BACKGROUND

The UNSW University Preparation Program (UPP) is an enabling program for adults aged 21 and over who either do not possess formal qualifications or whose academic qualifications do not satisfy the minimum entry requirements for admission to university study. The program has been designed to assess academic potential and to provide a realistic environment within which students can develop the skills to manage tertiary study effectively.

Satisfactory completion of the UPP does not guarantee admission to any specific program, but can be used as evidence of recent study when applying for admission to the University. Prospective students should note that total educational background, and not just UPP results, will be taken into consideration for admission purposes.

PROGRAM STRUCTURE*

The UPP is offered in 3 streams:

<table>
<thead>
<tr>
<th>1) Humanities stream</th>
<th>2) Science stream</th>
<th>3) Engineering stream</th>
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<tbody>
<tr>
<td>• Suitable for programs in Arts &amp; Social Sciences, Built Environment, COFA</td>
<td>• Suitable for programs in Science and Mathematics</td>
<td>• Suitable for programs in Engineering</td>
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<tr>
<td>• Offered over 2 semesters</td>
<td>• Offered over 2 semesters</td>
<td>• Offered over 3 semesters</td>
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PROGRAM CONTENT

CORE COMPONENT - Compulsory for all students

University Orientation and Study Skills 1: REGZ9000 (UOSS 1)

Offered by: The Learning Centre
Available: Semester 1 Exclusively to UPP students
Course Description: Refer to the ‘UPP Course Component Details’ brochure
Class Composition: UPP students
Prior Knowledge: None required but must be proficient in written and spoken English
Weekly Timetable: Students will attend ONE of the following 2-hour class sessions:
   Monday# 6pm to 8pm OR Tuesday 6pm to 8pm OR Friday 12pm to 2pm
   plus 1 hour online component

Assessment is continuous and comprises class participation, a seminar presentation, two essays and a final examination. Attendance is compulsory from Week 1 onwards.

Before they can enrol in Semester 2, ALL students are required to pass UOSS 1.

# Please note: Students enrolled in the Science and Engineering streams will NOT be able to attend Monday UOSS 1 sessions.

KEY DATES for 2013

Semester 1
Applications Open:
Monday 3 December 2012 9.30am
Applications Close:
Friday 1 February 2013 4.30pm
Final day to accept UPP offer:
Monday 18 February 2013 4.30pm
Orientation Evening:
Wednesday 27 February 2013 Central Lecture Block 8 6.30pm - 7.30pm
Semester 1 starts:
Monday 4 March 2013

Semester 2
Opening date for selecting Semester 2 Elective components: Friday 28 April 2013
UAC On Time Closing: 27 September 2013

* The information in this brochure was accurate at the time of publication, but may be subject to change without notice.
UPP STREAMS

Students undertaking the UPP choose one of three streams depending on their intended area of undergraduate study. The Humanities stream is suitable preparation for those wishing to apply for programs in Arts & Social Sciences, the Built Environment, and The College of Fine Arts. The Science stream is suitable preparation for those who do not have sufficient background in mathematics and wish to apply for programs in Science. The Engineering stream is suitable preparation for those students wishing to apply for programs in Engineering.

Hours per week

Depending on the UPP stream, students are required to attend classes on campus for 2-8 hours per week and complete some online components. Approximately 6-8 hours per week of additional study is also required for each course component of the UPP.

HUMANITIES STREAM

Semester 1

In Semester 1, students undertaking the Humanities stream enrol in the core UOSS 1 course (REGZ9000). On successful completion of this course, students enrol in Semester 2 courses.

Semester 2

Humanities stream students enrol in UOSS 2 (REGZ9255) AND one of the designated Gateway courses.

UOSS 2

University Orientation & Study Skills 2 builds on the fundamental academic skills studied in Semester 1. UOSS 2 focuses on developing skills in writing and presenting critical reviews and reports by completing a small research project. UOSS 2 will be taught in lecture and tutorial format (2 hours per week), and one hour online.

Gateway Course (Elective Component)

By successfully completing the Gateway course UPP students can experience first-hand the teaching methods, learning environment and workload of an actual undergraduate university course upon enrolment at UNSW.

Offered by: Faculty of Arts & Social Sciences
Available: Semester 2
Class Composition: Mix of UPP students and students enrolled in degree programs.
Prior Knowledge: None required but must be proficient in written and spoken English
Assessment: This may include a combination of the following - class participation, maintenance of a learning journal, short written assignments, seminar presentations, essays, and a final examination.

Course Choice

You will be reminded to enrol in a Gateway course when Semester 2 2013 options become available in April 2013.

SCIENCE STREAM

Semester 1

Students taking the Science stream undertake the core UOSS 1 course (REGZ9000) AND the UPP Mathematics Skills 1 course (REGZ9070).

UPP Mathematics Skills 1 (REGZ9070)

REGZ9070 is designed to provide a level of competency in mathematics for students who have not studied HSC Mathematics (or equivalent) at high school and who wish to apply to UNSW programs with Assumed Knowledge in Mathematics.

Course Description: Refer to the ‘UPP Course Component Details’ brochure
Prior Knowledge: Year 10 Advanced Maths is assumed. You should be confident with algebra (eg. Simplification of expressions, solving equations & inequations, factorisation including quadratic equations and using a scientific calculator including the fraction, power and exponential keys).

Timetable:

Students will attend BOTH of the following 3 hour class sessions:

Monday 6pm to 9pm AND Wednesday 6pm to 9pm

Semester 2

On successful completion of the two Semester 1 courses, Science stream students enrol in UOSS 2 (REGZ9255) AND the UPP Mathematics Skills 2 course (REGZ9072)

UPP Mathematics Skills 2 (REGZ9072)

REGZ90702 builds on the mathematics studied in Semester 1. It is designed to provide a level of competency in mathematics for students who have not studied HSC Mathematics (or equivalent) at high school and who wish to apply to UNSW programs with Assumed Knowledge in Mathematics.

Course Description: Refer to the ‘UPP Course Component Details’ brochure

NOTE: Students who attain a Distinction result or higher in REGZ9070 in Semester 1 MAY, after consultation with the UPP Mathematics Coordinator, be permitted to take a Science Gateway course in place of REGZ9072.

ENGINEERING STREAM

Semester 1

Students taking the Engineering stream undertake the core UOSS 1 course (REGZ9000) AND the UPP Mathematics Skills 1 course (REGZ9070).

Semester 2

On successful completion of the two Semester 1 courses,
Engineering stream students enrol in the following 2 courses:

ENGG0360 Communicating in Engineering  
AND  
UPP Mathematics Skills 2 (REGZ9072)

NOTE: Students who attain a Distinction result or higher in REGZ9070 in Semester 1 MAY, after consultation with the UPP Mathematics Coordinator, be permitted to take MATH1011 Fundamentals of Mathematics B in place of REGZ9072.

Students are required to obtain an overall WAM of 65 for Semester 1 in order to progress to Semester 2.

Semester 3 (ie Semester 1 2014)

On successful completion of the two Semester 2 courses, Engineering stream students enrol in:

MATH1011 Fundamentals of Mathematics B (if not taken previously)  
PHYS1111 Fundamentals of Physics.

Students gain full credit for this 6 UoC course upon enrolment at UNSW. The program must be completed within the 18-month period.

An overall WAM of 65 with 65 for each of MATH1011 and PHYS1111 is required for entry into the Bachelor of Engineering.

FURTHER STUDY AT UNSW

Students who successfully complete the UPP are eligible to apply for admission to most undergraduate programs at UNSW, but should note that admission is NOT guaranteed.

The University Preparation Program is NOT accepted as a basis for admission to the following UNSW programs:

All programs in the Australian School of Business, Law, Medicine, Optometry, Medical Science, Advanced Science, Advanced Mathematics or B Psychology. UPP students may apply to all other UNSW programs, providing they meet all of the eligibility criteria.

APPLICATION TO UNSW

Universities Admissions Centre (UAC)

UPP students wishing to apply for degree programs at UNSW in 2014 must lodge an application through the Universities Admissions Centre (UAC) in September. UAC applications will open in August. It is the responsibility of the student to lodge a UAC application by the due date. See www.uac.edu.au

Selection Criteria/Assumed Knowledge

Some programs at UNSW have Assumed Knowledge (eg. HSC Mathematics). Full details of Assumed Knowledge and additional selection criteria such as interviews and auditions are detailed at www.unsw.edu.au/assumedknowledge. Please read the entries carefully to make sure that you are eligible to apply for the program(s) you are interested in.

ADMISSION TO UNSW

Previous Study

Applicants should note that it is not only UPP results that will be taken into account in the selection process, but all the qualifications you currently hold, ie. school results, plus any tertiary studies undertaken, plus your UPP results. This means that, for some competitive programs, even though you obtain a high score in the UPP you might not be offered a place in a degree program if you have an earlier record of failure at tertiary level.

GENERAL INFORMATION

Enrolments

The number of places available in the UPP will be limited.

Places available in 2013: 250

Program Costs

As part of UNSW's commitment to widening participation, students are not required to pay fees for the UPP as the program is provided via enabling funding from the Australian Government. UPP students will incur some costs for materials they may need for the course they are enrolled in.

Students will be liable for the Student Services and Amenities Fee (SSAF) of approximately $68.00 each Semester. For further information, please visit myUNSW: https://my.unsw.edu.au/student/fees/SSAF.html

Eligibility

Applicants wishing to enrol in the 2013 UPP must:

• be either an Australian citizen, New Zealand citizen or hold a current Australian Permanent Resident visa;
• be 21 years of age or over at 1 March 2014;
• meet UNSW’s English Language Proficiency requirements;
• not already meet minimum entry requirements for admission to university
• not be concurrently enrolled in any other program of study

English Language Proficiency

Applicants whose secondary education was not conducted in English are required to demonstrate proficiency in the English language at the time of application. For information please see www.unsw.edu.au/english-requirements-policy.

Successful Completion and Certification

All participants who successfully complete the program will receive a University Preparation Program Certificate. Please note that successful completion of the UPP requires students to complete ALL components of the program.
STUDENT ID CARD
All UPP students must be issued with a UNSW Student ID Card. It enables you to borrow from the University Libraries and is your proof of identification. It should always be carried with you when you visit the campus.
Student ID cards are processed at FM Assist (Level 2, Mathews Building, entry via Pavillion - map ref: F23) at the times listed. You must attend in person and you will be required to show photo identification (eg: passport or driver's license) when you collect your Student ID card.

Indigenous Australians
Aboriginal or Torres Strait Islander peoples interested in undertaking the UPP, should contact Nura Gili – Indigenous Programs at UNSW, on (02) 9385 3805.

Students with a Disability or Medical Condition
UNSW is committed to ensuring that, as far as is possible, all students are allowed to participate equally in the educational opportunities offered by the University. As part of this commitment, it provides a range of services for students with disabilities. These include note-takers, readers or sign interpreters, examination support, library provisions and resource materials. If you have a disability or medical condition you should contact an Equity Officer (Disability) to discuss your support needs before you lodge an application for the UPP – call (02) 9385 4734 or visit the web site at www.studentequity.unsw.edu.au .

UNSW Early Years
The University has three childcare centres for UNSW students. These are only available during the day. For further details contact:
http://www.earlyyears.unsw.edu.au

APPLICATION PROCEDURE
Applications for the 2013 UPP will open at 9.30am on Monday 3 December 2012 and will be accepted until 4.30pm on Friday 1 February 2013, or until all places are filled.
The outcome of your application will be advised by email. Successful applicants will be sent a Welcome Package with detailed information approximately two weeks before classes commence.
Applying by mail: The completed application form should be returned to:
UNSW Admissions Office (UPP),
The University of New South Wales
Sydney NSW 2052
or delivered to UNSW Student Central during working hours.

Conditions of Withdrawal
Notice of withdrawal must be made by completing a Program Enrolment Variation request. ‘Withdrawn’ status will be granted if withdrawal takes place on or before the relevant cut-off date. If withdrawal takes place after the cut-off date you may record failures in the courses in which you were enrolled and will be liable for SSAF.

2013 Cut-off dates
Census Date 31 March 2013, 5pm
Withdrawal without Academic Penalty 28 April 2013

UPP Orientation Evening
An orientation session will be held prior to the commencement of the program to provide students enrolled in the UPP with information on administrative matters as well as application procedures for 2014 university admission.

Orientation Evening : Wednesday 27 February 2013

Time: 6.00pm - 7.30pm
Location: Central Lecture Block, Theatre 8