values in academic pursuits: honesty, trust, fairness, respect, responsibility and courage. At UNSW, this means that your work must be your own, and others' ideas should be appropriately acknowledged. If you don't follow these rules, plagiarism may be detected in your work. Further information about academic integrity, plagiarism and the use of AI in assessments can be located at:

- The Current Students site,
- The ELISE training site, and
- The Use of AI for assessments site.

The Student Conduct and Integrity Unit provides further resources to assist you to understand your conduct obligations as a student: https://student.unsw.edu.au/conduct

Submission of Assessment Tasks

Penalty for Late Submissions

UNSW has a standard late submission penalty of:

- 5% per day,
- for all assessments where a penalty applies,
- capped at five days (120 hours) from the assessment deadline, after which a student cannot submit an assessment, and
- no permitted variation.

Any variations to the above will be explicitly stated in the Course Outline for a given course or assessment task.

Students are expected to manage their time to meet deadlines and to request extensions as early as possible before the deadline.

Special Consideration

If circumstances prevent you from attending/completing an assessment task, you must officially
apply for special consideration, usually within 3 days of the sitting date/due date. You can apply by logging onto myUNSW and following the link in the My Student Profile Tab. Medical documentation or other documentation explaining your absence must be submitted with your application. Once your application has been assessed, you will be contacted via your student email address to be advised of the official outcome and any actions that need to be taken from there. For more information about special consideration, please visit: https://student.unsw.edu.au/special-consideration

**Important note:** UNSW has a “fit to sit/submit” rule, which means that if you sit an exam or submit a piece of assessment, you are declaring yourself fit to do so and cannot later apply for Special Consideration. This is to ensure that if you feel unwell or are faced with significant circumstances beyond your control that affect your ability to study, you do not sit an examination or submit an assessment that does not reflect your best performance. Instead, you should apply for Special Consideration as soon as you realise you are not well enough or are otherwise unable to sit or submit an assessment.

**Faculty-specific Information**

Additional support for students

- [The Current Students Gateway](#)
- [Student Support](#)
- [Academic Skills and Support](#)
- [Student Wellbeing, Health and Safety](#)
- [Equitable Learning Services](#)
- [UNSW IT Service Centre](#)
- Science EDI Student [Initiatives, Offerings](#) and [Guidelines](#)