

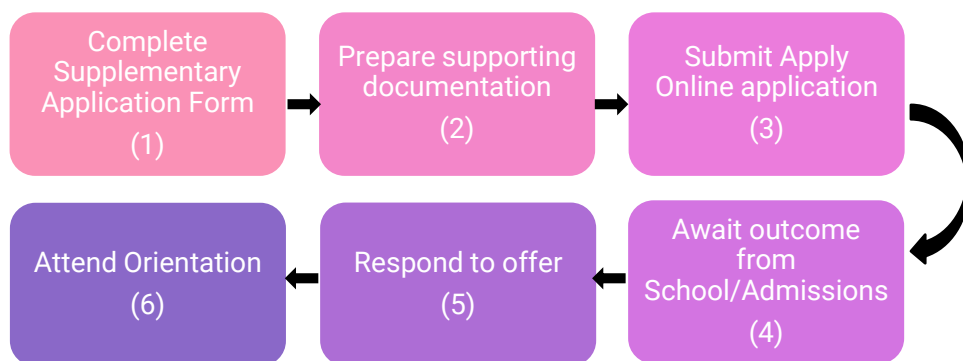
# Application Guide – Psychology Honours year

This information is intended for **external applicants** to the UNSW Honours year in Psychology – those who will have completed, by the end of 2021, an APAC-accredited undergraduate three-year (or bridging) sequence in psychology either 1) outside of UNSW or 2) at UNSW prior to or during 2020.

This document should be read concurrently with the guidelines for external applicants, available on the [School's website](#).

*UNSW students* please note:

If you complete your undergraduate (or bridging) psychology sequence in any teaching period in 2021 your application will be assessed according to the guidelines for [internal applicants](#) and you should stop reading this document.



**Applications open on 1 August and close on 15 November 2021.**

## (1) Complete the Supplementary Application Form (between August and mid-November)

**Applies to:** ALL external applicants

**Actions:** Go [here](#) to complete and submit the form, and either save a PDF copy or take a screen shot of the completion confirmation screen (see Step 2, below).

## (2) Prepare supporting documentation (between August and mid-November)

**Applies to:** ALL external applicants

**Action:** Prepare documents for uploading with your online application (see Step 3, below).

- 1) Evidence that you have completed the Supplementary Application Form
- 2) Full transcript of your previous studies in psychology
- 3) Proof of completion<sup>1</sup> of your degree/s (**if completed**), and
- 4) [APS assessment letter](#) (**international psychology qualifications<sup>2</sup> only**)

**Note:** if you are yet to complete your program please provide evidence of your results to date. Evidence does not necessarily need to be official, but your name and student ID must be clear. Final, official results can be submitted to UNSW Admissions once they become available.

## (3) Submit an Apply Online application (between August and mid-November)

**Applies to:** ALL external applicants

**Action:** Go to the [Apply Online website](#) to complete and submit an admission application to program 4518 BPsychSc(Hons) no later than the advertised deadline.

**Tip:** Select 'undergraduate' as the application type.

**Note:** external applicants are *not required* to nominate or contact potential supervisors at this stage. If the system asks you for this information, please enter text or upload a file that reads "Note required by the School of Psychology".

## (4) Await outcome from School/Admissions (ongoing until late December / early January)

**Applies to:** ALL external applicants

Some application outcomes will become available on a rolling basis, even before the application deadline, while others will not be available until after the deadline passes.

The School will determine if there is sufficient supervisory capacity to accommodate any external applicants after Term 3 results are released and eligible internal applicants have been allocated supervisors.

Shortlisted applicants, if any, will be emailed by the School around late December or in early January and may have the opportunity to nominate supervisor preferences, depending on supervisor availability.

**Successful shortlisted applicants** will be offered a place in the Honours year by email – one will come from the School, the other from UNSW Admissions. The School's email will contain their supervisor's name and details about the mandatory Orientation Meeting (see Step 6, below). The email from UNSW Admissions will have the formal Letter of Offer attached, which will need to either be accepted or declined (see Step 5, below).

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<sup>1</sup> A testamur (degree certificate) is not required if your transcript *clearly indicates* degree completion

<sup>2</sup> Applicants with international psychology qualifications **must** have them assessed **before** applying



**Unsuccessful applicants** will be emailed by Admissions to confirm that their application was not successful.

**Action:** Carefully read the email/s and, if offered, prepare to respond (see Step 5, below).

**(5) Respond to offer (late December / early January)**

**Applies to:** Successful external applicants

**Actions:** Successful applicants must reply to the School's email, by the specified deadline, either to accept or decline their place in the Honours year. After emailing the School, successful applicants must then go online to either accept or decline their Letter of Offer from UNSW Admissions.

**(6) Attend Orientation (late January)**

**Applies to:** Successful external applicants who accept their offer

All new Honours year students must attend a mandatory Orientation Meeting in late January. Only after attending this meeting will students be permitted to enrol.

**Actions:** Re-read the Application Guidelines on the [School's website](#) and think about any questions you may want to ask the Honours Co-ordination team at the meeting.

**Questions?**

First review the information available about the Honours year in Psychology on the [School's website](#) as well as the [Apply Online FAQs](#).

Then, questions about the Honours year itself can be [submitted to the School](#), and questions about the functionality of the Apply Online system can be [submitted to Admissions](#).