Position Description

Position Title: Teaching Assistant (Level A)
Reports To: Professor / Rector
Employment Type: Casual

Position Summary

The Teaching Assistant at UNSW Bengaluru plays a vital role in supporting high-quality teaching and learning across undergraduate programs. The Teaching Assistant is expected to make contributions to teaching in the School and to carry out activities to maintain and develop their scholarly research and professional activities. This academic position involves facilitating tutorials, workshops, and practical sessions, providing academic guidance to students, and assisting with assessment and feedback. The Teaching Assistant works closely with other Academics and teaching teams to ensure a consistent and engaging student experience aligned with UNSW academic standards and University Grants Commission (UGC) requirements.

There are several opportunities for Teaching Assistant roles including but not limited to the areas below:

- Core programming
- Software Engineering
- Artificial Intelligence, including Machine Learning, Natural Language Processing

Accountabilities

- Deliver tutorials, workshops, or practical classes as scheduled, ensuring alignment with course objectives and UNSW standards.
- Prepare for classes by reviewing course materials and learning outcomes.
- Provide academic support to students, including answering questions and clarifying concepts.
- Assist with marking and moderation of assessments in accordance with UNSW policies and academic integrity requirements.
- Monitor student participation and engagement and report any concerns to the Professor.
- Contribute to an inclusive and supportive learning environment that respects diversity and promotes equity.
- Attend briefing sessions and meetings as required by the Senior Academics.
- Ensure compliance with health, safety, and ethical standards in all teaching activities.

Skill & Experience

- A PhD in a related discipline, and/or relevant work experience in Computer Science and Engineering.
- Proven commitment to proactively keeping up to date with discipline knowledge and developments.

- Demonstrated experience in and passion for teaching and learning design, development and/or delivery at undergraduate and/or postgraduate level.
- Knowledge of educational technologies and online delivery methods.
- Experience engaging students and fostering independent learning through meaningful assessment and helpful feedback.
- Evidence of and/or preparedness to undertake professional development of teaching practice.
- Evidence of ability to support and inspire students from diverse backgrounds and support student equity diversity and inclusion initiatives.

- Demonstrated ability to undertake high-quality academic research and conduct independent research with limited supervision.

- Demonstrated track record of publications and conference presentations relative to opportunity.
- Demonstrated ability to work in a team, collaborate across disciplines and build effective relationships.
- Evidence of highly developed interpersonal skills.
- An understanding of and commitment to UNSW's aims, objectives and values in action, together with relevant policies and guidelines.
- Knowledge of health and safety responsibilities and commitment to attending relevant health and safety training.

Key relationships

- Rector – for strategic direction, performance oversight and reporting.

- UNSW Sydney Faculty – curriculum equivalence, and research collaboration.

- Professional Staff – including student services, admissions, and learning support for student experience and academic administration.

- Industry and External Partners – for collaborative projects, guest lectures, and student engagement.

- Regulatory Bodies – including UGC and accreditation agencies for compliance and quality assurance.